

PCCS Governing Board

Minutes

Board Meeting

Date and Time

Thursday February 18, 2016 at 6:00 PM

Location

PCCS Library

To be placed on the agenda, you must submit a request form; forms may be picked up and dropped off at the business manager's office. You will be contacted with a date and time when your item is placed on the agenda. Governing Board Meetings are the third Thursday of each month at 6:00 p.m. unless changed by the Board. Everyone is invited and encouraged to attend.)

Board Members Present

B. Kosmicki, B. Wood Roberts, G. Bennett, J. Anthony, K. Griswold, K. Hunt, S. Belzer, S. McCoy

Board Members Absent**Non Voting Members Present**

A. Flores, C. Broce, L. McAteer, S. Nickell

Guests Present

Danna McCoy (PTO), Joel Lovsted

I. Opening Items**A.Call the Meeting to Order**

B. Wood Roberts called a meeting of the board of directors of PCCS Governing Board to order on Thursday Feb 18, 2016 @ 6:04 PM at PCCS Library.

B.Record Attendance and Guests**C.Reading**

D. McCoy arrived late.

S. McCoy arrived late.

Next month's reading will be by Michael Mendive.

D.Approve Minutes

S. Belzer made a motion to approve minutes from the Board Meeting on 01-21-16.

J. Anthony seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Invite public comment with permission of Chair

No public comments were made.

III. PTO

A. Update

- Planning runathon, getting sponsors for t-shirts etc.
- Teacher appreciation lunch coming in a few weeks during PEP conferences.
- Taco John's night fundraiser coming in April.
- Gym scoreboard installation waiting for SLC company to come up to Pocatello.

B. Kosmicki arrived late.

IV. Dean

A. Report

- Students shared a watershed curriculum piece at Portneuf River Visioning committee.
- Mentor School status decision should arrive in the next few days.
- Idaho's Brightest Star press release submitted to ISJ.
- Parent survey went out in this week's newsletter.
- Dean recommending change to parent volunteer background policy. Call for a subcommittee: volunteers are Jamie, Lisa, and Kitty. To meet after March 4.
- SD25 social media threat earlier this week led to heightened awareness although no threat direct to PCCS.
- Cross-country: Michael got SD25 to let PCCS participate again, as long as the district schedule isn't extended to cause extra payroll for district coaches; we won't run a meet. \$10 of the \$45 fee will go to SD 25 to cover expenses for medals etc.
- Khan Academy LearnStorm: all students are now registered, plan to have older students coach younger ones in how to use the interface. We were at 24th in the state in the first week for the Grit award.
- Homework is a continuing improvement focus. Homework club and other supports seem to be effective.
- Tech: Computer lab wiring now cleaned up and up to code. Every classroom now has a functioning smartboard or Promethean board.
- Professional Development: EL Western Leaders' Cohort meeting last month: focus on math and quality work (session with Ron Berger). Dean's EdS training ongoing, last month attended session at State House, House education-related committee policy meeting.
- Work Plan: generally meeting goal for character (fewer disciplinary issues). ELA standards alignment doing book study on Leaders of Their Own Learning.

G. Bennett arrived late.

V. Fiduciary Report

A.Business Manager

- Budget is on track.
- Federal Special Ed grant approved.
- Title I grant approved.
- School safety committee meeting was held, discussed hazardous waste policy. Referenced SD25 policy section 8000 relating to this with adjustment for our needs. Discussing improvements for pickup time safety.
- Waiting for post-legislative tour to submit to Finance Committee.
- Lottery draw is next month. Barbara needs to find 2 community members not affiliated with PCCS to manage this process. Current applications seem low compared with usual numbers especially kindergarten/1-2 crews. We have advertised on local radio, parent newsletter, and sign on school front door. Maybe we should send something to ISJ and PCCS and PTO Facebook pages.

B.Treasurer

- Meeting was via phone call.
- Reviewed monthly statements.
- Viewed webinar from Ybarra.
- Revenue has increased over the last few years (meeting a previous Strategic Plan goal).
- Kitty will contact Lance Kolbett regarding foundation.
- Goals were set last July for Finance Committee: to adjust business manager's job description to reflect current duties. Alli revised it and committee will review and present at next board meeting.

VI. Committee Round-Robin

A.Governance

- Schedule of replacement for board members: currently we have 8 voting board members.
- Brad's tenure as an elected parent representative finishes in 2016, needs to be replaced.
- Barb, Sharolyn, and Geoffrey's terms also end in 2016 but they are all willing to continue one more year.
- Election to be held again at Music Festival with early voting in the front office that day.

B.Academic Excellence

- Questionnaire link was sent to parents and wider community. 20 responses so far. A follow-up email specific to the survey as a reminder will be sent.

C.Communication

- Kristine wrote press release for Idaho's Brightest Star award and submitted it to Michael.
- Will set up time to meet with Barbara re: the HOWLer.

D.Fundraising

No update.

E. Facilities

- Old Portneuf hospital stuff: we will get bathroom stall hardware, wall corner protectors, door closers.
- Waiting for spring to do more with outdoor facilities.
- Kristine asked about regrading the dirt side of parking lot. This is city property: they fix the potholes and washboards on their schedule, we don't usually request repairs.

VII. Other Business

A. Permission for field work

- Field work and adventure permission form updated. Discussion of necessary wording for participation expectations, that we need to better express expectations and importance of participation rather than have another permission form.
- Guest comment from Joel: is it appropriate to expect parents to sign a blanket permission slip given the wide range of activities?
- Discussion of possibility to create a flyer or brochure to describe unique aspects of PCCS: Passages, adventure program, etc. To possibly be attached to lottery applications, provided to parents who come for school tours, etc.
- Kristine will bring this idea to the communication committee.

B. Vote to approve policies - Board of Trustees (2000's)

- Sharolyn incorporated all revisions sent previously and changed district-specific language to school-specific.
- She needs to check Idaho Code for some details, we need to add goals also (possibly from Strategic Plan).
- We are behind schedule with only revised up to 2000s.
- We will vote on entire manual revision, not section-by-section. Report to board at meetings should be only for major revisions needing feedback.
- Will revisit schedule next month.

C. Strategic Plan

- We met in a special session and developed 3 main goals.
- Michael will enter these into Board on Track site template tool by next month to see if we'd like to use their planning tools. We will mirror this in Google Docs/Calendar.
- Lisa is reviewing performance certificate to work with Michael to report those goals to the state.
- Minutes to be revised to reflect that it was a work session without details, to be approved at next meeting.
- Second meeting to develop/approve measurable subgoals to be held between March and April board meetings.

D. Board Representation/Preparation for Governing Board Elections

- Governance committee recommendations for community members on the board: the board should consider how many spots should be on the board.
- Bylaws mandate 1 community member, but 3 at-large appointees can also be a non-parent. Currently 1 at-large and 1 community position is open.

- Board on Track recommends 11-15 total board members to allow for fewer overlaps on committees, also to have majority of board members not be school parents to avoid bias in discipline, personnel, etc. decisions and improve connection with community.
- Dean could take up task of recruiting community members.
- Jamie will poll current members about desire to recruit more members.
- Tabled for more discussion next meeting.

VIII. Executive Session

A.Section 74-206(1)b - To hear complaints against individual A.

- At beginning of public meeting, a second executive session was added by vote (motion: Kristine, second: Sean, vote: unanimous approval) to discuss dismissal of student A under Idaho Code 74-206(1)(b).
- Second executive session held from 8:05 to 9:35 pm.
- At 9:35 pm, the board went back into public meeting. Vote to expel Student A passed with unanimous approval.

IX. Closing Items

A.Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:35 PM.

Respectfully Submitted,
K. Hunt

B.Next Meeting - March 17, 2016 6PM