

Minutes
Public Works Committee
July 29, 2014

The City of Algoma Public Works Committee met on Tuesday, July 29, 2014 at City Hall. Chairman Beyer called the meeting to order at 5:30 pm

Roll Call:

Members present: Jan Dart, Dave Meyer, Kelly Koss, Hans Nell, Lee Dachelet, and Roy Beyer.

Members absent:

Also present: Mike Decur, Pete Haack, Jeff Hoffman, Kevin Coogle, Troy Seidl and Jeff Wiswell.

Chairman Beyer noted that the meeting was held in compliance with the open meeting law.

Moved by Nell, seconded by Dachelet to approve the Agenda. The motion carried.

Moved by Dart, seconded by Meyer to approve the June 24, 2014 Meeting Minutes. The motion carried.

Public Comment None

Presentation and Approval of Bills: The Bills were presented by Mike. **Moved by Dart, seconded by Dachelet, to approve the Street Department bills. The motion carried.**

Moved by Dart, seconded by Meyer to approve the WWTF bills. The motion carried.

Report on Wastewater Treatment Facility The report was given by Troy Seidl of United Water.

Highlights of his report are:

- Troy began by introducing Kevin Coogle to the Committee. He is the newest employee at our WWTF.

- No exceedences in the month of June

- The level of the floating lid on Primary digester one has been fluctuating and at its extremes there are potential issues. When the gas level is low, the sludge can flow onto the lid. When the gas level is high, the lid rests against the stops. Some of the upper stops are bent upward and some are missing. We have been operating the digester at a level which prevents the lid from resting against the upper and lower stops.

- A floating level indicator was built for the Alum storage tank. The level indicator reduces the safety risks for operators, preventing the need to physically walk on to the tank and open the lid to obtain a level measurement.

- A power outage caused the backup generator to start and run for approximately an hour. Unfortunately, the facility did not switch over to the backup power source or switch back to the Utility power when it was restored. The Generator had to be turned off and four breakers on the main electrical panel needed to be reset. A representative from Cummins is scheduled to assess the system and determine if there was some switch gear that may have failed.

- The Channel Monster (macerator) was replaced, tested and placed into operation. This was a complicated job that required a lot of preparation and two confined space entries to occur at the same time. Everything went as planned and the unit is working well.

Our Wastewater Treatment Plant is getting older and in need of regular repairs. Strand Corporation has completed a Facilities Plan and Operation Needs report that the Committee will be studying in depth. Necessary repairs or replacement of existing technologies need to be addressed both in the short-term and in the long-term. The Committee asked United Water representatives to work with our Public Works Director to formulate a working template that can be brought to the public and to the Council.

Public Works Director's Report Mike Decur shared his report with the Committee.

- Major work activities for the Street Department include: pavement marking, sidewalk removal and replacement, street patching and repairs, storm sewer repairs, sanitary sewer maintenance, brush collection, weekly street sweeping and weekly beach cleaning.
- The Street Department assisted the Parks Department with Perry Field pool removal and Crescent Beach changing house placement.
- A rental mower attachment for the tractor was obtained to mow roadsides and City-owned vacant property.

Old Business

1. Budget process: Mike shared a preliminary draft of his 2015 budget. The Committee reviewed it and offered suggestions.
2. 2015 WWTF rate analysis - Mike and City Administrator Wiswell are working on this.

New Business

1. Sewer Credit Requests - None
2. Fee Schedule - Review/Modify: The Committee made some suggestions for the Fee Schedule.
3. Equipment Needs: Mike shared the Public Works Capital Improvement Plan: 2015-2019.
4. Sidewalk Requests: A request came from a citizen at 312 Frank Street to remove a couple of sections of badly worn sidewalk. **Moved by Koss, seconded by Dart to removed the sections of sidewalk. The motion carried.**
5. Traffic Control Sign Requests: Sunset Ave. (Jefferson-Fremont) "Children at Play" sign. After discussing the existing signage, it was **moved by Meyer, seconded by**

Dachelet to deny the request for more signage. The motion carried.

Next Meeting: August 26, 2014 at 5:30 pm at City Hall.

Adjournment: Moved by Dart, seconded by Dachelet to adjourn. the motion carried.

The Public Works Committee adjourned at 6:40 pm.