

PCCS Governing Board

Minutes

Board Meeting

Date and Time

Thursday October 22, 2015 at 6:30 PM

Location

S. Nickell Classroom

To be placed on the agenda, you must submit a request form; forms may be picked up and dropped off at the business manager's office. You will be contacted with a date and time when your item is placed on the agenda. Governing Board Meetings are the third Thursday of each month at 5:30 p.m. unless changed by the Board. Everyone is invited and encouraged to attend.)

Board Members Present

B. Kosmicki, B. Wood Roberts, G. Bennett, K. Griswold, S. Belzer, S. McCoy

Board Members Absent

J. Anthony, K. Hunt

Non Voting Members Present

A. Flores, C. Broce, D. McCoy, M. Mendive

I. Opening Items**A.Call the Meeting to Order**

B. Wood Roberts called a meeting of the board of directors of PCCS Governing Board to order on Thursday Oct 22, 2015 @ 6:37 PM at S. Nickell Classroom.

B.Record Attendance and Guests

All board members who were not present at the October board meeting were excused.

C.Reading

Pocatello Board Workplan from BoardonTrack

D.Approve Minutes

K. Griswold made a motion to approve minutes from the Board Meeting on 09-17-15 with changes from K. Griswold, who will follow-up with K. Hunt to ensure changes have been made.

G. Bennett seconded the motion.

The board **VOTED** unanimously to approve the motion. Kitty will followup on changes.

II. PTO

A.Update

Pizza Pie Café – money toward MOSS scholarships Modern Woodman – match funds for service projects -- blueprint for fun run event with schools for less work than Chocolate Extravaganza, which may do every other year; possible to hike City Creek or get donations for trash picked up in cemetery or park as service fundraiser that fits with school philosophy -- consensus on goal to consolidate fundraisers so only a few each year – consult with Fundraising Committee Fall Festival - tomorrow night -- veggies for sale

D. McCoy left early.

K. Griswold made a motion to move the Fiduciary Report before the Dean's Report.

G. Bennett seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Fiduciary Report

A.Business Manager

-- Letter from auditor and financial statements sent to board – General Fund increased by \$53,026 -- still \$181,906 in construction that will get moved to General Fund -- loss on lunch program, so General Fund money moved to cover and advised to continue monitoring -- auditor required to report sick leave and retirement; could hire actuary but expensive, so auditor will give qualified opinion (endorsed by district) -- Audit to district; satisfied and noted no findings for 2nd year in a row -- letter from district commended audit.

B.Treasurer

-- Concern by Finance Committee that board should be educated because board knowledge of finance scores were low when committee felt board's knowledge and actions on finance should be higher than reflected by scores, with examples including Audit vote, monthly fiscal reports, etc. – A. Flores generated Powerpoint presentation to explain fiscal data and information to board this year – to address gap, discussion about improving board's awareness of existing policies and procedures and reviewing new board training manual for Fiscal duties – A. Flores was not included in board assessment – training during board meetings could help board understand budget better – A. Flores left board meeting

S. Belzer made a motion to approve 2015 audited fiscal year financial statements.

S. McCoy seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Dean

A.Report

A. Flores left early.

ISAT data -- exceed district and state -- add to credentialing portfolio. Girl Scouts -- parents need board permission for PCCS troop. Charter Schools Food Drive -- approve food drive with other charters Nov 2-13. Mentor School Status – apply by Nov -- about 10 credentialed schools chosen by demographics and geography -- choose another 10-15 schools following year. Credentialing -- announced at national conference. ERATE – increases internet speed -- \$5K out of technology budget. Homework – a few students per crew chronically not turning in homework

- negative consequences for school culture -- leadership team working on protocol for homework -- involve school counselor and Academic Excellence. Professional Development -- program going well for M. Mendive. Workplan -- revisions to PEP conferences -- character goals and ELA alignment -- action research for ELA. K. Griswold made a motion to establish a PCCS Girl Scout Troop. G. Bennett seconded the motion. The board **VOTED** unanimously to approve the motion.

V. Committee Round-robin

A.Governance

Table until next meeting.

B.Academic Excellence

-- Meet on Nov 9 at 6PM -- BOT training webinar for Academic Excellence - boundaries for educators in oversight vs. day to day management -- 5 free Smart boards from Buhl School District -- PTO had \$6K to spend to rewire computer labs with power poles so cords contained in computer lab -- also replacing projectors so don't have to turn off lights when use Smart boards

C.Communication

Table until next meeting.

D.Fundraising

-- Teachers in grades 5/6 interested in Century Link grant for chromebooks

E.Facilities

-- Gym walls waterproofed and grass mowed on better schedule, so no leakage -- meeting with Changing Seasons - grass bad first year; puddles even out but level; guarantee work for year; stopped watering as much; needs to be reseeded; replace trees if die -- scoreboard - will contact again after national conference -- priority lists/finances for facilities set when S. McCoy, K. Griswold, and A. Flores meet next week -- end of agreement with Starr Corp for anything on gym in Nov

VI. Other Business

A.BOT Report on Board Assessment

-- Potential board training using pre-readings but not during initial reading for board meetings because these readings have intentional EL focus -- use BOT and e-mail Board Packets -- change to work on agenda with chair and Dean, so that focus on strategic planning -- shift timing to get draft agenda and minutes out quickly after board meetings -- written committee reports, especially problematic for finance because meetings occur Mon before board meetings - possibly change Finance Committee meetings to Fri on week before board meetings - committee reports can come in any time after agenda and minutes go out -- choose what we need to move forward -- refer to Pocatello Board Work plan and board assessment report periodically -- use assessment as benchmark - investigate links embedded in board assessment

B.Revote to Finalize Staff Representation on Board

-- Minor changes made to wording passed last month to ensure that all references to staff representation on board were changed in charter and bylaws

G. Bennett made a motion to approve revisions to staff representation on board as adjusted.

K. Griswold seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Vote to Approve 2015 Special Education Manual

-- Board approved charter with reference to 2015 Special Education Manual -- Visit to approve Special Education for LEA -- Board needs to formally approve 2015 Special Education Manual as final step to be in compliance for LEA

G. Bennett made a motion to approve manual.

K. Griswold seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. New Business

A. Potential New Board Member - Community Member

-- Use BOT resources to develop questions on expertise and experience for community member -- bring questions back to board for approval before inviting potential community member

B. Policy Manual and Calendar

-- Need to determine format and missing policies and develop timeline for Policy Manual; consult with J. Anthony on Governance before next board meeting -- Calendar set in July board meeting but work in progress that needs to be updated monthly when omissions

C. School Spirit Day

-- Many PCCS clothing items have been sold that students could wear to school to show school spirit -- PCCS art teacher is graphic artist, so competition for high quality product shirts for expeditions could be sold to PCCS community as fundraiser and worn on monthly school spirit day -- great public relations for PCCS when kids wear shirts with PCCS in Pocatello

VIII. Executive Session

A. Two Discussions

Discuss.

IX. Closing Items

A. Adjourn Meeting

G. Bennett made a motion to adjourn.

S. McCoy seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:46 PM.

Respectfully Submitted,

S. Belzer

B. Next Meeting - November 19, 2015 6PM