



City of Algoma
Finance and Personnel Committee Minutes
Thursday, January 22, 2015 AT 8:30 A.M.

The meeting was called to order by Mayor Schmidt at 8:30 AM.

Present at roll call: Alders Barlow, Beyer, Charles, Dachelet, Dart, Taylor, and Kevin Schmidt. Absence excused at roll call: Wiese.

It was noted that the meeting is in compliance with the open meeting law.

A motion was made by Dart, and seconded by Beyer, to approve the agenda for the meeting. Motion passed.

A motion was made to approve the minutes of the December 18, 2014 Finance and Personnel meeting by Beyer, and seconded by Barlow. Motion passed.

Beyer moved, with a second by Taylor, to approve the general bills and credit card payments as submitted. The roll was called and all members voted aye, with Alder Wiese absent.

Randy Wirtz, P.E., with Strand Associates gave a brief presentation about the Final Draft Operational Needs Review (ONR) and Facilities Report for the City's sewer utility.

Alder Wiese arrived about 8:45 AM.

The Administrator – Clerk – Treasurer provided the Council with an update on several items, including: (1) the Algoma Community Income Survey being directed by Vierbicher Associates to permit the City to become eligible for the federal-state community block grant program, (2) the Algoma Pierhead Light application, and (3) the GrandStay Hotel Development.

The committee received an update from the Administrator – Clerk – Treasurer on the sale of approximately \$3,100,000 Water and Electric System Revenue Refunding Bonds by the City Of Algoma, Wisconsin, and the related conference call with Moody's rating service analysts. As part of this update, Russ Ritchie appeared before the committee to express his, and the Utility Commission's, concerns about this refunding. Jeff Belongia, the City's Financial Advisor, also appeared, by conference call, to address the commission's concerns.

A motion was made by Barlow, and seconded by Schmidt, to recommend that the Council: (1) approve the continued employment of Lacy Holliday as a part-time limited term Parks and Recreation Worker for the City of Algoma, WI., and (2) at a new pay rate of \$8.00 per hour. All members were present, and the motion passed.

A motion was made by Dart, and seconded by Taylor, to recommend that the Council: (1) approve the selection and hiring of Emily Simmons as a part-time limited term Parks and Recreation Worker for the City of Algoma, WI., and (2) at a pay rate of \$7.50 per hour. The motion passed.

A motion was made by Taylor, and seconded by Dachelet, to recommend that the Council: (1) establish a wage scale for the Public Works Service Worker positions, and Parks and Recreation Service Worker position, and (2) at a starting pay rate of \$17.00 per hour; \$18.00 per hour upon the first anniversary; \$20.00 per hour upon the third anniversary; and finally, \$22.00 per hour upon the fifth anniversary. The roll was called, and all eight members voted aye, and the motion passed.

A motion was made by Dart, and seconded by Taylor, to recommend that the Council: (1) adopt a policy to be included in the employee hand book stating that all permanent City employees be subject to a probationary period of 12 months, and (2) that their performance be evaluated at 6 months. Motion passed.

The Mayor, with the unanimous consent of the Council, directed the Administrator – Clerk – Treasurer to prepare an RFP relating to reroofing City Hall. Motion passed.

A motion was made by Barlow, and seconded by Schmidt, to enter into closed session pursuant to: Wisconsin Statute 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and regarding providing for assessment services. The roll was called and all members voted aye.

A motion was made by Barlow, and seconded by Taylor, to reconvene into open session pursuant to Wisconsin Statute 19.85(2). The roll was called and all members voted aye.

A motion was made by Barlow, and seconded by Taylor, to direct the Administrator – Clerk – Treasurer to prepare an RFP relating to providing for assessment services for the City of Algoma, WI. Motion passed.

Taylor moved, seconded by Wiese, to adjourn the meeting at 10:16 a.m. and the Committee stood adjourned, until the next scheduled meeting of the Committee set for Thursday, February 19, 2015 at 8:30 a.m. at City Hall.