2022 Tuition, Field Fees, and Cancellation Policy

This document outlines the fees students pay to attend JIRP. It further outlines the cancellation policies in place to protect both the student and JIRP in the event that either the student withdraws from JIRP, or the JIRP has to cancel the program. These policies are important to understand every year, but they are especially important to understand in light of potential complications from COVID-19. Please read this document carefully and contact us with any questions.

Tuition and Field Fees

There are three payments students make to enroll in JIRP. These payments cover a portion of the costs of operating a remote field research program, as well as the student’s academic credits through either the University of Maine or the University of Alaska Southeast.

The 2022 tuition and field fee costs are outlined here:

- A non-refundable $500 enrollment deposit is due upon enrollment.
  - If paying this enrollment deposit is prohibitive, please contact the Program Manager, Annie Boucher, at annie@juneauicefield.org.
  - Enrollment deposits are due by the date specified in your acceptance email for students enrolling for 2022.
  - Enrollment deposits are due April 30th for students deferring their enrollment to 2023 or 2024.

- The remaining field fee, $8000, is due to be paid directly to the Foundation for Glacier and Environmental Research by April 15th.

- Tuition for credits is paid directly to either the University of Maine or the University of Alaska Southeast, depending on the student’s state/country of residence.
○ Students who live or study in anywhere other than the State of Alaska will enroll through the University of Maine. Tuition for credits is $2328. This will be paid directly to UMaine. This credit tuition is due in May 2022. Directions for enrolling in credits and paying this fee will be provided later this spring.

○ Students who live or study in the State of Alaska can enroll through the University of Alaska Southeast (UAS). Tuition for credits through UAS is $120. This will be paid directly to UAS. This credit tuition is due in May 2022. Directions for enrolling in credits and paying this fee will be provided later this spring.

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**Paying Field Fees to JIRP**

The Juneau Icefield Research Program (JIRP) is a field program operated by the Foundation for Glacier and Environmental Research (FGER). All field fee payments from JIRP students are directed to FGER. There are three avenues through which students can pay their enrollment deposits and field fees:

**PayPal**

We accept *enrollment deposits only* via PayPal. Our contact email on PayPal is [fger@juneauicefield.org](mailto:fger@juneauicefield.org). Please include the name of the enrolled student in the “note”. For an invoice sent directly to your account, contact Annie at [annie@juneauicefield.org](mailto:annie@juneauicefield.org). You can also pay this via PayPal on the [student enrollment page](#).

*Please note, we only accept enrollment deposits (not field fee payments) via PayPal. The service fees are prohibitive for receiving payments larger than $500.*

**Check**

Please make checks out the “Foundation for Glacier and Environmental Research”, and include the student’s name and purpose of the payment (enrollment deposit, field fee, etc.) in the memo line.

Send checks to:

Foundation for Glacier and Environmental Research
4616 25th Avenue NE, Suite 302
Seattle, WA 98105
Wire Transfer

This may be more convenient for international students.

Account Name: Foundation for Glacier & Environmental Research
Routing Number: 125200879
Account Number: 530005581
Swift Code: KEYBUS33
Bank: KeyBank
234 Seward St
Juneau, AK 99801
907-463-7222

Field Fee Cancellation Policies

The following policies apply to the total $8500 field fee students pay directly to JIRP. It does not apply to the tuition fees students pay directly to the University of Maine or the University of Alaska Southeast.

Non-COVID Withdrawal:

These policies apply to any student who withdraws their enrollment at JIRP for any reason other than the direct impacts of COVID-19.

- More than eight weeks before the start date: JIRP will refund all field fees less the non-refundable $500 enrollment deposit. Students may roll their enrollment deposit over for a future summer field season.
- Between eight and four weeks before the start date: JIRP will offer students their choice of (a) 75% field fee credit* for future use, or (b) 65% refund via check.
- Between four and two weeks of the start date: JIRP will offer students their choice of (a) 65% field fee credit* for future use, or (b) 50% refund via check.
- Within two weeks of the start date, or separation from the program while it is in session: there will be no refund.

Student Withdrawal due to COVID-19:

Students may need to defer or withdraw their enrollment due to the direct impacts of COVID-19. Direct impacts of COVID-19 include: (1) the student or a household member are infected with COVID-19; (2) the student is in close contact with a COVID-19 positive individual within two weeks
of the start date of the program; (3) or travel restrictions (stay-in-place orders or border closings) prohibit the student from joining the program.

These policies apply to any student who withdraws their enrollment at JIRP because of a direct impact of COVID-19.

- More than eight weeks before the start date: JIRP will refund all field fees, less the non-refundable $500 enrollment deposit. Students may roll their enrollment deposit over for a future summer field season.
- Between eight and four weeks before the start date: JIRP will offer students their choice of (a) 100% field fee credit* for future use, or (b) 75% refund via check.
- Within four weeks of the start date: JIRP will offer students their choice of (a) 80% field fee credit* for future use, or (b) 65% refund via check.
- Separation from the program while it is in session due to COVID-19 infection: Students will receive a non-refundable 50% field fee credit*, prorated weekly.

**Program Cancellation due to COVID-19:**

JIRP may need to cancel the 2022 field program due to the impacts of COVID-19. In the event of a whole program cancellation, we will notify participants as soon as possible.

The following policies apply if JIRP cancels the program due to the impacts of COVID-19:

- More than four weeks before the start date: JIRP will refund all field fees, less the non-refundable $500 enrollment deposit. Students may roll their enrollment deposit over for a future summer field season.
- Between four weeks and two weeks before the start date: JIRP will offer students their choice of (a) 100% field fee credit* for future use, or (b) 75% refund via check.
- Within two weeks of the start date and once the season has started: JIRP will refund 50% of students’ field fees, prorated weekly. Students may choose to receive this as a field fee credit* or via check.

This refund policy is in place to ensure that JIRP can meet the financial commitments necessary to prepare for the upcoming field season. **JIRP strongly recommends all enrolled students purchase travel insurance to protect their investment.**

*Field fee credits are valid for the next two seasons, Summer 2023 and Summer 2024.*