



POCATELLO COMMUNITY CHARTER SCHOOL EXPEDITIONARY LEARNING

PCCS BOARD MEETING Minutes

March 19, 2015 6:00 p.m.

995 South Arthur Pocatello, Idaho

Position (*voting member)	Name	
Chair*	Diana Morinaga	P
Vice-Chair*	Barbara Roberts	P
Secretary*	Sharolyn Belzar	p
Treasurer*	Kitty Griswold	E
Parent/Board Member*	Brad Kosmicki	P
Parent/Board Member*	Geoffrey Bennett	E
Parent/Board Member*	Jamie Anthony	P
Parent/Board Member*	Vacant	
Parent/Board Member*	Vacant	
Community Member*	Vacant	
Teacher Representative	Christenia Coast	P
Teacher Representative	Stephanie Nickell	E
Dean	Michael Mendive	P
Business Manager	Alli Flores	P

6:00 p.m. - Meeting called to order by Diana Morinaga

6:03 p.m. - Lottery Drawing Began

Reading

The reading for the month was given by Michael Mendive. The reading for April will be given by Jamie Anthony.

Approval of Minutes

- Minutes and Executive Session Minutes from the meeting on February 19, 2015, were reviewed. Motion made and seconded to approve the February Board minutes; motion passed.

PTO Update - Dana McCoy

- Chocolate Extravaganza - As of today, net proceeds from the event are \$12,160.00.
- Taco John's fundraiser will be April 9th from 5 to 7 p.m.
- 50/50 Raffle will be held at Music Festival.

Fundraising & Grant Writing Committee - Sharolyn

- Music Festival (50/50 Raffle) and Yard Sale (for MOSS) fundraisers are pending - waiting for applications.
- Once Chocolate Extravaganza funds have been spent, the committee will reassess needs.
- Pay-to-Wear days have raised \$1,787.
- Grant Writing
 1. Waiting on the check from the Powering Tomorrow Grant - funds will be used for the garden.
 2. Century Link Grant for iPads is under review
 3. CapEd Foundation Grant for a projector is under review
 4. North Face Grant for the Adventure Program is in the process of being rewritten to meet new grant guidelines.
 5. Andy Tyson with Creative Energies approached Cara Sonnemann about a federal grant for roof solar panels. The Facilities Committee, Dean and Office Manager will meet to assess the possibility.

Finance Committee - Alli

- No meeting this month.

Business Managers Report

- Month End financial reports were e-mailed to Board members.
- 2015/2016 Budget - Low Middle School applications will affect budget

Communications Committee - Barbara

- Barbara would like to have another issue of the Howler ready by the first of April
- Board suggested that the Howler is a good vehicle for advertising fundraisers.

Technology Committee Update - Geoffrey

- Chris Coast still does not have a computer and the computers for the kindergarten have not been installed. Chris Roskelley has been busy helping Marsha prepare the computer lab and chrome books for testing.

Facilities Committee Update -Alli

- The gym floor is cracking. Starr will let the foundation settle and then rip up and install a new floor over the summer.
- Gym windows - Starr will tint the gym windows over spring break to help with the glare..
- The drinking fountains are fixed. Tiling of the area around the water fountains will take place over spring break or soon after.
- Changing Seasons will turn on the sprinklers when the weather allows, assess the condition of the system, and make recommendations. Starr will hydro-seed the grounds after the sprinkler system is fixed.

A motion was made to amend the agenda and move Mentor Credentialing to later in the meeting when Martha Martin arrives.

Performance Certificate

- District 25 has agreed to pass the performance certificate with the old Charter. A letter will be attached stating that we are currently working on a revision of the charter.

Charter Update - Jamie

- The committee met Monday and made major changes to the governance section.
- Jamie will e-mail a draft of the revised charter to board members by April 1st. Board members will have two weeks to read & comment on it. The appendix and by-laws section will be done by the end of April. The Board will approve and vote on the new charter at the May Board meeting. The revised charter will be submitted to the District by June 1st.

Dean's Evaluation Committee Update - Barbara

- Diana, Sharolyn, and Barbara are working on the online survey and hope to have it on=line by April 1st.

Board Elections

- Board Elections will be held during music festival on April 15th. We are still in need of applicants and board members were encouraged to recruit community members, parents, and friends.
- Voting will start the day of music festival with Lorana taking ballots in the office during the day and voting will be available 1 hour before music festival.
- Jamie and Sharolyn will conduct elections before music festival and Chris C. will help Sharolyn count the ballots.

Mentor Credentialing - Mike/Martha Martin

- Martha explained the sections of the credentialing process.
 1. Mastery of knowledge & skills
 2. Character
 3. High Quality student work
- Mike is creating the Website. The introduction is completed. Sarah Casper, Whitney Griggs and Erin Rasmussen are working on the Quality Student Work section. Mike will work on the other sections.

Dean's Report - Mike

- Mike participated in a meeting with the SE Idaho Chapter of Idaho Charter School Network. They discussed issues relevant to charter schools and wrote a teacher evaluation policy.
- Mike read a letter from Travis Kumm stating that he will have a highly qualified status next year and would like to be a certified teacher next year.
- Mike met with representatives of the Scout office in regards to organizing a Cub Scout pack sponsored by the school. Sarah Casper is willing to pursue the organization of the pack and the Board supports this activity.
- Storage shelves in the area off the kitchen were completed by a former student as an Eagle project. Mike and Travis will work building shelves in the storage room off the gym over spring break. A Saturday "organization party" will then be scheduled to fill the storage areas.
- The Idaho Environmental Education Association held their conference at the school. Sandy Kindt received an award for Environmental Educator of the Year.
- Travis and Mike are working on a plan for boys' basketball and girl's volleyball for the next school year.
- Professional Development
 1. The PBIS team attended their last training meeting on March 18.

2. Mike will attend the Mentor School Institute in Colorado on July 7-10th.

New Business

- Mike suggested finding an Administrator Evaluation that meets state standards and use that instead of creating one.

Executive Session

At 7:54 p.m. a motion was made to move into Executive Session. Motion was seconded and passed. The Board moved out of Executive Session at 8:14 p.m.

Meeting Adjourned at 8:15 p.m.

Next Meeting: April 16, 2015

Respectfully submitted by Lorana Dye