

Minutes
Public Works Committee Meeting
October 29, 2013

The Public Works Committee was called to order at 5:30 pm by Chairman Beyer.

Roll Call:

Members present: Jan Dart, Hans Nell, Kelly Koss, Dave Meyer, Lee Dachelet, and Roy Beyer.

Others present: Public Works Director Mark Lentz, Utilities Director Dick Riederer, and Troy Seidel (United Water)

Beyer noted that the meeting was held in compliance with the open meeting law.

Moved by Nell, seconded by Meyer to approve the Agenda. The motion carried.

Moved by Dachelet, seconded by Dart to approve the September 9, 2013 & September 24, 2013 Minutes. The motion carried.

Public Comment: None

Approval of Bills: Mark presented the bills for the Street Department, Wastewater Treatment Plant and the Credit Card. **Moved by Koss, seconded by Meyer to approve the bills. The motion carried.**

Report on Wastewater Treatment Plant: Troy Seidl of United Water presented the Wastewater Treatment Plant report. He reported:

- All quality limits were met in the month of September
- The sludge from the Harvester was hauled away in October.
- The Staff performed a thorough safety walkthrough in September resulting in a long list of items that need attention. Examples include outlets that require GFI protection, light fixtures missing their protective enclosures, trip and bump hazards, fire extinguishers that should be moved to more accessible locations, Exit signs that can be replaced with emergency exit lighting, etc.
- Areas posing a bump or trip hazard have been painted with Caution Yellow. Areas include all stairs (inside and outside), curbing, the septage receiving containment area, hinges, low piping, safety showers and other trip hazards.
- Signs have been ordered to warn of hazards throughout the facility. Signs include warnings for non-potable water, low ceilings, diesel fuel, confined spaces, high voltage panels and areas requiring personal protective equipment.
- Troy was thanked for his report.

Public Works Director's Report

Director Mark Lentz filed his report:

- Fall street sweeping continues
- Two culverts were removed and replaced at the intersection of Rabas and Sunset.
- Assisted Kewaunee County Highway Department with centerline painting on the connecting state and county highways
- Completed fall tree planting
- Completed location inventory of community Tribute Trees
- Major marina decommissioning work was completed during the week of Oct. 14
- Fall leaf collection began on Oct. 21.
- Work continues with Strand Associates on the ONR and FP
- Negotiations with the Wisconsin DNR on renewal of our WPDES permit continues to progress, but very slowly. Final limit parameters will not be available prior to the City's revised 2014 budget timeline.
- Mark shared the fact that Mike Salszieder has received his CDL and is able to assist the Street Department with snow removal.

- The Public Works Committee recommends that Mike Salszieder assist the Street Department with city snow operations.

Old Business

1. *ONR/Facility Plan Update:* Mark shared a letter from Strand Associates that encourages the City to move slowly on our Wastewater Treatment Plant Planning and Permit. Because of this suggestion the monies for the ONR?FP will need to be encumbered for expenditure in 2014 from the 2013 budget.

2. *Sunset Ave. Reconstruction Estimate:* Mark presented an initial estimate for upgrading Sunset from Fremont to Navarino. Because of the required utility installations, the cost of this project would be over \$ 900,000.

3. *Solid Waste and Recycling Contract:* Mark shared a letter he wrote to Advance Disposal affirming that their bid was accepted by the City Council.

4. *2014 Budget:* There were no updates.

New Business

1. *Sewer Credit Requests:* None

Next Meeting Date: November 26, 2013 at 5:30 pm at City Hall

**Moved by Dart, seconded by Nell to adjourn. The motion carried.
The Public Works Committee adjourned at 6:35 pm.**