



POCATELLO COMMUNITY CHARTER SCHOOL
EXPEDITIONARY LEARNING

PCCS GOVERNING BOARD MEETING MINUTES

May 25, 2017, 6:00 p.m.

995 South Arthur, Pocatello, Idaho

Present: (voting members in bold)

Chair	Barbara Roberts	x	Community Member	Joel Lovstedt	x
Vice-Chair	Sharolyn Belzer	x	Teacher Representative	Colleen Broce	x
Secretary	Kristine Hunt	x	Teacher Representative	Lisa McAteer	x
Treasurer	Kitty Griswold	x	Teacher Representative	Taylor Terlson	x
Parent Member	Jamie Anthony		Dean	Michael Mendive	x
Parent Member	Geoffrey Bennett		Business Manager	Alli Flores	x
Parent Member	Sean McCoy	x	Guest:	Danna McCoy	x
Parent Member	Niki Richards		Guest:	Kebai Bills	x
Parent Member	(vacant)		Guest:	Brittany Imbs	x
			Guest:	Catherine Reinhardt	x

- 1) Call to Order/Attendance and Guests: 6:04 pm. Meeting called to order by Barbara Roberts.
- 2) Amend agenda to move Fiduciary Report to beginning of meeting: **Move: Sharolyn, Second: Sean; passed unanimously.**
- 3) Reading – Kitty. Kitty to do reading again in June.
- 4) Approve Minutes – April regular meeting minutes: **Move: Sean, Second: Sharolyn; passed unanimously.**
- 5) Fiduciary Report – Alli and Kitty
 - a) Kitty provided an overview of PCCS financial position (debt, savings, etc.) and recent history of events, e.g., building the gym, and some forecasts based on possible interest rate changes.
 - b) Alli went over 2017–2018 proposed budget. She and Mike have met with the staff and sent them a survey about their budget priorities. Discussion of parity with District 25 salaries, longevity stipends, funding of various curricula, cuts to state/federal funding. **Governing Board to vote on this proposed budget at June meeting.**
***Joel Lovstedt left at 6:45 during these presentations.**
- 6) Public Comment – Barbara. None.
- 7) Letter of support – Catherine gave brief talk on transition of Title 1 from targeted to schoolwide model. State allows application for schoolwide if school has over 40% student qualification for reduced/free lunches. We have hovered near 40% plus or minus for several years. She needs a letter of support for this application from the Governing Board. **Barbara to work with Mike on this.**
- 8) Middle School Teacher Intern – An ISU College of Education student would like to intern in our middle school, with board approval. **Move: Sharolyn, Second: Kristine; passed**



unanimously.

- 9) New Governing Board Trustee – Kebai Bills, a PCCS parent, submitted her application after the election deadline. Approval to appoint Kebai as an At-Large Member: **Move: Sharolyn, Second: Kristine; passed unanimously.**
- 10) By-laws Revision – Earlier in May, Jamie emailed proposed revisions for comment and then an final amended version. Approval of amendments: **Move: Sean, Second: Kitty; passed unanimously.**
- 11) Vote on 2017–2018 Governing Board Officers – Table to June meeting with terms to begin at July meeting: **Move: Kitty, Second: Sharolyn; passed unanimously.**
- 12) Dean’s Report – Mike.
 - a) End of Year: Speech Festival and Passages both went well. Mike to meet with staff on possible improvements to Passages. 3/4 grades to receive Chromebooks.
 - b) School-wide Title I: Was discussed in item 7 above.
 - c) Foster Grandparents: A free Americorps program, to help with FastForward over the summer and then in the fall.
 - d) Personnel: Carrie Churba (from D25 Lewis & Clark Elementary) accepted offer for SPED position. Shauna Kaper accepted 1/2 position.
 - e) Playground: Thermoplastic for basketball was partially damaged in shipping, waiting on replacement. Moving the shed and installing the checkerboard should be done soon.
 - f) Building exhaust fans should be installed on June 1.
 - g) Technology: FastForward will be used over the summer, will continue with 10 licenses in fall. Cameras and PA system to be installed soon.
 - h) We are awaiting full ISAT results from the district.
 - i) Professional Development: Work plan will be worked on over the summer.
- 13) PTO Update – Danna.
 - a) Runathon grossed \$19,484, net approx \$16,000. \$6700 will go to MOSS, \$2300 to Yellowstone, and \$7000 for gym bleachers.
 - b) Field Day went well.
 - c) PTO elections were held, new officers to be reported to parents soon.
 - d) PTO is now an official nonprofit, which will help with external fundraising and partnering with possible foundation board.
- 12) Childcare Survey – Logistics still to be determined. Brittany is looking into whether providing tutoring would make licensing process easier.
- 13) Committee Reports
 - a) Academic Excellence: none.
 - b) Communications: **Brochure to be reformatted.**
 - c) Dean’s Evaluation: none.
 - d) Fundraising: We have received the Specialized Foundation bikes grant for approximately 30 bicycles.
 - e) Facilities: Updates in Dean’s report.



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- f) Governance: none.
- 14) Code of Ethics – Table to June meeting: **Move: Kitty, Second: Sean, passed unanimously.**
- 15) Policy Manual – Table to June meeting: **Move: Sharolyn, Second: Kristine, passed unanimously.**
- 16) New Business: none.
- 17) Executive Session: Board moved to Executive Session at 7:50 pm, but at a later date determined that a quorum was not present.
- 18) Meeting adjourn: **Move: Sean, Second: Kristine; approved unanimously.** Meeting adjourned, 8:32 pm.

Next Meeting – 6:00 p.m. June 15, 2017

Respectfully submitted,
Kristine Hunt
PCCS Governing Board Secretary