



**PCCS GOVERNING BOARD MEETING MINUTES**

**November 17, 2016, 6:30 p.m.**

**995 South Arthur, Pocatello, Idaho**

**Present: (voting members in bold)**

Chair	<b>Barbara Roberts</b>		Community Member	<b>Joel Lovstedt</b>	x
Vice-Chair	<b>Sharolyn Belzer</b>	x	Teacher Representative	Colleen Broce	x
Secretary	<b>Kristine Hunt</b>	x	Teacher Representative	Lisa McAteer	x
Treasurer	<b>Kitty Griswold</b>	x	Teacher Representative	Taylor Terlson	x
Parent Member	<b>Jamie Anthony</b>	x	Dean	Michael Mendive	x
Parent Member	<b>Geoffrey Bennett</b>	x	Business Manager	Alli Flores	x
Parent Member	<b>Sean McCoy</b>		Guest:	Erin Poole	x
Parent Member	(vacant)		Guest:		
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- 1) Call to Order/Attendance and Guests: 6:35 pm.  
 Dean’s Report and Executive Sessions moved up in agenda to accommodate Mike’s need to leave early.
- 2) Reading – Kristine. Jamie to do reading in December.
- 3) Dean’s Report – Mike.
  - a) Title I: Alli to discuss in Fiduciary Report.
  - b) Share the Ride: Still working on finding someone to manage our web page.
  - c) Gifted and Talented: Colleen proposing activities such as a student-produced literary magazine or book reviews to be published in the *Idaho State Journal*.
  - d) Response to Intervention/PBIS Problem Solving Team: Started with first meeting.
  - e) Volleyball/Cross Country/Basketball: We did not have enough interest for a girls’ basketball team, but will have a boys’ team in January.
  - f) Portneuf River Visioning: Meeting with the city tonight.
  - g) Safety Audit: Full report not received yet.
  - h) Technology:
    - i) Fast Forward: Had first data meeting, 2 students finished one section over last 75 days with 1.5 years’ improvement. 3 more students about to finish a section.
    - ii) Computer donation: The BLM via Channing Swan would like to donate approx. 30 PCs/30 laptops, which would become a new wireless lab
  - i) Personnel: We will likely need to hire an ed. assistant for one kindergartener.
  - j) Professional Development: EdS is moving along with final meeting for the semester December 2–3.
  - k) Work Plan:
    - i) EL national convention, October 27–29: already received positive feedback on Cara Sonneman and Mike’s presentation.
    - ii) Western Leaders, January 25–26: Whitney Griggs and Mike will attend.



# POCATELLO COMMUNITY CHARTER SCHOOL

## EXPEDITIONARY LEARNING

- iii) Differentiation Denver, January 12–14: Sarah Casper will attend.
  - l) Parking Lot Maintenance: Finance committee made counterproposal to City of Pocatello to pay fee in March from Idaho Direct fundraiser, a temporary agreement without Fall maintenance to be renewed next fiscal year.
  - m) Teton Science School: Going well, a few students are sick (1 had to go home) and 1 disciplinary issue.
- 4) Executive Session – Mike. Section 74-206(1)(f) and (b).
- 5) Approve Minutes. **Move: Joel; Second: Geoffrey; passed unanimously.**
- 6) Public Comment – Sharolyn. None.
- 7) PTO Update – Erin Poole.
- a) Fall Festival: Gross \$5,929, net \$4,929, which is almost double previous years' earnings. \$1,782 came from the silent auction alone. Middle school students fundraising for Teton Science School and the National Honor Society students were very helpful.
  - b) Approved 3 grants for approximately \$400: Chromebook mice for Karyn Bethke, reading games for Sarah Casper, and headphones for Colleen Broce.
  - c) Speech Festival and runathon are upcoming events.
  - d) Still working on finding a suitable marquee.
- 8) Fiduciary Report.
- a) Business Manager – Alli.
    - i) Federal programs audit last week, did very well. Findings are easily corrected by end of fiscal year. This audit will occur every 3 years with interim self-assessments.
    - ii) SPED contracted services (speech/OT/PT) expenses have been very high.
  - b) Treasurer – Kitty.
    - i) No Finance Committee meeting this week.
    - ii) Approval of Parking Lot Maintenance Agreement with City of Pocatello – Mike (5 min) **Move: Geoffrey; Second: Joel. Passed unanimously.**
- 10) Vote on Federal Financial Policy and Procedures – Alli. **Move: Geoffrey; second: Sean; passed unanimously.**
- 11) Committee Reports See attached report.
- Governance – Jamie
  - Academic Excellence – Geoffrey
  - Communication – Kristine
  - Fundraising – Sharolyn
  - Facilities – Sean
10. Policy Review Updates – Jamie.
- a) 7000s: **Jamie and Alli to see which sections can be parceled out. Kitty, Joel, and Kristine volunteered to assist with sections.**
  - b) Instructional and Student Policies: **Jamie will discuss with Colleen. Lisa can finalize updates.**
11. New Business
- a) Kitty: Reminder that we need a board strategic plan. We could either schedule a special meeting/work session, or add short sessions to regular meetings, to work on the plan.



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- b) Jamie: Over the next couple of months we need to look at replacement of outgoing board members. **Should be on calendar for February meeting.**
  - c) Mike to lead training at next board meeting, including ISDA video and best practices.
12. Meeting Adjourn: **Move: Geoffrey; second: Jamie; passed unanimously.** 7:47 pm.
13. Next Meeting – 6:00 p.m. December 15, 2016