

ALGOMA MEDICAL CENTER AND ALTCU

MONTHLY BOARD MEETING MINUTES

SEPTEMBER 22, 2014

ALTCU Family Room

The Algoma Medical Center Board of Directors was called to order by Mayor Wayne Schmidt for Joan Groessl (delayed) on September 22, 2014 at 4:30 PM at the Algoma Long Term Care Unit Family Room. It is noted that this meeting is in compliance with the open meeting law. Joan Groessl assumed control of the meeting at 4:32 PM

Members present: Sue Hepp, Jan Dart, Marge Rodrian, John Pabich, Wayne Schmidt and Joan Groessl present. Dawn Wagner was excused.

Others Present: Jeff Wiswell, Jeanne Brandt, Jamie Salzsieder, Carol Nell, Kevin Clark, Marlene Faltersack, Mary Murphy, Amber Vogeltanz, Amy Dettman, Rob Anderson, Kathy Herlache, Lindsie Treml, Greg Holub and Tyler Bitto.

Approval of or Additions to the Agenda: Additions and corrections were called for by the President with none being made. Motion made to approve the agenda by Pabich, second by Rodrian. Motion carried.

Approval of May Minutes: Motion by Dart, second by Hepp to approve the minutes. Motion carried.

Public Participation: Donations and acknowledgements – Sylvia Trenhaile donated DVDs to the audio-visual collection. Lindsie Treml introduced as the new Infection Control nurse. Tyler Bitto, staff CNA, expressed thanks for Alzheimer Walk support by AMC-LTCU.

Medical Director Proposal: Of the four requests for proposals sent out, Aurora Health and Prevea were unresponsive to the solicitation. Bellin Health and Ministry North Shore Medical Center submitted proposals. Amy Dettman and Dr. Rob Anderson, MD represented Bellin Health. Mr. Greg Holub represented Ministry North Shore Medical Center. The proposals will be reviewed in closed session. Clarification on cyclical rebidding process for the medical director contract provided to both respondents.

Financial Report:

- Occupancy rate 97.0%
- Total patient revenues \$344,911
- Total operating revenues \$357,589
- Net profit/loss (\$11,652)

- Capital Outlays \$249

Approval of Bills: Motion by Pabich, second by Schmidt to approve bills as submitted. Roll Call Vote – 6-Yes, 0-No. Motion carried.

Old Business: Facility Renovation – Focus given to rooms 3, 4, 9 and 10 for reconfiguration and moving the fire doors.

Sign update – Notice to proceed given to Signworks of Algoma. Expected completion week of September 21.

Computer update – Server install completed. Software installed. Wireless access put in and working as designed. Software needed to be put on to City Hall server to copy and transfer Fundware to the AMC-LTC server. E-mail redundancy experienced in May during installation has been corrected.

New Business:

Administrative Report - Nursing Home Administrator Report presented and accepted.

- Annual state survey of September 2-4 reviewed. Cited for four minor issues, no major findings received.
- Vendor Fair Thursday October 9, 2014.
- 100 Days of Safety achieved. This is the first time since 2011.

Motion by Pabich, second by Dart to go into Closed Session per WI Statutes 19.859(1)(C) to consider employment, compensation and benefits of public employee over which the governing body has jurisdiction and exercises control and pursuant to sec 19.851(e), Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. Roll Call Vote – 6-Yes, 0 No. Adjourned to Close Session at 5:53 PM.

Motion made by Pabich, second by Schmidt to reconvene to Open Session per WI Stats. 19.85(2). Roll Call Vote – 6-Yes, 0-No. Reconvened to Open Session at 6:45 PM.

Action from Closed Session - None

Motion made by Rodrian, second by Schmidt to adjourn. Motion Carried. Meeting adjourned at 6:46 PM

The next regular meeting is scheduled for October 27, 2014 at 4:30 PM at the ALTCU Family Room.