

ALGOMA PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of December 15, 2014 Meeting

President Ann Schoenborn called the December 15, 2014 meeting of the Algoma Public Library Board of Trustees to order at 4 PM. Present: Pat Cichon, Nancy Kratz, Diana McAninch, Ann Schoenborn, Carolyn Wolske and Julia Lasecki.

Also Present: Director Rita Schiesser

Excused: Jim Barlow

Motion by Wolske second by Lasecki to approve the December 2014 agenda. Motion Carried.

Motion by Cichon second by Wolske to approve the November 2014 minutes. Motion Carried.

Motion by McAninch second by Kratz to approve the bills. Motion Carried

Directors Report

Statistics:

People:

3,863 people visits to the library in November 2014

Daily average: 161

Circulation:

5,940 items circulated in November 2014

Daily average: 248

Internet statistics: 677 internet sessions (404 hours)

Wireless Use: 353 devices connected to the wireless service (34 per day)

Donations

Donation was made for purchase of books for children in memory of Phoebe Gabrielle Campbell Sharp.

Library Issues

The public open house for Mary Bohman will be hosted by the Algoma Library Friends on Sunday, December 28 in the library. Mary Bohman is retiring after 29 years as youth services librarian.

117 children and adults attended Milk and Cookies with Santa on December 6, sponsored by the Algoma Optimists.

Beyond the Bell began in the library on December 2 and meets every Tuesday and Thursday in the library and Monday, Wednesday and Friday at the youth club.

The library's carpet was cleaned in December.

Algoma middle school students conducted 2 special storyhours in December, "Snowmen" and "Christmas with Rudolph", featuring edible art, songs, dancing and a craft.

Other activities and programs include: therapy dogs Luka and Trooper; book talks for 2nd and 3rd graders; early education classes, family Friday movie time and job center hours.

The library will be closed December 24, 25 and January 1 and will close at 3 PM on December 31.

Programs

There were 41 programs in November (7 for adults, 17 for families and 17 for children) with a total attendance of 493.

Other Issues

The board discussed the Kewaunee County Historical Society request regarding the Heidmann collection.

Moved by Kratz, second by Cichon to approve the revised job description for the young adult position. Motion carried

Moved by McAninch, second by Lasecki to approve the revised employment agreement. Motion carried.

Moved by Wolske, second by McAninch to designate funds in the non-lapsing account be used as a contingency fund. Motion carried

Moved by Kratz, second by Lasecki that accumulated sick payout come from both the city and county accounts. Motion carried.

Moved by McAninch, second by Cichon to authorize payment of end of year budgeted items. Motion carried

Moved by McAninch, second by Kratz, to move to closed session pursuant to Wisconsin Statutes 19.85 1c to discuss employment, promotion, compensation or performance evaluation data of any public employee under the jurisdiction of the government body, regarding employee recruitment and director evaluation. Motion carried

Moved by Kratz second by Cichon to reconvene to open session. Motion carried

Moved by Kratz, second by Cichon to hire recommended candidates upon successful completion of references and background checks. Motion carried.

Schiesser's evaluation was signed by the board president and Schiesser.

Algoma Library Friends

The Library Friends are giving a retirement gift to Mary Bohman.

The next Library Board meeting will be Monday, January 19, 2015 at 4 PM in the library.

Meeting was adjourned on a motion by Kratz and second by Lasecki at 5:25 PM. Motion Carried.

Carolyn Wolske, Secretary