

**Minutes of Board of Directors  
Tuesday May 9, 2017**

Jean Pierce, President  
Nancy Christensen 1<sup>st</sup> VP  
Eric Jonke 2<sup>nd</sup> VP  
Pat Vary, Secretary  
David Moore, Director  
Kathy Cornell, Director  
Gail Tattersfield, Director  
Brian Doyle, Director  
Lindsay Bates, Senior Minister, ex officio  
Christine Imielski, Congregational Administrator ex officio

**Absent:**

Bob Swanson, Treasurer

**Others Present:**

Hal Schulman  
Kevin O'Neill  
Doreen Christiani  
Jeff Stibal  
Neill Shanahan  
Molly Zacker

**Board Call to Order** at 6:30 pm

Opening Meditation/Reflection: Eric

Opening words/reflection      May: Jean

**Regular Reports:** To save time all reports are accepted with one motion unless a board member requests a separate discussion

- Prior Meeting Minutes (Secretary)
- Finance (Treasurer)
- Councils (VPs)
- Sr. Minister
- Asst. Minister
- Congregational Administrator

**Announcements:** Jean Pierce announced that May 21<sup>st</sup> is the Annual Meeting at 12:30 and the Board is to host Coffee Hour. There will also be an Ice Cream Social celebrating our 175<sup>th</sup> year at 2:30pm.

**Old Business:**

The Caring Team Committee is being reactivated and Jean Pierce asked for ideas for suggestions from the Board for names, including needing one Board member to volunteer.

**Update on Budget/Pledges**

At this time we have 152 units, \$299,894. The goal, which included originally a Director of LRE, was \$400,000. Without the DRE, and with cuts to this point, the church still needs at least \$325,000 with further use of reserves of over \$30,000. Last year we had over 180 pledging units. Thank you to all those who have pledged. See below for further

discussion.

**Planning for Annual Meeting:** The agenda for the Annual Meeting was discussed. The tentative agenda and leaders:

Opening, Lighting of the Chalice and Call to Order (Reverend Lindsay Bates)  
Approval of the Proposed Agenda (Jean Pierce).  
Presentation of the Candidates for the FY2018 Board of Directors and Vote (Jim Frazier).  
State of the Church (Jean Pierce).  
FY2017 Financial Report (Bob Swanson).  
FY2018 Budget (Kevin O'Neill)  
Election Results, Presentation of FY18 Board of Directors & Nominating Committee (Jim Frazier).  
Q and A  
Closing (Reverend Lindsay Bates)

**New Business:**

**Ministries (MOM):** Rev. Lindsay Bates handed out a ballot to the Board to anonymously rank candidates for the MOM committee.

**Swedish Days Parade entry**—The Board discussed ideas for entry in the Swedish Days Parade on June 25<sup>th</sup> to commemorate our 175<sup>th</sup> anniversary. The entry application, which is free, must be made by May 15<sup>th</sup>.

Kathy Cornell went over the ongoing 175<sup>th</sup> anniversary activities and said that on June 4<sup>th</sup> the committee is planning “a Happening” near the actual date the church was founded.

**Emergency Response Team (ERT)** Hal Schulman went over the extensive plans the committee has been formulating to deal with many possible emergency situations. One of the goals is to have a pool of church members who are trained to deal with such emergencies. The committee is developing a set of instructions to present in various formats to the congregation as well as a list of safety equipment and systems that can be purchased as time and money allow. The Tilbrooks have generously agreed to cover a surveillance system for the building.

ERT recommendations covered training and policies from the use of Epi-pens, to medications held by chaperones on trips, to training a small security team, to resurrecting the Caring team, to training sessions for CPR/AED, First Aid, Poison Basics, natural disasters, as well as upgrading the main door access system and building rekeying. The Board approved the ERT written recommendations 2-6 with the stipulation that the concept is good, and that the committee should begin to implement what they can, but no money can be approved until the final budget has been decided upon.

**Network Infrastructure:** Doreen Christiani, Jim Swick, Jeff Stibal and Tom Russo have done an in-depth analysis of the present church computer/phone/network. Doreen and Jeff presented problems in the system we have now, which is very outdated and is not integrated. An integrated system is needed that allows computers, telephones, doorbell system and security system to interact. They suggested strongly that a new router and switch system be installed before any more electronic pieces are bought. Doreen has a

switch that can be used. The router and switch also need a new home rather than under Lisa's desk.

**BUDGET#4** Kevin O'Neill went over the latest version of the budget based on the pledges received: 152 pledges \$ 299,894. We are much below where we need to be to keep present functions. The fourth draft has had to factor in \$12,000 more from reserves than the \$25,000 we needed last year. The hope was that we would not need any reserves this year. Several families that usually pledge have not and will be contacted this week in the hope they have just been busy.

**Executive Session:** Motion to enter executive session with Neill Shanahan, Molly Zacker, and Kevin O'Neill was made by Eric Jonke, seconded by Nancy Christensen, and approved by the Board.

Following the Executive session, Jean announced that we need a new director for "New 2 U", A big thanks to Jan Miller for spearheading "New2U" since its inception!

Jean also shared plans for the June "Retreat" to be handled during regularly-scheduled extended Council and Board meetings.

**Next Board Blog –**

**May: Bob    June: Eric .**

The Board Adjourned at 9:50pm.  
Submitted by Pat Vary, Board Secretary.