



# Adelaide University Touch Club

Committee meeting minutes

7 December 2013

Meeting commenced at 2:00 PM, at Kathleen & Matt's house.

1.	<b>Attendees</b>	<p><b>Present:</b> Jo Waugh, Chrissi Thompson, Nathan Ricks, Ben Murphy, Kirby Gerangue, Kathleen Wright, Sarah Bernard</p> <p><b>Apologies:</b> Jack King, Ruth Shaw, Jemma Naumann, Chelsea Parsons</p> <p><b>Absent:</b> Elise Naumann</p>
2.	<b>Minutes of previous meeting</b>	Accepted.
3.	<b>Actions arising from the previous meeting</b>	Coaches' winter payments need to be followed up.
4.	<b>Reports</b>	No reports
5.	<b>General business</b>	
5.1	<b>Newsletter handover</b>	Ben will finish newsletter in January. Handover to Chelsea as club secretary.
5.2	<b>Waite</b>	<p><b>Christmas</b></p> <ul style="list-style-type: none"> <li>- Purchase chocolates for kids (Jo)</li> <li>- James Van-Gilst will be Santa (Chrissi)</li> <li>- Collect Santa Suit (Kathleen &amp; Chrissi)</li> </ul> <p><b>St Johns representation</b></p> <ul style="list-style-type: none"> <li>- Jo has asked for a quote from St Johns (Jo). Discussed CityTouch not offering any medical support for players – offer to call ambulance where necessary. Will await quote and then decide if we wish to take up St Johns.</li> </ul> <p><b>Waite referral forms for SportsMed</b></p> <ul style="list-style-type: none"> <li>- if someone is injured at Waite, give them both injury form and SportsMed referral forms (all)</li> </ul>
5.3	<b>Waite Jan/Feb</b>	<p>Schedule sent to committee</p> <ul style="list-style-type: none"> <li>- Jimmy can't do Feb</li> <li>- Jimmy will do first week of scores for Nathan</li> <li>- Kathleen to amend schedule + get others to confirm</li> </ul>
5.4	<b>End of Summer Season, Saturday 22/2</b>	<ul style="list-style-type: none"> <li>- Go-Karting at Richmond</li> <li>- 10 minute race is \$30 per person</li> <li>- Mini Grand Prix is \$50 per person</li> <li>- Minimums 8 drivers for group booking</li> <li>- Afterwards: The Wheat Sheaf</li> </ul>



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		<ul style="list-style-type: none"> <li>- Kirby to check: times, costs any other details we need to know for a group booking.</li> <li>- Closer to time set up tickets on UniOne</li> </ul>
5.5	<b>Colley Reserve</b>	<ul style="list-style-type: none"> <li>- Newsletter to make people aware (Ben)</li> <li>- Google form for expressions of interest (Chrissi)</li> <li>- Charge \$30 per person</li> <li>- Jimmy to organize a UniGames team(Jimmy)</li> </ul>
5.6	<b>City Touch Fast 5, Five-a-side</b>	<ul style="list-style-type: none"> <li>- New format. Sundays 3.30-4.30pm. CityTouch. 5-a-side, 20 min games. Starting 9/2. \$500/team</li> <li>- Make a form for expressions of interest (Chrissi)</li> <li>- Put in newsletter (Ben)</li> </ul>
5.7	<b>Touch World Cup, Coffs Harbour, 2015</b>	<ul style="list-style-type: none"> <li>- AUTC to look at organizing a trip over to watch</li> <li>- 29<sup>th</sup> April 2015 to Sunday 3<sup>rd</sup> May</li> </ul>
5.8	<b>Touch and NRL Merging Session</b>	-Wednesday this week: check whether Ruth can go? (Kathleen)
5.9	<b>Child Protection Officer</b>	<ul style="list-style-type: none"> <li>- Kathleen Wright attended training as Child Safety Officer. Discussed the need for child safety to be a whole-club responsibility, not just the CSO.</li> <li>- Suggestion: AUTC Coaches and Referees to complete the "Play By The Rules" courses</li> <li>- Kathleen to work on identifying areas of risk and discuss with club at next committee meeting, including any policies and procedures that may need drafting/adding to current versions.</li> </ul>
6.	<b>Other business</b>	None.
7.	<b>Actions arising from this meeting</b>	<ol style="list-style-type: none"> <li>1. Kirby will check on go-karting details for EOS.</li> <li>2. Chrissi will create google docs for Colley Reserve, and Sunday Fast-Five competition (send to Ben).</li> <li>3. Ben will send a newsletter including:             <ol style="list-style-type: none"> <li>a. Merry Christmas message</li> <li>b. Colley EOI form</li> <li>c. Fast Five EOI form</li> </ol> </li> <li>4. Kathleen will collect Santa Suit, for Chrissi.</li> <li>5. Kathleen will check whether Ruth can go to TFSA/NRL meeting on Wed.</li> <li>6. Kathleen will work on Child Safety areas of risk.</li> <li>7. Kathleen will re-do Jan/Feb Waite schedule and get others to confirm ok.</li> <li>8. Sarah to follow up coaches' payments from witer 2013.</li> </ol>
8.	<b>Motions</b>	No other motions were raised.



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<b>Date</b>	<b>Event name</b>	<b>Responsible person</b>
9 Jan	Waite starts again	As per roster
22 Feb	End of Summer Season Party (GoKarting)	All
23 Feb	Colley Reserve	Chrissi

**Secretary:** Kathleen Wright (acting) **Date:** 7 December 2013

**Next meeting:** Saturday 11 Jan 2014