

## ALGOMA PUBLIC LIBRARY BOARD OF TRUSTEES

### Minutes of January 19, 2015 Meeting

Vice-President Nancy Kratz called the January 19, 2015 meeting of the Algoma Public Library Board of Trustees to order at 4 PM. Present: Nancy Kratz, Diana McAninch, Carolyn Wolske, Jim Barlow and Julia Lasecki.

Also Present: Director Rita Schiesser

Excused: Pat Cichon and Ann Schoenborn

Motion by Wolske second by Barlow to approve the January 2015 agenda. All yes Motion Carried.

Motion by McAninch second by Kratz to approve the December 2014 minutes. All yes Motion Carried.

Motion by Barlow second by Lasecki to approve the bills. All yes Motion Carried

#### **Open Forum**

Mark Teske discussed the use of the Heidmann photos by the Kewaunee County Historical Society. Mark will work with the KCHS board on a written agreement to be presented to the library board for discussion.

#### **Directors Report**

##### **Statistics:**

##### People:

3,831 people visits to the library in December 2014

Daily average: 153

##### Circulation:

53940 items circulated in December 2014

Daily average: 216

Internet statistics: 609 internet sessions (459 hours)

Wireless Use: 346 devices connected to the wireless service (32 per day)

#### **Donations**

Donations were made for the purchase of books in honor of the retirement of Mary Bohman.

The Sid Knudsen 2015 trust income for the library was received. This is a yearly donation and is part of the library's operating revenue.

#### **Library Issues**

Schiesser is participating in the Reality Check at the Algoma High school on February 18.

Milwaukee Bucks Read to Succeed Challenge is underway. Students read 500 pages to earn a ticket to a Milwaukee Bucks game. The program is sponsored by the Milwaukee County Federated Library System, Milwaukee Bucks and Northwestern Mutual Insurance.

Students in digital photography at Algoma High School are participating in a project called "Postcards from Algoma". Each student took multiple photographs representing our local area. The photographs have been printed in large scale and are in exhibition in the library.

Board members are encouraged to attend the Wild Winter Wisconsin Webinar Conference sponsored by the Nicolet Federated Library System, January 21 and 22. Sessions can be accessed from a home computer or in the library.

Two new printers were purchased, one for the circulation desk, one to replace the workroom printer. This was a budgeted purchase.

Schiesser distributed quotes regarding replacement of the microfilm machine. This project is part of the capital outlay plan in the library's budget.

The Annual State Report is due by March 1. Schiesser is working on the report for the February board meeting.

Other activities and programs: baby storytime/play&share; pre-school story hour; early education program; Beyond the Bell; reading assistance dogs; school visits; class book talks and book groups; Friday movie time.

### **Programs**

There were 40 programs in December (3 for adults, 14 for families and 23 for children) with a total attendance of 574.

### **Other Issues**

The Nicolet Federated Library System Collection Development Grant 2014 evaluation and 2015 application were presented to the Board for approval.

Motion by Lasceki, second by Kratz to approve the 2014 grant evaluation and the 2015 grant application. All yes Motion carried

Moved by Barlow, second by Lasecki, to move to closed session pursuant to Wisconsin Statutes 19.85 1c to discuss employment, promotion, compensation or performance evaluation data of any public employee under the jurisdiction of the government body. All yes Motion carried

Moved by Barlow second by McAninch to reconvene to open session. All yes Motion carried.

No action taken.

### **Algoma Library Friends**

There was not a report for the Algoma Library Friends.

The next Library Board meeting will be Monday, February 16, 2015 at 4 PM in the library.

Meeting was adjourned on a motion by Barlow and second by McAninch at 4:40 PM.

All yes Motion Carried.

Carolyn Wolske, Secretary