

PCCS Governing Board

Minutes

Board Meeting

Date and Time

Thursday January 21, 2016 at 6:00 PM

Location

PCCS Library

To be placed on the agenda, you must submit a request form; forms may be picked up and dropped off at the business manager's office. You will be contacted with a date and time when your item is placed on the agenda. Governing Board Meetings are the third Thursday of each month at 6:00 p.m. unless changed by the Board. Everyone is invited and encouraged to attend.)

Board Members Present

B. Kosmicki, B. Wood Roberts, G. Bennett, J. Anthony, K. Hunt, S. Belzer, S. McCoy

Board Members Absent

K. Griswold

Non Voting Members Present

A. Flores, C. Broce, D. McCoy, L. McAteer, S. Nickell

I. Opening Items

A.Call the Meeting to Order

B. Wood Roberts called a meeting of the board of directors of PCCS Governing Board to order on Thursday Jan 21, 2016 @ 6:05 PM at PCCS Library.

B.Record Attendance and Guests

C.Reading

D.Approve Minutes

S. Belzer made a motion to approve minutes from the Board Meeting on 11-19-15.

S. McCoy seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. PTO

A.Update

1. Email about spring Runathon sent to school community, details being worked out.
2. Speech Festival luncheon also being planned, sign-ups to go out soon.

III. Dean

A.Report

Sharolyn reporting on behalf of Mike.

1. Portneuf River visioning presentation for PCCS community on February 9.
2. Mentor school status, we are on to the second round February 2.
3. Cross-country: can't compete with rest of district? Mike to discuss further with district, possibly switch to compete with local non-district schools.
4. Khan Academy LearnStorm: teachers to decide on participation.
5. Homework form: started using but kinks still being worked out.
6. Mike's professional development upcoming dates have been scheduled.
7. Family engagement tool: optional, available from the state, available to any school, can enhance family interaction with school. School counselor is getting it operational for PCCS.

IV. Fiduciary Report

A.Business Manager

1. Federal SPED funds not accessible until our grant approved, Alli working on this lengthy document.

B.Treasurer

Kitty was unable to attend.

Finance committee met in December: discussed lawsuit against an Idaho public school about fees charged and how that might affect us. We have never denied a student attendance/graduation based on paying fees.

V. Committee Round-Robin

A.Governance

1. Policy manual due July 1 being worked on, to be sent to the board for approval before district review.
2. Jamie will confirm a couple board members' end-of-term dates.
3. Strategic plan meeting coming up on February 6, to be held at 1844 S. 2nd, 2-6 pm.
4. A few members need to sign the Code of Ethics.

B.Academic Excellence

Discussed at last committee meeting:

1. What will be on questionnaire to be sent to parents and teachers? Currently 55 questions. This is meant to gauge family engagement, opinions, perceptions.

C.Communication

1. Waiting to receive HOWLer from Barbara.
2. Do we have one place for board documents? Going forward we will post everything to Google Drive that needs to be posted to the website, edited in the future, etc.

D.Fundraising

1. Met in January: discussed Runathon as big fundraiser, to fund 1/2 of adventure trip fees. To replace Chocolate Extravaganza and perhaps some of the smaller fundraisers.
2. Century Link grant application was submitted this last week to fund 5/6 crew laptops (Sharolyn).

E.Facilities

1. Rubber sealing of foundation is in process depending on weather.
2. Scoreboard to be delivered early February.

VI. Other Business

A.Exposure control plan/Permission for field work

G. Bennett arrived late.

1. Parent requests that our field work permission slip is more direct that it is mandatory. Alli reminds us that we have to be careful how we word things that relate to activities that have fees. Geoffrey suggests saying "integral to the curriculum" as missing adventure/field work affects the rest of the in-class curriculum. Stephanie will discuss suggested revision with teachers.
2. We don't have a policy/protocol to handle injuries with bleeding or other body fluid exposure situations. The custodial closet has cleaning supplies, adventure coordinator has first aid supplies, recess monitors carry minimum supplies (e.g. band-aids), but improvements might include having gloves in the office first aid box, each classroom having a first aid kit. Also suggested having a CPR/safety class for all staff.
Alli is now chair of school safety committee (with dean, school counselor, and a teacher).
Parent who brought this to our attention will help write up a policy proposal.

B.Vote to approve policies - Board of Trustees (2000's)

Vote postponed.

Proposed additions/changes to Google Doc sent previously for comments:

1. An oath of office for the board.
2. Add public comment time to the board meetings.
3. Process for request to be put on the meeting agenda (advance notice, form to fill out).
4. SD25 separates policies and procedures, but we have put them together in the past.

C.Goals for Board, Board Members, CEO, and Committees

J. Anthony left early.

Brainstorming of goals:

Committees:

- Governance: Complete policy manual. Teach dean on strategic planning updates. Ensure all have current charter. Increase community members on board. Investigate changing committee interaction with board to reduce overall discussion and increase delegation to committees.

Individual:

- Barb: Letting things go with trust in others.

Board:

- Better communication. More trust between board members. Focus on the joy of service. Short, optional training/board development offerings on an ongoing basis. Firm up board calendar.
- Suggestion from Jamie: (voluntary) sharing of something personal in a round before each meeting, to foster knowing each other.

Dean: To be discussed in future when Mike can attend.

VII. Closing Items

A.Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
K. Hunt

B.Next Meeting - February 18, 2016 6PM