



Pocatello Community Charter School



995 S. Arthur, Pocatello, ID

Governing Board Meeting Minutes

September 15, 2016

Our Mission

Through the Expeditionary Learning model, Pocatello Community Charter School creates a learning environment for students to develop a love of learning, think at a high level, work hard to overcome difficult challenges with no excuses, persist to achieve their personal best relative to previous performance, seek to improve the world around them, and treat others with kindness and respect. Our teachers, parents, and community are empowered to enable students to meet these expectations.

Present: (voting members in bold)

Chair	Barbara Roberts	x	Community Member	Joel Lovstedt	x
Vice-Chair	Sharolyn Belzer	x	Teacher Representative	Colleen Broce	x
Secretary	Kristine Hunt	x	Teacher Representative	Lisa McAteer	
Treasurer	Kitty Griswold	x	Teacher Representative	Taylor Terlson	x
Parent Member	Jamie Anthony		Dean	Michael Mendive	x
Parent Member	Geoffrey Bennett		Business Manager	Alli Flores	
Parent Member	Sean McCoy	x	Guest:	Erin Poole	x
Parent Member	(vacant)		Guest:		
Parent Member	(vacant)		Guest:		

<i>Agenda Item</i>	<i>Presenter</i>
Call to Order/Attendance and Welcome Guests	
<ul style="list-style-type: none"> Meeting called to order at 6:20 pm. 	
Reading	Mike Mendive
<ul style="list-style-type: none"> Reading for October: Sean McCoy 	
Approval of previous month's minutes	Kristine Hunt
<ul style="list-style-type: none"> Motion to approve August meeting minutes: Joel, seconded: Sean, vote: passed unanimously. 	
Public Comment	Barbara Roberts
<ul style="list-style-type: none"> None. 	
Dean's Report	Michael Mendive
<ul style="list-style-type: none"> District reporting – Programmatic audit for SD25 next month. Volleyball/Cross Country – First meets went very well. Technology – 3rd–8th students can have PCCS address which gives access to Google Drive for homework and collaboration on projects, with parent permission. 	

–cont.



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<ul style="list-style-type: none"> • Fast Forward – 10 students currently participating. Gains observable already with most students. • Personnel – Will be hiring one more education assistant. All crew leaders will have an assistant going forward. • Benchmark Testing STAR – Just finished, with another benchmark in mid-year and end of year. • School Safety Audit – Auditor came by to advise he will do the audit soon. After audit will send grant opportunity info to address any deficiencies. • Personnel – 2 ed. assistants have left the school, but have already been replaced. We still are looking for substitute teachers. • Dean’s Evaluation Goals – No meeting with committee yet. • Professional Development – <ul style="list-style-type: none"> ◦ EdS dates: September 16–17, December 2–3. • Work Plan – <ul style="list-style-type: none"> ◦ Character goal ◦ ELA standards alignment: Book Study = Leaders of Their Own Learning ◦ ELNC <ul style="list-style-type: none"> ▪ October 27–29, Detroit ▪ Math Anser Boise – 5 crew leaders to attend ▪ Differentiation Orlando, Denver 	
Board Training Option	Michael Mendive
<ul style="list-style-type: none"> • Board on Track responded to our cancellation and proposed to Mike that we continue under a \$,1000 annual fee for access to resources and individual consultation with Gina available to Mike and the board. Idaho State Boards Association is more Idaho-specific but Board on Track is more aligned with charter schools specifically. We will still pursue ISBA membership. Mike will confirm that this new contract would still be billed to the Charter School Network as in the past. 	
PTO update	Danna McCoy
<ul style="list-style-type: none"> • Pursuing 501(c)(3) nonprofit status, requires incorporation first (\$900), will take a few months to complete. Will make receiving donations easier, reduce sales tax on purchases. • Will do an ISU Homecoming parade float this year September 24 • Fall Festival planning started. October 29 (Saturday) 4-7 pm • Looking into quotes for electronic reader boards for school. 	
Fiduciary/Treasurer Report	Alli Flores
<ul style="list-style-type: none"> • Approval of fiscal audit tabled as Alli not present at this meeting. • The Finance Committee met Tuesday, sent email to board with goals. • Nicky has expressed willingness to come to meetings for a few months to observe, with potential to be appointed treasurer in January. 	

–cont.



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<ul style="list-style-type: none"> • Driver's Ed. no longer renting the gym. Could Facilities committee look for basketball leagues who need a space? • Kitty met with Lance Kolbet to discuss PCCS Foundation Board development. 	
Committee Reports	
<ul style="list-style-type: none"> • Governance – Jamie <ul style="list-style-type: none"> – None. • Academic Excellence – Geoffrey <ul style="list-style-type: none"> – None. • Communication – Kristine <ul style="list-style-type: none"> – Barb and Kristine to lead committee together. HOWLer to come out minimum twice a year. Call for photographers to community was recently sent out. Two parents volunteered, and their students. Will meet next Thursday. PTO can also provide photos from events. Joel suggests looking for drone operator to take aerial photos/videos. • Fundraising – Sharolyn <ul style="list-style-type: none"> – Sharolyn is now the committee chair, will develop goals. Four requests submitted in the last two days including student-led service. Will confirm committee members to move forward. Will put out call to parents for grant-writing team members. • Facilities – Sean <ul style="list-style-type: none"> – Met Tuesday to draft goals and objectives. – Starr will be able to work with us again in the spring. We'll develop plan over the winter. – Two new basketball hoops ordered for playground to be installed this fall. Thermoplastic playground surface for basketball court and foursquare, other shapes under consideration and looking at pricing. – Looking at possibility of playground equipment inspection. – Exhaust fans to be installed by Starr in clerestories in hallways in each wing in February or March. – Outdoor spigot caused a leak in the girls' bathroom on the south side of the building, so that needs repair. – Alli still needs to ask Travis Kumm if he will join the committee. 	
Update on Policy Manual	Jamie Anthony
<p>Tabled for next month.</p> <ul style="list-style-type: none"> • Homeless policy approval: Motion: Kristine, seconded: Kitty, vote: passed unanimously. 	
Vote on Continuous Plan for Improvement	Michael Mendive
<ul style="list-style-type: none"> • SD25 has been notified. Mike to add grade readiness wording, would prefer Star testing to IRI data for younger grades. Motion to approve: Joel, seconded: Sharolyn, vote: passed unanimously. 	
Dean's Evaluation with SMART goals	Michael Mendive
<ul style="list-style-type: none"> • See Dean's Report above. 	



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Board/Committee Goals	Barbara Roberts
<ul style="list-style-type: none"> See committee reports above. Barb requests the goals be sent to her to be collated into a single shared document. 	
Possible Use of a Consent Agenda	Barbara Roberts
<ul style="list-style-type: none"> Discussion of sending committee reports and other items that don't need in-meeting discussion to be included in board packet for review prior to the next meeting. Possible board training on this at a future meeting, with goal of transitioning to this by November. 	
New Business	
<ul style="list-style-type: none"> Barb will be unable to attend the next two meetings. August minutes as approved need to be amended to remove personnel matters from New Business section. Motion: Kitty, seconded: Joel, abstain: Sharolyn, vote: passed unanimously. 	
Executive Session	Michael Mendive
None.	
Adjournment: 8:35 pm.	
<ul style="list-style-type: none"> Motion: Kitty, seconded: Sean, vote: passed unanimously. Next meeting: October 20, 6 pm. 	

Respectfully submitted,
Kristine Hunt