

ALGOMA PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of October 21, 2013 Meeting

Ann Schoenborn called the October 21, 2013 meeting of the Algoma Public Library Board of Trustees to order at 4:00 P.M. Present: Nancy Kratz, Diana McAninch, Ron Welch, Carolyn Wolske, Pat Cichon and Ann Schoenborn
Excused: Jim Barlow
Also Present: Director Rita Schiesser

Open Forum: No comment

Motion by Cichon second by Welch to approve the October 2013 agenda. Motion Carried.

Motion by Wolske second by Kratz to approve the September 2013 minutes. Motion Carried.

Motion by Welch second by McAninch to approve the bills. Motion Carried

Directors Report

Statistics:

People:

3,980 people visits to the library in September 2013

Daily average: 166

Circulation:

6,437 items circulated in September 2013

Daily average: 268

Internet statistics: 677 internet sessions (425 hours)

Wireless Use: 184 people (419 sessions)

Donations

Donation for purchase of a book in memory of Tiffany Drouse.

Anonymous donation for purchase of non-fiction books.

Library Issues

The quote from Northern Micrographics for the digitization project was received. Copies were distributed to board members. The scans will be reviewed in the next few weeks.

Two student aide positions have been filled. Holly Derenne fills the 9 hour per week position and Kayla Mitchell is the fill-in aide.

Schiesser has been appointed to a committee formed to update the Kewaunee County Library Services Board Plan.

Library staff will be attending daily sessions at the Wisconsin Library Association Convention in

Green Bay the week of October 22-25.

Library activities in October include: Scarecrow creation, Meet & Greet session with reading therapy dogs, Halloween decorating for Kindergarten -6th grade, special story hours (Ins and Outs of Germs), book discussion groups, Teen Read Week activities, internet hour, job center hours and after school activities on Tuesdays and Thursdays. The library's annual Halloween party will be held on Monday, October 28.

Volunteers continue to help in documenting and preserving local history.

The library, in partnership with the Algoma Optimist Club, is hosting Milk and Cookies with Santa as part of Algoma's Christmas in the City on December 7. In conjunction with Christmas in the City, local students in the Algoma public schools will be displaying their art work in the library.

Programs

There were 32 programs in September (6 for adults, 10 for families and 16 for children) with a total attendance of 397.

Building Issues

The library's carpet has been cleaned.

Other Issues

Russ Ritchie from Baylake Bank gave a report to the Board on the Knospe Endowment Fund.

The interest earned from this fund is used to supplement the library's budget.

The Board reviewed and discussed Chapters 9 & 10 in the Trustee Manual.

Algoma Library Friends

The bake sale was well supported by donations of food and very successful sales.

The Library Friends donated 2 computers to the library.

The Friends will be sponsoring a fundraiser on November 9 featuring a portrayal of Eleanor Roosevelt by Jessica Michna in honor of Veterans Day.

The next meeting will be Monday, November 18, 2013 at 4 PM in the library.

Meeting was adjourned on a motion by Welch, and second by McAninch at 5:02 PM. Motion Carried.

Carolyn Wolske, Secretary