



POCATELLO COMMUNITY CHARTER SCHOOL EXPEDITIONARY LEARNING

PCCS BOARD MEETING Minutes

January 15, 2015 6:00 p.m.

995 South Arthur Pocatello, Idaho

| Position (*voting member) | Name | |
|---------------------------|-------------------|---|
| Chair* | Diana Morinaga | P |
| Vice-Chair* | Barbara Roberts | A |
| Secretary* | Sharolyn Belzar | p |
| Treasurer* | Kitty Griswold | P |
| Parent/Board Member* | Brad Kosmicki | P |
| Parent/Board Member* | Geoffrey Bennett | P |
| Parent/Board Member* | Jamie Anthony | P |
| Parent/Board Member* | Vacant | |
| Parent/Board Member* | Vacant | |
| Community Member* | Vacant | |
| Teacher Representative | Christenia Coast | P |
| Teacher Representative | Stephanie Nickell | P |
| Dean | Michael Mendive | P |
| Business Manager | Alli Flores | P |
| | | |

6:01 p.m. - Meeting called to order by Diana Morinaga

A motion was made and seconded to amend the agenda - inserting Elections between items 12 and 13. Motion was passed.

Reading

The reading for the month was given by Christenia Coast. The reading for December will be given by Geoffrey Bennett.

Approval of Minutes

- Minutes from the meeting on November 20, 2014, were reviewed. Motion made and seconded to approve the October Board minutes; motion passed.
- Motion was made and seconded to approve the Executive session minutes from the meeting on November 20, 2014. Motion passed.

PTO Update - Teneille Averett for Dana McCoy

- Chocolate Extravaganza - March 14th at the Museum of Clean. Theme will be "1960 On Madison Avenue."
- PTO will provide lunch for the judges during speech festival.
- Geoffrey is working on fundraising ideas.

Executive Session

At 6: 14 p.m. a motion was made to move into Executive Session. Motion was seconded and passed. The Board moved out of Executive Session at 6:23 p.m.

Lunch Concerns - Lorana

- We are having problems with the quality of the food and service from Del Monte Meat.
- Suggestions from the Board included checking with Kow Loon Express and Mama Inez. The McCoy's are considering the possibility of opening a catering service.
- Lorana will look into these possibilities and the Board will revisit the issue during the summer.

Executive Session

At 6: 33 p.m. a motion was made to move into Executive Session. Motion was seconded and passed. The Board moved out of Executive Session at 6:40 p.m.

Fundraising Committee - Sharolyn

- Taco John's night will be in April
- Chris surveyed the crew leaders to get their ideas for spending the money from fundraisers. The committee has set up the following goals:
 1. Invest in Technology - Promethian Boards, small group set of iPads, color printer and scanner.
 2. Playground equipment
 3. Replenish and replace classroom tables and chairs
 4. More metal folding chairs.
- Grant Writing - Powering Tomorrow Grant has been submitted. There are several other grants that the committee is working on - Cap Ed Grant and Lowe's Toolbox for Learning.
 - Need more members on the committee. Dana's father-in-law and David Doran are interested. The Board was asked to identify people in the community who have grant writing skills.

Finance Committee Update - Kitty

- Committee is working on a plan for funds received in Bonds and Reserves
- Met with Todd from the Bank of Idaho to set the interest rate at 4.979%
- Alli has researched the best account for the reserve funds and suggested a money market account
- A motion was made and seconded to set up a money market account for the reserve funds. Motion passed.

Business Managers Report

- Month End financial reports were e-mailed to Board members.
- Alli read a letter from Camille Martin requesting another year of leave.

- A motion was made and seconded to grant Camille Martin another year of leave for the 2015/2016 school year. Motion passed.
- Alli reported that the Governor's recommendations are in favor of charter schools.

Technology Committee Update - Geoffrey

- Chris Roskelly is finishing the installation of the teacher's computers - 2 left.
- Internet is working well.
- The kindergarten room will be getting 4 student computers.
- Computer lab is running efficiently now.

Facilities Committee Update - Kitty

- Alli is keeping tabs on funds earmarked for repairs - \$12,00 for technology, \$4,800 for gym maintenance, \$25,000 for the gym = \$39,000
- Kenny is working on getting a bid to fix the bathrooms
- The water fountains in the hallway and gym need to be repaired.
- A Boy Scout will be building shelves for the storage rooms for his Eagle Project.
- There are multiple requests from community members to rent the gym. A motion was made and seconded to approve the "Request/Contract for the Use of School Property" form for renting the gym with minor revisions. Motion passed. Mike and Jamie will work on the revisions
- Mike will work on a bid/pricing for a projector for the gym.
- Purchasing bleachers will be on hold for right now.

Dean's Evaluation Committee Update - Barbara

- Barbara and Diana plan to e-mail the evaluation out next week.

Election Process

- Board elections will be held at music festival
- Board members were asked to look for possible candidates, especially community members.

Charter Revision Update

- Each board member is requested to e-mail their proposed charter revisions to Jamie by mid-week next week. She will compile the information and send out to board members by the following week.

LEA Update - Alli

- Alli asked the board to consider how we will meet the need for Special Education Certification.
- Alli recommended that the board send a letter to District 25 stating that we will become our own LEA, but request an extension on the deadline to acquire an authorizer to December 2015. Diana and Alli will draft the letter.

Dean's Report - Mike

- Due to health reasons, Sandy Kindt will be leaving at the end of the school year.
- Mike is now a member of the Southeastern Idaho Charter School group and will be attending their meeting.
- Sports - need to consider the requirements of Title 9 - equal opportunity for girls and boys. This will mean one school sport for girls and one for boys.

- Teton Science School - The question was raised as to why the teachers did not stay with the sick students. Mike reported that the decision was made at 7 a.m. and only two kids were sick - they were with parents.
- Credentialing - Quality Work Protocol Section - the staff had their first meeting with Martha. A team meeting was held to plan improvement.
- Professional Development
 1. National Conference was great. Whitney and Sarah informally asked to repeat their master class next year.
 2. January 22 - PBIS team training
 3. January 27-29 - Western Leader's Conference
 4. Professional Development (Whitney and Sarah) - January 29 & 30th.
 - 5.

New Business - None

Executive Session

At 8:23 p.m. a motion was made to move into Executive Session. Motion was seconded and passed. The Board moved out of Executive Session at 8:58 p.m.

Meeting Adjourned at 8:59 p.m.

Next Meeting: February 19, 2015

Respectfully submitted by Lorana Dye