



**City of Algoma City Hall**  
**Finance & Personnel**  
**Monday, December 23, 2013**  
Minutes

Meeting called to order at 8:30 a.m. by Mayor Wayne Schmidt.

Roll call: Kevin Schmidt, Bruce Charles, Roy Beyer, Mayor Wayne Schmidt, Judy Wiese, Ken Taylor, Jim Barlow, Jan Dart, and Lee Dachelet all present.

Meeting in compliance with the open meeting law.

Ken Taylor moved to approve the agenda. Second was made by Roy Beyer. Motion carried.

Motion made by Jim Barlow with a second made by Bruce Charles to approve the bills as submitted. Motion carried on a roll call vote of 8-0.

Roy Beyer moved to recommend that the council approve the purchase of a Vactor 2100 Series Combination Sewer Cleaner Truck. Second was made by Ken Taylor. Motion carried on a roll call vote of 8-0.

The committee directed the Administrator, Clerk-Treasurer to contact Foth Engineering to learn more about their request for an extension of their contract relating to the Algoma Harbor Master Plan Project.

Mayor Schmidt indicated that he would appoint an ad hoc committee to propose a revision of City of Algoma's municipal fee schedule.

Motion made by Jim Barlow with a second made by Ken Taylor to transfer funds from municipal building operating supplies account (51600-3400) in the operating budget to cover the cost of \$198.00 to paint the new back door for city hall. Motion carried on a roll call vote of 8-0.

The council entered into a discussion relating to revisions to the employee handbook as adopted on November 4, 2013. Mayor Schmidt indicated that he would appoint an ad hoc committee to consider a revision of the employee handbook adopted on November 4, 2013 in the area relating to sick leave and vacation payouts.

Motion made by Ken Taylor with a second made by Bruce Charles to approve the carry forward of encumbered funds as note below from the 2013 operating budget.

Motion carried on a roll call vote of 8-0.

### **Encumbered Funds List**

#### **1 LIBRARY**

Condensation Pump Replacement	\$2,088.00
Labor & Material to Rebuild Steam Trap	\$410.00
Remaining Funds	\$1,745.03
	\$4,243.03

#### **2 WWTP**

Facility Plan through Strand Associates	\$33,431.43
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#### **3 Algoma Fire Department**

Radio Maintenance - Fire Department	\$1,258.76
Out-Lay Communication - Fire Department	\$5,793.57
Radio Maintenance - Rescue	\$1,000.00
Out-Lay Communication - Rescue	\$3,850.58
Rescue ACT 102 Funds	\$3,745.00
	\$15,647.91

The Finance and Personnel Committee received a recommendation by the Public Works Committee to hire a new Public Works Director.

The Finance and Personnel Committee received a recommendation by the Public Works Committee to place ads in various publications to create an eligibility list for a Public Works Serviceman position.

Motion to adjourn into Closed Session pursuant to:

- (1) Wisconsin Statute 19.85 (1)(c) for the purpose of considering employment of director of public works and public works service person;
- (2) and pursuant to Wisconsin Statute 19.85 (1)(e) 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to the Maritime Point Developers Agreement.

Motion made by Dart with a second made by Dachelet to Reconvene into Open Session Pursuant to Wis. Stats. 19.85 (2). Motion carried on a roll call vote of 8-0.

Motion made by Beyer with a second made by Taylor to approve the recommendation by the Public Works Committee to hire a new Public Works Director, and to direct the Administrator, Clerk-Treasurer to advertise for a new Public Works Director for the city. Motion carried.

Motion made by Barlow with a second made by Beyer to approve the recommendation by the Public Works Committee to create an eligibility list for a Public Works Serviceman position, and to direct the Administrator, Clerk-Treasurer to advertise for a new Public Works Serviceman position for the city. Motion carried.

Motion made by Roy Beyer to adjourn. Second was made by Ken Taylor. Motion carried

Meeting adjourned at 9:35 a.m.