

5th Annual South Bay Beer, Wine and Art Festival

Sunday May 20, 2018, 12:00 pm to 5:00 pm

Ernie Howlett Park, 25851 Hawthorne Blvd., Rolling Hills Estates

(Up Hawthorne Blvd. Before you get to Palos Verdes Drive)



2018 Art Vendor Application



Application deadline April 30th

Please PRINT Clearly

Artist name _____

Assistant if applicable _____

Address _____

City _____ State _____ Zip _____

Phone _____ Cell _____

Email _____

Please list the items you will be showing and selling. Include a description of any demonstrations or activities you plan for the day in your booth if appropriate. Please be as verbally descriptive as possible. Please include a **CD with at least six image files** depicting your work. Feel free to add more than six to show the fullest range and quality of your talent. Also **include a file showing your exhibit set up**. These files should be **4x6 or 4x5 300 dpi jpgs**. You may as an alternative or in addition to sending images on a CD or DVD list your web site.

Web Site _____

Attach additional pages as needed: _____

Please state the general price range of the items you will sell: \$ _____ to \$ _____

10'x10' Exhibit spaces are available at the following: \$ 150.00

You may purchase two side by side spaces if you wish.

They will be randomly spaced throughout the other beer, wine and food vendors.

Canopies are required for all spaces.

Make check out to: "South Bay Sunrise Rotary Foundation".

City of Rolling Hills Estates Business License Fee:

Please write a separate check to: City of Rolling Hills Estates, and fill out the attached application, (note amount on the application). Mail the check and application to the city of Rolling Hills Estates at the address listed on the application. The city will mail your license to you. Be sure to bring it with you to the show should anyone request to see it.

_____/_____/_____
Participant Signature Date

Committee use only: Date paid: _____ Check #: _____ Amount: _____

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Sunday May 20, 2018, 12:00 pm to 5:00 pm

Participants must occupy their booths until 5 pm.

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(Up Hawthorne Blvd. Before you get to Palos Verdes Drive)

Information and Rules

GENERAL INFORMATION:

The South Bay Beer, Wine and Art Festival is a family oriented Beer, Wine, and gourmet food tasting event which includes an art exhibit. The expected attendance this year will be two thousand paid attendants. This is a charitable fund raising event sponsored by the Rotary Clubs of Palos Verdes, and the South Bay. The funds raised this year will be distributed evenly to the three sponsoring Rotary clubs to be used toward deserving community projects.

APPLICATION PROCESS:

Complete, sign and mail **all 4 pages of this application, including photos of booth and art to be exhibited**, and a check made payable to: **South Bay Sunrise Rotary Foundation for \$150**. Mail all of the above to:

Christopher Stillians
CMS-Design Portraiture
2550 Via Tejon, 1-C
Palos Verdes Estates, CA 90274

Fill out the city of Rolling Hills Estates temporary business license application. Mail it to the address indicated on the application and include a check for the indicated amount. The city will send you your license in the mail. Please remember to bring it with you to the show should anyone request to see it.

Incomplete applications will not be considered. Please include a self addressed, stamped envelope large enough to hold your CD if you wish it returned. All CD's **not return requested** will be destroyed.

ACCEPTANCE / SPACE ASSIGNMENTS:

Listing items on the application does not guarantee that the items will be included in the final approved list. The vendor jurors will determine eligibility based on quality, diversity, presentation, and originality in comparison with other applicants in your category. Every effort will be made to ensure a varied selection of art mediums and styles. If the Jury committee determines that work displayed in the show is different from that which was represented in your application you may be asked to remove it from your exhibit booth.

You will be notified by email or mail of your acceptance or non-acceptance, upon approval after we receive your application and payment. Upon acceptance by the Jury Committee your entry fee check will be deposited. Space assignments will be determined by the Art Committee. Written confirmation, space assignment, unloading permit with designated unloading time, and vendor parking area and permit will be provided to you within two weeks of the event. Space numbers will be clearly marked on the venue. In order to ensure a well balanced, aesthetically pleasing show the Jury committee reserves the right to change or substitute participant spaces, maintaining diversity and quality of the show. Should such a change be necessary, you will be advised in writing with sufficient notice.

Participant Signature

_____/_____/_____
Date

DISPLAY REQUIREMENTS:

In order to maintain the orderly movement of the crowd, art may not project into the walkways or neighboring display spaces. All sales transactions, demonstrations, distribution of promotional materials or any other activity relating to your presence in the show must take place within the confines of your designated space. The Participating Rotary Clubs assume no responsibility for items or displays. Art work should be displayed in as tasteful a manner as possible. No stolen merchandise, designer knock-offs, secondhand or "swap meet" items or those with a lewd or vulgar content, amplified music, microphones, firearms, ammunition, drugs or drug paraphernalia are allowed on the show site. Violators will be expelled and fees will not be returned. The Jury committee reserves the right to refuse exhibit space to artists who display inappropriate or controversial content, and to remove any participant any time before or during the show in cases where: The participant is guilty of improper conduct; work is improper for family viewing; A participant hinders or encumbers another display or another participant's ability to properly exhibit; A participant attempts to sell items other than what was juried and accepted into the show based on photographs submitted with the application. **Participants are strictly prohibited from allowing any other vendor to sell or promote goods / services / or art from their assigned space.**

SET UP:

You may drive on site to your space and unload if you do so by 8:00 A.M. **Each vehicle entering the venue MUST display their unloading pass in their windshield, (one pass per exhibit space).** After you unload you may park your vehicle in the parking are adjacent to the ball field. Double parking or blocking traffic in the left lane of the street, is prohibited, as it jeopardizes opening the event on schedule. Volunteers will be available to help move your display materials to your assigned space if you can't get there by 8:00 A.M. If you need help setting up please feel free to ask a volunteer. The sponsors of this event and the volunteers themselves assume no responsibility for damage or loss of any kind as a result of the volunteer help given.

POWER:

Due to noise concerns, generator usage will not be permitted. **If you have cellular reception concerns please check out before the event.**

Participant Signature

_____/_____/_____
Date

TEAR-DOWN:

You may begin to dismantle your exhibit **only after the end of the Festival at 5:00 PM.** Please take down and organize your entire booth and contents before you drive onto venue to load up. Make sure the venue has emptied sufficiently to make this safe for all.

CLEAN-UP:

All safety and fire regulations must be observed. Each participant is responsible for clean-up of their space. Trash receptacles will be available at the venue for disposal of trash. Dumping of any sort is prohibited, including oils, grease, coals, trash, etc. onto any surface in the park or outside the park.

REGULATIONS:

Each participant is responsible for their own insurance, licenses and permits. Sales tax collection and payment to the California State Board of Equalization is the responsibility of the participant. **IMPORTANT NOTE: Representatives from the City of Rolling Hills Estates may visit each exhibit during the event to ensure that participants have the necessary temporary business license .**

Participant hereby indemnifies and shall defend and hold harmless the City of Rolling Hills Estates, the sponsoring Rotary Clubs, it's officers, employees and agents from and against all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, monetary loss, interest, attorney's fees, costs and expenses of whatsoever kind or nature arising out of injury or death of participant's employees or subcontractors, whether arising before, during or after completion of services hereunder and in any manner directly or indirectly caused, or contributed to in whole or in part, by reason of any act, omission, fault or negligence of participant or it's employees, agents or subcontractors.

QUESTIONS:

Please contact Christopher Stillians at Studio: 310-373-5450, Cell 310-714-2108, email: cmsdesignphoto@aol.com

I have read this application and associated rules completely. I understand that the South Bay Rotary Beer, Wine and Art Festival Committee has the right not to accept my application and, if so, I will be notified in writing or by e-mail and the space fee will be returned. If accepted I will participate at my own risk, pay for and obtain a City of Rolling Hills Estates temporary business license, and not hold the City of Rolling Hills Estates, the Rotary Club of Palos Verdes Peninsula, and the Rotary Club of The South Bay, or any of it's agents or representatives, liable for any loss or damage. If I do not comply with the event regulations or have misrepresented the goods / services I sell, I understand that I may be removed from the show without recourse, and may be denied acceptance to future Beer, Wine and Art Festivals.

There will be absolutely **NO REFUNDS** once you have been fully accepted as a participant, even in the event of rain or catastrophic event. You may consider this a charitable donation.

Participant Signature

_____/_____/_____
Date



City of Rolling Hills Estates

4045 Palos Verdes Drive North
Rolling Hills Estates, CA 90274
310-377-1577 • Fax 310-377-4468
www.RollingHillsEstatesCA.gov

This Application is for:

- New Business
- Renewal
- Change of Owner
- Change of Address

Business License Application - Date of Event

Mo/Day/Year

Business Name: _____

Business Address: _____

Address Suite City State Zip

Mailing Address: _____

(If Different)

Address Suite City State Zip

Business Phone: _____

Business Fax: _____

Business Activity: _____

Email: _____

Official Use Only

License No. _____

License Fee \$: _____

Penalty/Pro: _____

New/Renew: _____

Adj. Fee: _____

Amt. Remitted: _____

Check # _____

Date: _____

Ownership:

Sole Proprietor

Partnership

LLC

Corporation

Non-Profit

Federal ID No. _____

Social Security No. _____

Seller's Permit No. _____

State License (Contractor, Real Estate, etc): No. _____

Type: _____

Start Date In City _____

Owner or Principal Information

Name: _____

Title: _____

Phone(_____) _____

Home Address: _____

Address

Suite

City

State

Zip

Name: _____

Title: _____

Phone(_____) _____

Home Address: _____

Address

Suite

City

State

Zip

I declare under penalty of making a false statement the information is true and correct to the best of my knowledge.

Signature _____

Print Name _____

Date _____

****Late Fee/Penalties:** Add a penalty of 10% of the license tax on the last day of each month after the due date with a maximum annual penalty of 50% of the application fee. Licenses are due and payable prior to doing business within the City to avoid penalty.

•Special Event Business License Application

•City of Rolling Hills Estates License Inspectors will conduct on-site inspections during the scheduled event to ensure compliance from the participants.

•Anyone selling tangible goods must have a valid California Seller's Permit.

•In addition, if you are a participant who is selling tangible items, state law requires sellers to complete form BOE-530B-titled "Temporary Sales Location Schedule," which you can obtain from the Board of Equalization at www.boe.ca.gov.

"Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx.
The Department of Rehabilitation at www.rehab.cahwnet.gov.
The California Commission on Disability Access at www.cdda.ca.gov."

I. Are You (fee is non-proratable)

- Retail \$25.00
- Delivery \$25.00
- Services \$25.00
- Recreational \$25.00
- Food Services \$25.00
- Solicitation \$25.00
- Other \$25.00

Subtotal 25.00

SB 1186 State Mandated Fee 1.00

Processing Fee: 10.00

TOTAL DUE 36.00