

City of Algoma
Public Works Committee Minutes
April 23, 2013

The City of Algoma Public Works Committee met on Tuesday, April 23, 2013 at the Algoma Wastewater Treatment Facility. The meeting began at 5:30 pm.

Roll Call was taken. Members present: Jan Dart, Hans Nell, Dave Meyer, Lee Dachelet and Roy Beyer.

Member absent: Kelly Koss

Also present: Mayor Wayne Schmidt, Mark Lentz, Dick Riederer, Scott Wiese, Ken Taylor, Kevin Schmidt, Bruce Charles, Troy Seidl, Judy Wiese, Pete Haack, Cody Sandahl, and Gary Timmer.

After the Roll Call was taken United Water gave those present a tour of the Wastewater Treatment Plant.

Following the tour the Committee continued their work. Chairman Beyer noted that this meeting was held in compliance with the open meeting law.

Moved by Nell, seconded by Dart to approve the agenda. The motion carried.

Moved by Dart, seconded by Nell to approve the March 26, 2013 and April 9, 2013 Meeting Minutes. The motion carried.

Public Comment: None

Approval of bills

Mark presented the bills. It was noted that there was a \$ 26.40 late fee from Algoma Auto Parts. This bill was 60 days past due. The committee expressed their frustration that we continue to have overdue bills and late fees, as a result of the administrative approval process.

Moved by Dachelet, seconded by Meyer to approve the bills. The motion carried.

Report on Wastewater Treatment Plant - United Water

Troy Seidl the operator of the Algoma Wastewater Treatment Plant presented United Water's monthly report. Much work is being done to upgrade the equipment and facilities at the WWTF. Outside lighting for the facility needs to be addressed. Several fixtures do not work at all and other stay on continually.

The Committee commended United Water for the work they have done to upgrade and improve the Algoma Wastewater Treatment Plant.

Public Works Director's Report

Mark reported on the activities of the Street Department and the Marina. Since the middle

of March, the entire Department has been involved in hauling and deposition of the dredge material in the marina parking lot. Material was hauled to locations on Kirkland, Cty Highway M, Carnot Road, and Evergreen Cemetery. In two weeks the marina will be set up and ready.

Dredge material stockpiled on the beach in front of the Youth Club will be removed in mid to late May.

Street patching has been on-going since the last week in March.

Brush pick up has begun on the first and third Mondays of the month.

Discussions with Algoma Utilities and the Parks Department have continued about the joint lease/purchase of a tractor-loader.

Old Business

A. Discussion about ONR/FP Presentations. Having interviewed the 3 firms who submitted Operational Needs Report/Facility Plan proposals, the Committee felt that Strand Associates addressed our needs.

Moved by Dart, seconded by Nell that we recommend Strand Associates for our ONR/FP to the Common Council. The motion carried.

B. Review of draft code changes for 13.02 and 13.03 (sanitary laterals). This will be reviewed at our May meeting.

C. Solid Waste and Recycling Conversion to Automated Collection. This will also be on the May agenda.

New Business

A. Algoma Purchasing Policy. The Committee discussed the opening of bids and the purchasing of big ticket items. After discussion it was agreed that Committee members may or may not attend bid openings. The openings will be announced to the Committee and be conducted according to the laws of the state.

B. Change of May Public Works Committee Meeting Date. Because of a conflict the Public Works Committee will have their May meeting on Monday, May 20, 2013 at 6:30 pm at City Hall. The time change was necessary as a Marina Committee Meeting is scheduled for 5:30 pm that same day.

Moved by Meyer, seconded by Nell to adjourn. The motion carried.

The Public Works Committee adjourned at 7:36 pm.