

Minutes
Public Works Committee Meeting
December 16, 2013

The Public Works Committee was called to order at 5:30 pm on December 16, 2013 at City Hall by Chairman Beyer.

Roll Call: Hans Nell, Lee Dachelet, Dave Meyer, Jan Dart, Kelly Koss and Roy Beyer.
Member absent:

Also present: Mark Lentz, Andrew Reid, Troy Seidl, Mayor Wayne Schmidt, Algoma City Administrator Jeff Wiswell, and Dick Riederer

Chairman Beyer noted that the meeting was held in compliance with the open meeting law.

Moved by Nell, seconded by Dachelet to approve the agenda. The motion carried.

Moved by Dart, seconded by Meyer to approve the November 25, 2013 meeting Minutes. The motion carried.

Public Comment: None

Wastewater Treatment Facility Report - United Water

Representatives of United Water, Andrew Reid and Troy Seidl offered the monthly report.

- Effluent quality for November was within the parameters by the WPDES.
- Gas Compressor 2 has been failing intermittently for the past few weeks. A water pressure switch continues to fail.
- Energenecs was onsite to repair the Summit Beach lift station. It is now in good working order.
- Preparations for winter weather have been performed.
- Various repairs have been made.

Public Works Director's Report

- Salting, plowing and snow hauling have begun
- During the past three weeks, most of the staff has been working on fall servicing of equipment, winter preparation and installation of plows and spreaders.
- A comprehensive review of the Algoma Landfill 5-year audit and 5-year financial assurance plan was completed.
- Discussions with property owners adjacent to the land fill about additional property deed and access descriptions was initiated.
- The 5 year water well testing for those properties surrounding the Landfill was completed and letters were sent out with explanations of the results.
- Funds from the 2013 budget will be encumbered for the completion of the WWTP

Facility Plan in 2014.

- The new Vactor is scheduled for delivery December 19 - weather permitting. The City of Kewaunee Public Works Superintendent has contacted Mark and would like to schedule a meeting with representatives from both communities to discuss the purchase of our VacCon and collaboration of municipal services.

Old Business

- ONR/Facility Plan Update: - The Operational Needs Report has been completed. A summary was attached to each committee members' packet. Significant repairs and maintenance will be needed at our Wastewater Treatment Facility. The ONR suggested budget amounts to cover the cost of the upgrades. Five of the seven lift stations will also need significant rehabilitation in the near future.

- WWTP - Future Plant Design Flow Decision: We have the opportunity to decrease our Design Average Flow at the Wastewater Treatment Plant. Currently our Design Average Flow is 1.0 mgd(million gallons per day). It was suggested by Strand that we derate the flow to 0.75 mgd. This design flow results in less capacity, but still provides the ability to increase average flows and loadings by about 50% over the future 2035 projections. Using this design flow will result in slightly higher effluent Phosphorus and chloride limits, which should be easier and less costly to comply with. **Moved by Dart, seconded by Dachelet to derate our Design Average Flow to 0.75. The motion carried.**

- Solid Waste and Recycling Contract Update. The carts are in production. It may be early January before all the carts are delivered. Until then citizens can use the Algoma Stickers for their trash.

- 2014 Budget Update - The budget was adopted by the Council.

New Business

- Sewer Credit Requests - None

- Staff Retirements. Mark reported that Mike Romdenne has announced his retirement. Mark also shared that the time has come for his own retirement. In the discussion that followed, Mark was thanked for his excellent work as our Public Works Director. Mike Romdenne was also thanked for his years of service to the city.

Moved by Dart, seconded by Koss to recommend to the Personnel Committee to hire a new Public Works Director. The motion carried.

Moved by Dachelet, seconded by Koss to regrettfully accept Mark Lentz letter of retirement. The motion carried.

Moved by Koss, seconded by Dachelet to recommend to the Personnel Committee that adds be placed in various publications to establish an eligibility list for Public Works Serviceman. The motion carried.

The next meeting of the Public Works Committee will be on January 28, 2014 at 5:30 pm at City Hall.

Moved by Dart, seconded by Dachelet to adjourn. The motion carried.

The Public Works Committee adjourned at 6:30 pm.