

ALGOMA MEDICAL CENTER AND ALTCU

MONTHLY BOARD MEETING MINUTES

NOVEMBER 24, 2014

ALTCU Family Room

The Algoma Medical Center Board of Directors was called to order by Dawn Wagner on November 24, 2014 at 4:30 PM at the Algoma Long Term Care Unit Family Room. It is noted that this meeting is in compliance with the Open Meeting Law.

Members present: Sue Hepp, Jan Dart, Marge Rodrian, Wayne Schmidt, and Dawn Wagner. Joan Groessl (took the chair at 4:37)

Members excused: John Pabich

Others Present: Jeanne Brandt, Carol Nell, Mary Murphy, Amber Vogeltanz, Marlene Faltersack, Lynn Vlies, and Dana Townsend.

Approval of the Agenda: Motion by Schmidt, second by Rodrian to approve the agenda. Motion carried.

Approval of October Minutes: Motion by Dart, second by Hepp to approve the minutes. Motion carried.

Public Participation: No public comments given.

Financial Report:

- Occupancy rate 90.2%
- Total patient revenues \$324,572
- Total operating revenues \$336,485
- Net profit/loss (\$35,829)
- Capital Outlays \$2,088

Approval of Bills: Motion by Rodrian, second by Hepp to approve bills as submitted. Roll Call Vote – 6-Yes, 0-No. Motion carried.

Old Business: Facility Renovation – It was suggested that the motion to engage Ganther to perform just the Code review for State compliance be rescinded. Motion by Schmidt with a second by Pabich (via phone) to rescind the previous motion. Motion carried.

Motion by Schmidt second by Rodrian to include the entire scope of the project as proposed by Ganther. Motion carried.

New Business:

As part of the 2015 budget, an increase in room rates was presented. The rates suggested are in line with the surrounding area Nursing and LTC facilities. Following the review, motion by Hepp second by Dart to approve the \$10 per day increase to Semi-private and Private rooms. Motion carried.

Wage increases are determined by evaluations on the anniversary date of the employee.

Percentage of increase will be approved as part of the total budget approval.

The Capital Improvements list was reviewed. It was suggested that some items could be donated.

The Nursing Home Administrators Report was provided.

There was no update on the Ministry lease.

Positions of Activities Director and Unit Coordinator have been advertised. Unit Coordinator applicants are being interviewed as responses come in. It was suggested that the same should be done for the AD position in order to speed up the hiring process.

Motion by Rodrian second by Schmidt to go into Closed Session per WI Statutes 19.859(1)(C) to consider employment, compensation and benefits of public employee over which the governing body has jurisdiction and exercises control and pursuant to sec 19.851(e), Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. Roll Call Vote – 6-Yes 0 No. Adjourned to Close Session at 5:40 PM.

Motion by Rodrian second by Wagner to reconvene to Open Session per WI Stats. 19.85(2). Roll Call Vote – 6-Yes 0-No. Reconvened to Open Session at 6:08 PM.

Action from Closed Session – Motion by Dart second by Rodrian to approve the 2015 budget as presented including the 1 ½% wage increase. Motion carried.

Motion by Wagner, second by Schmidt to adjourn. Motion carried. Meeting adjourned at 6:09 PM

The next regular meeting is scheduled for December 22, 2014 at 4:30 PM at the ALTCU Family Room.