

## UUSG Board Minutes February 11, 2014

### In Attendance:

Bill Pokorny, President  
Pam Tilbrook, Vice President, Administrative Council  
Dan Masini, Vice President, Program Council  
Bill Scown, Treasurer  
Pat Ward, Director  
David de Coriolis, Director  
Dick Yingst, Director  
Lisa Gades, Director (conference call)  
Lindsay Bates, Senior Minister, *ex officio*  
Katie Phillips, Congregational Administrator, *ex officio*

Also present: Linda Burke, LRE Team Leader

Absent: John Towell, Secretary; Jim O'Malley, Assistant Treasurer, *ex officio*

1. Chalice Lighting, Call to order, Check-in.
2. Board Continuing Education session provided by Dick Yingst (discussed in Leadership Succession)
3. Regular Reports:
  1. Minutes: Minutes from December 22 additional board meeting regarding job description for Assistant Minister, were revised and received. Board Minutes January 14, 2014 received.
  2. Finance: Nothing to add to monthly report
  3. Councils: Nothing to add to monthly report
  4. Sr. Minister: Nothing to add to written report
  5. Congregational Administrator: Reported that the signs banning weapons, including concealed carry, will be posted permanently as soon as weather permits. Currently, there are temporary signs.
  6. Search Committee: Dick Yingst reported that 2 out the 3 initial candidates interviewed via conference call will be invited for further interviews. Both are expected to accept the invitation to visit with us.
4. UUA Retirement Plan: Bill Scown and Katie Phillips will prepare a sample participation agreement which will be distributed for approval.
5. Dangerous and Disruptive Behavior: Policy Regarding Dangerous and Disruptive Behavior provided for review and reaffirmed.
6. Executive Session
7. Purchase of Automated External Defibrillator (AED): CPR Certification was provided for all LRE staff and other interested congregation members. Bill Pokorny will investigate purchase of unit for UUSG. Bill Scown will review availability of funds.
8. Request from MAYAN (MidAmerica Youth Advisors Network): Request to be 'hosted' under auspices of UUSG for tax-exempt status. Youth Advisors, to be claimed as a ministry in our church. All finances would remain separate. Bill Pokorny will request a formal proposal from Mayan, and hopefully many of the questions raised by the board will be addressed.

9. Cash Flow projections: Report provided by Bill Scown. The projections indicate that in order to maintain our current funds reserves, we will need to increase pledges by 10% each year for the next five years, not including the roughly \$200,000 already pledged for the new Assistant Minister over the next three years.
10. Recommended Thresholds for Finance Policies: Finance Committee Recommendations provided. Grant Award Limit: \$5,000; Contract Limit in Policy 10: \$5000; and Competitive Bid threshold: \$10,000. Motion to accept and unanimous vote to approve.
11. Mortgage Rollover: Bill Scown to talk to bank to collect information.
12. Executive Session
13. Leadership Succession: Current Board President, Bill Pokorny, will need to be replaced as of May 2014. Dick Yingst will create a new board protocol for 'orientation' of new board members. Board Members will return with suggestions.
14. Other Business: A Motion via Email to Donate 2014 Pizza Booth Proceeds and Encourage Donation of Future Fundraiser Proceeds was made by Bill Pokorny:
  1. Members of the congregation will be invited to contribute to a "Give Away the Pizza Booth" fund.
  2. Provided that donations to the fund reach at least \$4,000 (the amount of the projected Pizza Booth proceeds included in the FY2014 operating budget) by May 1, 2014, all proceeds from the Pizza Booth will be donated to the Northern Illinois Food Bank. If donations to the fund do not reach \$4,000, then the total amount donated will be added to the final proceeds of the Pizza Booth, and any proceeds over \$4,000 will be donated to the Northern Illinois Food Bank.
  3. It is the sense of the Board that fundraisers such as Cookie Walk and the Pizza Booth would best serve the mission of UUSG if all funds from those events could be donated to worthy causes. However, this is possible only if the congregation fully supports the operating budget with its pledges. Therefore, the Board urges every member of the congregation to consider this when filling out their pledge forms for the 2014 canvass. A vote was called on February 7, and was approved.

Adjourned at 9:15 p.m.

Respectfully submitted,

Lisa Rittenberry  
Recording Secretary