

## PARKS AND RECREATION COMMITTEE MEETING MINUTES

**September 17th, 2014**

The meeting of the Parks & Recreation Committee was called to order at 5:30 PM on September 17th, 2014 at the Youth Club.

Members Present: Kevin Schmidt, Paula Wiese, Sara Olejniczak and Russ Nockerts

Members Absent: Jan Dart

Also Present: Sara Robertson, Jeff Wiswell

Moved by Nockerts, second by Olejniczak to approve the agenda.

Moved by Nockerts, second by Olejniczak to approve August minutes.

No public comment

Moved by Olejniczak, second by Nockerts to approve bills.

Old Business:

- Rentals: Youth Club Rentals- 1, Parks- 2
- Update on Knudson Hall Rental with Advocates for Healthy Transitional Living: On September 12<sup>th</sup> we received a lease termination from Dan Holstead. He informed us that they felt the rental was not going to work out for them because of privacy concerns and not being given keys to the building for full access. They will vacate the property on September 19<sup>th</sup>. Jeff Wiswell will be in communications with them regarding the termination of the contract.
- Update on the purchase of the Utility Vehicle: Because all available units had been sold before we received authorization from the City Council to purchase the quoted model and price for the utility vehicle in Resolution #710, Manitowac County Lawn and Recreation were able to get us a different model but the cost was \$200 more than the approved resolution price of \$6799. This would give us a savings of \$1800 on a better model. With permission from Administrator Wiswell, Mayor Schmidt and Chairman Schmidt, we made the purchase of a 500 Series- Bennis 4x4 for \$7000. Resolution #710 will be amended at the October Council Meeting to reflect the correct purchase price. All extra funds will be taken out of the donations account.
- Peterson Park Pavilion on the lower level is nearly completed. Chairman Schmidt will lend us his drywall lift so that Mike will be able to finish hanging the sheets for the ceiling.
- Blood Drive was held on September 16<sup>th</sup>, with 31 units of blood collected. We lowered our goal because of the overlap in time that donors can donate because of the summer Blood Drive at City Hall.

Supervisor Report:

- Programming Update: Flag Football program for kids 4K-2<sup>nd</sup> Grade is going great. The six week program brought out 50 players. Sixteen Varsity and JV players are volunteering their time coaching the kids, with 20 Middle Schoolers helping ref the games. Finishing up a successful six week session of Social Dance for Adults with Barb Alloy. We also had 11 adults sign up for the

Fall Flower Class held on Sept. 18<sup>th</sup>. Punt, Pass and Kick will take place on September 21<sup>st</sup> at Perry Field at 1:00pm. With Halloween taking place on a Friday night this year, we decided to extend the time Trick-or-Treaters can be out by an hour. The times will be 4-7pm. If citizens would like to have visitors, we encourage them to turn on their porch light. The Youth Club will be open that night with our regular hours of 6:30-10:00pm for youth 4<sup>th</sup>-12<sup>th</sup> Grade.

- Community Building Update: We're putting together a list of winter projects that need to be done at the Community Building.
- Parks Update: Repairs are needed with the pump in the bathrooms at Peterson Park. Will be repaired this fall. Street Department to repair pipe in east field at Peterson Park in early spring. Discussed what to do with the old 4-wheeler. Motion made by Wiese to sell 4-wheeler, second by Nockerts. Invited Street Department, Roy Byer and Mayor Schmidt to a lunch at the Youth Club, September 24<sup>th</sup>, as appreciation for helping us with park projects and mowing.

#### New Business:

- Robertson and Nockerts will go through Park of Lights decorations and lights. Will also work together on new design. Letters to go out to businesses and groups in October.
- Updated committee on new supervisor, Jillaine Toebe. Will consider hiring one more student to help fill shifts as it becomes needed.
- Discussed placement of Ice Rink for the 2014-2015 winter season. Conferred with Mike Decur and he recommended that DeGaulle parking lot would be an ideal location. More research will be needed to address the impact the ice rink would have on parking for Farm Market Kitchen and Von Stiehl Winery.
- Motion made by Wiese, second by Nockerts to move \$200 from account 55200-8160, Parks-Playground Upkeep to account 55200-2800, Parks- Flower Program to have funds available to purchase fall flowers for the large pots along the Crescent Beach. Smaller flower pots will be removed from city starting September 23<sup>rd</sup>.
- Committee reviewed fee schedule for Parks. Will discuss group rates and policies for non-profit groups using Knudson Hall at the next committee meeting.

Next meeting: Monday, October 20<sup>th</sup> at 5:30 at Algoma Youth Club.

Motion by Wiese, second by Nockerts to adjourn.

Meeting adjourned at 6:20 pm.