

## ALGOMA PUBLIC LIBRARY BOARD OF TRUSTEES

### Minutes of October 20, 2014 Meeting

President Ann Schoenborn called the October 20, 2014 meeting of the Algoma Public Library Board of Trustees to order at 4 PM. Present: Pat Cichon, Carolyn Wolske, Diana McAninch, Jim Barlow, Ann Schoenborn and Julia Lasecki.

Also Present: Jeff Wiswell and Director Rita Schiesser

Excused: Nancy Kratz

Open Forum: No comment

Motion by Cichon second by Wolske to approve the October 2014 agenda. Motion Carried.

Motion by McAninch second by Barlow to approve the September 2014 minutes. Motion Carried.

Motion by Barlow second by McAninch to approve the bills. Motion Carried

### **Directors Report**

#### **Statistics:**

##### People:

4,410 people visits to the library in September 2014

Daily average:176

##### Circulation:

5,839 items circulated in September 2014

Daily average: 234

Internet statistics: 543 internet sessions (360 hours)

Wireless Use: statistics not available

### **Donations**

Memorials were made for the purchase of books in memory of Dick Zimmerman, Pat Brooks and Gertrude Heuer.

A donation was made to the library by John and Judith Appleby.

### **Library Issues**

Board members were given the breakdown of the city's portion of the budget as presented to the City Council.

A student pursuing a master's degree in library science will be shadowing library staff this semester as part of a required class to obtain this degree.

Alyce Weber will be attending the Wisconsin Library Association Convention in November. She will be traveling with the librarians from Kewaunee and sharing the cost of transportation.

Alyce will also be participating in Mock Interviews at the Algoma High school in this annual event to help students get ready to enter the work force.

The ad for the children's librarian position has been posted on both the library and city websites.

The annual Halloween Party is planned for Monday, October 27 from 6-7 pm. Library staff prepared activities for all ages. The Girl Scouts will be holding a haunted house. Treats are supplied by the Algoma Library Friends.

Violence Intervention Project is collecting gently used coats, which can be dropped in the collection box in the library.

The library is partnering with Park and Recreation, the public school and United Methodist church to begin another year of Beyond the Bell. Beyond the Bell is an after school program for students.

Milk and Cookies with Santa will be held in the library on Saturday, December 6 as part of Christmas in the City activities. This program is sponsored by the Algoma Optimists.

### **Programs**

There were 31 programs in September (9 for adults, 8 for families and 14 for children) with a total attendance of 465.

### **Other Issues**

Moved by Cichon, second by Wolske, to move to closed session pursuant to Wisconsin Statutes 19.85 1c to discuss employment, promotion, compensation or performance evaluation data of any public employee under the jurisdiction of the government body regarding employee recruitment. Motion carried 4:17 PM

Moved by Barlow, second by Lasecki to reconvene to open session. Motion carried 4:25 PM

Moved by Barlow, second by Cichon to authorize revision of employment agreement. Motion carried.

### **Algoma Library Friends**

The Friends had a successful bake sale and are working with Schiesser on the library's wish list.

The next Library Board meeting will be Monday, November 17, 2014 at 4 PM in the library.

Meeting was adjourned on a motion by McAninch and second by Lasecki at 4:30 PM. Motion Carried.

Carolyn Wolske, Secretary