POLICIES FOR TOURS OF THE GRANVILLE HISTORICAL SOCIETY MUSEUM
as adopted by the Granville Historical Society (GHS)

Tours of the Granville Historical Society Museum can be scheduled independently or as part of an event taking place in the GHS Meeting Room of the Robinson Research Center.

Walking tours of Historic Granville can be scheduled

GENERAL INFORMATION

1. Tour groups are limited to 25 people. If a larger number of people are anticipated, then arrangements must be made with the GHS Event Coordinator.
2. If the group is made up of children younger than 16, then 1 adult for every 10 children is required. Toddlers and babies shall be carried or in strollers at all times during the tour.
3. Certain time restrictions may apply when the museum is open to the public. The normal open hours of the museum during the months of May through October are as follows:
   a. Thursday, Friday and Sunday - 1:00 PM to 4:00 PM
   b. Saturday - 10:00 AM to 4:00 PM
4. Other time restrictions include dates of events by the Granville Historical Society or dates where another organization or group is renting the Meeting Room of the Robinson Research Center or during times when new exhibits are being set up.
5. Additional restrictions may include availability of tour guides. (All guides are unpaid volunteers of the Granville Historical Society.)

TOUR RATES

1. The rate for a tour of the Granville Historical Society Museum is $100.00 per hour per tour guide.
2. The rate for a behind-the-scenes tour of the Granville Historical Society Museum and Robinson Research Center is $125.00 per hour per tour guide. This tour is strictly limited to 10 people.
3. The rate for a walking tour of Historic Granville is $100.00 per hour.

DISCLAIMERS

1. Granville Historical Society shall not be held responsible for any personal loss.
2. Anyone attending an event at the Granville Historical Society is responsible for his or her own personal safety and security.
3. The Granville Historical Society is not responsible for lost or stolen items.

Contact Janet Procida at jpprocida@gmail.com to discuss a tour date.
TOUR AGREEMENT FOR THE GRANVILLE HISTORICAL SOCIETY MUSEUM

Name or Organization or Group: ____________________________________________________________

Date and Time Requested for Tour: __________________________________________________________

Number of People in Tour: _________________________________________________________________

Contact Person: _______________________________________________________________________

Contact Phone Number: __________________________________________________________________

Contact Email Address: __________________________________________________________________

☐ Tour group is adults only

☐ Tour group is predominately children under the age of 16

☐ Tour is part of an event at the Robinson Research Center

☐ Tour is for the Museum

☐ Tour is for the Museum and Robinson Research Center

☐ Walking Tour of Historic Granville

I have read these procedures and agree to abide by these rules.

_________________________________________ Date: ______________________________
Signature: __________________________________________________________________________

_________________________________________ Date: ______________________________
GHS Event Coordinator Signature of Approval: _____________________________________________

Additional comments by GHS Event Coordinator: