

Minutes
Public Works Committee Meeting
November 25, 2013

The Public Works Committee was called to order at 5:30 pm on November 25, 2013 at City Hall by Chairman Beyer.

Roll Call: Hans Nell, Lee Dachelet, Dave Meyer, Jan Dart and Roy Beyer.

Member absent: Kelly Koss

Also present: Mark Lentz and Dick Riederer

Chairman Beyer noted that the meeting was held in compliance with the open meeting law.

Moved by Nell, seconded by Dart to approve the agenda. The motion carried.

Moved by Dart, seconded by Dachelet to approve the October 29, 2013 meeting Minutes. The motion carried.

Public Comment: None

Presentation and approval of bills: Mark presented the bills for the month. **Moved by Dart, seconded by Dachelet to approve the bills. The motion carried.**

Report on Wastewater Treatment Plant: In the absence of a representative from United Water, Mark presented United Water's report.

- Effluent quality for October is within the parameters regulated by the WPDES permit.
- There are continuing problems with the Steel St. and Bay Rd. North lift stations.
- The Harvester stored sludge tank has been emptied for the season.
- 5 trees were planted at the Wastewater treatment facility under a community donation program from United Water

Public Works Director's Report: Mark presented his report:

- Fall street sweeping continues
- Leaf pick up will continue at least thru Thanksgiving week.
- Started equipment service, winter preparation and outfitting for snow operations
- Installed Christmas lights and decorations.
- Assisted the Parks Dept. with set-up of "Park of Lights."
- Repaired a plugged catch basin and lateral at the new Bellin Clinic. Prepared damaged street sections on Washington and Parker for pavement repair at the Bellin Clinic. Invoices will be sent to the responsible contractor for all repairs, based on time and material charge-out rates.
- Negotiations with the Wisconsin DNR on renewal of our WPDES permit continues to

progress, very slowly.

- It will be necessary for funds contained in the 2013 Wastewater Treatment Facility Utility Budget for the Strand ONR/FP contract, to be encumbered for the project completion in 2014.

- Following the Common Council's public hearing, and approval of the 2014 budget, the paperwork will begin for the purchase of a Vactor. Completing this work before Jan. 1, 2014 will save the City approximately \$ 24,000 in price increases and engine tier increases.

OLD BUSINESS

- Solid Waste and Recycling Contract: Mark reported that the number of bin units at present is 1489 as of November 25.

- 2014 Budget: Mark shared that United Water is actually lowering their contract in 2014 from \$ 503,000 to \$ 480,000 to manage the Wastewater Treatment Facility.

NEW BUSINESS

- Sewer Credit Request - There was one request. **Moved by Nell, seconded by Dart to grant the credit request. The motion carried.**

- Kewaunee County Property Survey and Land Exchange: It was determined that a shed at the Street Department sits on County property. A proposal from the County to offer a land exchange with the City was suggested. The property exchanged would be equal. **Moved by Dart, seconded by Dachelet to recommend to the Council to approve the exchange of property with Kewaunee County. The motion carried.**

- Kewaunee County Fuel System Upgrade: The County is upgrading their fuel delivery system so that it is completely automated.

- Local Road Improvement Program Funding: Mark reported that we may be able to obtain \$ 26,000 from the DOT, to offset the costs of the Sunset Street project.

Next meeting date: December 16, 2013 at 5:30 pm at City Hall.

Moved by Dart, seconded by Nell to adjourn. The motion carried.

The Public Works Committee adjourned at 6:28 pm.