

Livermore School of Dance the footnote

Welcome to LSOD

Hello and WELCOME to Livermore School of Dance! We are so glad that you have joined our dance family. Our philosophy is simple: We promote self-confidence and the love of dance in a professional, nurturing environment.

We offer a variety of classes:

- Ballet
- Pointe

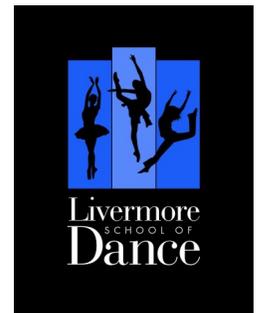
- Floor Barre
- Technique
- Creative Movement
- Jazz
- Contemporary Lyrical
- Tap
- Hip Hop
- Modern
- Musical Theater
- Tumbling

Our goal is to teach proper technique with

positive reinforcement.

Dance is a great form of art and exercise for all ages and levels!

We realize that there are other dance studios in the Tri-Valley area, and we appreciate that you chose us! We hope this is a start to a long relationship!



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Important: Got Forms?

Have you signed your waiver yet? There are forms that need to be reviewed and completed: the Studio Policy, Emergency



Contact, Studio Waiver, and the Release form. These forms can be electronically accepted during the online registration process or the forms are available on our website at www.livermoredance.com and are also located in

the lobby of the studio. These forms must be submitted on your child's first day of class. Please ensure this is done promptly. If you have any questions, please contact the studio office. Thank you!



We pay tuition a month in advance. Tuition is due on the first of every month for the following month. Please log on to Studio Director each month to review your account balance. Your account ledger will explain all charges and payments. We only accept online payments. Please enter your credit card information online and

mark "yes" next to "Automatic/Recurring payment plan" question. Your credit card will be automatically charged the remaining account balance on the first of every month. You will be contacted by email if the automatic payment was declined. If the auto-pay charge is unsuccessful, a late fee of \$10 is automatically

added by Studio Director to any account that has a balance on the 11th of every month. An additional late fee of \$5 is added to any account that continues to have a balance by the 21st of every month. Please email the studio if you have any questions regarding tuition payments.

Adding Another Class?

If you add a class, there is likely to be two charges posted to your Studio Director account. One class tuition charge is a pro-rated amount for the remaining month. The other charge is a full tuition charge for the following month.

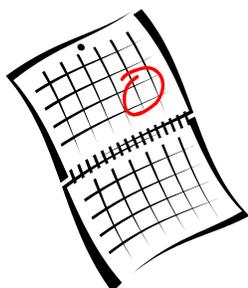
The class will look like it was listed twice on your Studio Director ledger. If you need to drop a class, please contact the studio as soon as possible so that you will not incur additional charges.

Make-up classes must be taken within 2 months of the missed class. You may take any comparable level class within your division. Please let the studio know when you will be attending another class so that we may let the



instructor know to expect you. There are no make-up classes for the summer session.

Studio Calendar



Have you seen our studio calendar? There is a studio-wide calendar that lists all the holidays and

specific days the studio is closed throughout the year. It also lists special Company performances. A

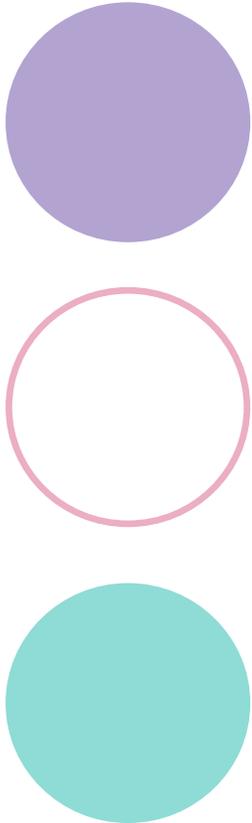
whole year at a glance! Mark your home calendars early....we have a lot planned!

Studio Staff

Our Administrative Assistant is Mickey Peterson. Her office is located upstairs at the studio and you may contact her by email at livermoredance@gmail.com or by phone at (925)245-9322. We appreciate if families would access the website and studio generated emails to answer basic LSOD questions. We are inundated daily with questions which have already been answered by the media previously listed. If you would like to leave an instructor a message, please do so by email and Mickey will get it to us immediately.



Quiet Please



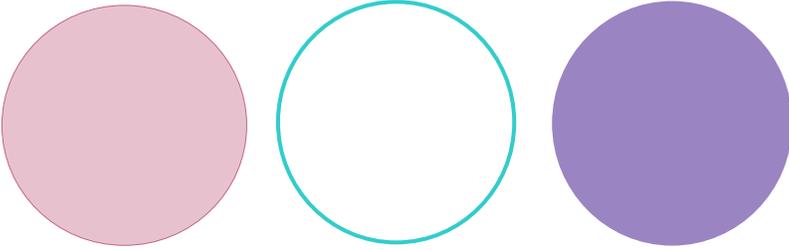
Please be aware that our studio waiting areas are meant for observing and not for socializing. While we want everyone to have an enjoyable time at our studio, the dancers must come first. Lately, the dancers have been commenting that they are having a hard time hearing instruction due to excessive noise levels in the waiting areas. We have provided seating outside if you

would like to socialize. If you remain in the waiting area to watch your dancer, please be cognizant of the noise level. Every sound travels into both studios - much more than you would think! We want all dancers to get the most out of the classes and we ask that you help by maintaining a quiet atmosphere. In addition, please keep all walkways clear at all times. Siblings should

not be rough-housing or ball-throwing anywhere in the studio, including the entry doorway area. Please keep an eye on small children and please do not allow them to play on the stairs, in the stairway area or in the studios - before, during, or after class. The studios are for dancers and instructors only. Thank you for your cooperation!

Remember...

Success is not measured by the trophy a child brought home, or by the row in which they stand on stage, or by how many pirouettes they can do. Instead, it is measured by the effort they put forth. If a child gives all they can, what more can you expect?



Costume Fees

Costume fees will be added to your Studio Director account and you will be notified when this happens. Fees will be charged to your credit card information listed in Studio Director. Should you have any questions about this charge/fee, please contact the studio.



The Footnote!

“The Footnote” is the format LSOD will send information to dancers and their families. It will be sent through Studio Director. Please do

not mark us as “spam”, as this will turn off your emails in Studio Director.

Log on to www.livermoredance.com to view past

newsletters as well. There is a lot of information on the website including great pictures in our gallery to view. Take a look!

A Few Reminders . . .

Please remember to bring your own water to class. We do not have a drinking fountain and it is important to keep hydrated. During class, please leave water bottles in the cubbies located in the lobbies and don't forget to put your name on it also. We have recycling bins located in the hallway as well.



For those of you who bring food from home, please keep in mind that we have some dancers who have severe food allergies. Please be aware that any peanuts or tree nuts should not be eaten or left in the studio. If you have food with any of these items please use the bench outside to consume them.

Studio Dress Code

Encore is a dancewear store located in Dublin at 7182 Regional Street. Encore has just about everything a dancer may need. Dancewear items can also be purchased online at Discount Dance Supply. Their website is www.discountdance.com. Please use the coupon/teacher code below while completing your order:

Ballet = TP47657 and
Jazz = TP27963

BALLET DIVISION:

Please remember that the dress code for Ballet is as follows: Pink tights and ballet shoes, leotard



of their choice, and a dance skirt or shorts may be worn. Extra sweats, tank tops, athletic shorts are not to be worn during class. Hair should be clipped or pinned in a bun. If too short for a bun, hair should be clipped back behind the ears. Leg warmers are fine to wear. The instructors need to see the dancers' lines in order to give

appropriate corrections. If the problem persists, instructors will hand out notices individually to dancers who are not dressed appropriately. Dancewear items may be purchased at Target or Walmart for little dancers.

JAZZ/TAP DIVISION:

This Division's dress code is as follows: Any dance wear including, tights leotards, sweats, dance shorts, t-shirts, or clothing that is age appropriate and easy to move in. **Please no midriffs, bra or bra straps showing.** Tap shoes and jazz shoes are

recommended for many of the classes. Please ask your teacher or Mickey for more information on what and how to purchase these. Jazz and Tap shoes are not required for your first week of class. Please come with a pair of socks or dance in bare feet for your first class.

Sneakers may be worn for Hip Hop class as long as they have not been worn outside. Regular tennis shoes and/or hightops are acceptable. If you wish to wear an older pair of shoes, please wash the bottoms to ensure all dirt and rocks are out of the shoe treads.



Class Times

There have been a few occasions where parents have been late to pick up dancers after the last class of the evening.

Instructors have had to wait up to 45 minutes past the end of

class time for parents to arrive. Also, we are having an issue with dancers being



dropped off 15-30 minutes before their class. If this continues, we will start charging a fee to parents who

do not follow the rules. We do not wish to put this policy

into place, but we can no longer expect instructors to stay beyond their

scheduled hours or be responsible for a dancer just hanging out at the studio. We suggest exchanging phone numbers with other dance families in order to have a backup if you are late picking up. Please be sure to drop off and pick up your dancers on time.



Livermore
SCHOOL OF
Dance

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