



Minutes of Meeting of the Board of Directors

Tuesday, May 12, 2015

- ✓ Bill Scown, President
- ✓ Dan Masini, VP Admin Council
- ✓ Debbie Leoni, VP Program Council
- ✓ John Towell, Secretary
- ✓ Cindy Vacek, Director
- ✓ Pat Ward (via telephone), Treasurer
- ✓ David de Coriolis, Director
- ✓ Lindsay Bates, Senior Minister, *ex officio*
- ✓ Katie Phillips, Congregational Administrator, *ex officio*

Also present: Hal Schulman, Kevin O'Neill, Bob Swanson, Jeff Stibal

1. Regular Reports

- Secretary: Minutes from April and Special Budget Meeting accepted
- Finance: Pat indicates we're behind and Kevin added that we're running about \$8k further in red than planned. He also stated that this was a very unpredictable time of the year but at best we may end up being at the planned -\$17k and at worst -\$25k-\$26k.
- Councils: Debbie indicated that there was nothing to add to the report and Bill asked in the message about our current financial situation was getting through to which Debbie indicated yes.
- Senior Minister and Congregational Administrator had nothing to add

2. Assistant Minister Agreement

- Only significant change to be made was an increase in his base salary of \$2k. Scott has declined medical insurance coverage. Katie asked also asked if he would be receiving long-term disability and life insurance as well as dental coverage, and Bill indicated yes. A motion to approve the agreement was passed unanimously.



3. Targeted Giving

- An anonymous donor has offered \$1.5k to fund choir activities. Bill indicates that it is UUSG policy to accept restricted funds provided the amount of money exceeds \$1k and that the Board approves. Cindy was concerned about whether this type of funding should be allowed when coming from groups with the church as opposed to an individual donation. Dan wanted further clarification from Cindy regarding her concern about group donations and also asked about whether there would be a time constraint on the offered funds. Lindsay indicated that the problem with these types of funding mechanisms is that it bypasses the Board's responsibility to oversee what projects in the church have priority. David countered with an example of a situation where the Board wouldn't decline the offer. Bill reiterated that the policy was already in place and that the decision to be made was whether the Board would accept the restricted fund. Hal pointed out that since \$4k had been budgeted and \$1.5k had been offered, there still needed to be \$2.5k to be made up and thus, provisions needed to be stipulated for this difference. In the ensuing discussion Katie pointed out that she couldn't recall any situation whether a restricted fund was configured to bring back a program that had been axed by the Board. A motion was offered to accept the \$1.5k for use for choir purposed as a restricted fund to be in effect for the following fiscal year and to reach a threshold of at least \$4k total to be in place by July 30th.

The motion carried with 4 yes votes, 1 no vote and 2 abstentions.

4. Departing and New Board Members

- Kudos were extending to the departing Board members: Dick, David, Pat, Dan and John. The new Board members are: Bob Swanson, Pat Vary, Patricia Burch, and Dave Moore. The Board members to help tutor the incoming members will be Bill, David and Debbie.

5. Building Task Force Update

- Dan has spoken with three brokers and the consensus among these professionals is that although this is not something common to the Geneva area, there's no reason preventing a land lease deal. The favorable circumstances are that there is no available frontage on 3rd Street. Dan recommends waiting for further analysis before we vote on accepting the 3rd Street property. Bill indicated impatience on the part of the donors but didn't think they would walk away if we asked for a



little more time. Cindy wanted us to ask for time up to the end of July in time for the August Board meeting. Kevin asked about who will be continuing on with the Building Task Force since Dan is leaving and it was established that the rest of the group will remain and kudos were extended to them. Following up on Debbie's concern about having a criterion to use when evaluating the reports from the brokers, Kevin stressed the importance of the Board working this out. Bill indicated that we should also consider what types of business would be acceptable to the interests of UUSG. Pat noted that we were micromanaging and that we were playing in a pond in which none of us had expertise. Debbie sought clarification by asking what was motivating us to further examine the 3rd Street property and Bill's answer was revenue. Cindy noted that before we continue with this line of discussion, we should wait for the reports from the brokers. Hal asked if we currently owned the James Street part of the donation and Bill indicated no.

6. Senior Minister Agreement

- Following Bill's opening request for any questions, Lindsay pointed out that she had volunteered to decrease her professional expenses by \$1.2k and that the current agreement did not reflect that change. This was in the Addendum and that the \$7,200 should be changed to \$6,000. In lieu of no further discussion the motion to accept the Senior Minister's letter of agreement passed unanimously.

7. Annual Meeting Agenda

- Bill indicated that he had been working on the slide presentation with Kevin and requested that board members read the draft and email suggested changes by Thursday.

8. EXECUTIVE SESSION

- The Board then went into Executive Session to discuss personnel issues

Adjournment 8:51pm

Respectfully submitted,

John Towell

Secretary