

ALGOMA MEDICAL CENTER AND ALTCU

MONTHLY BOARD MEETING MINUTES

DECEMBER 22, 2014

ALTCU Family Room

The Algoma Medical Center Board of Directors was called to order by Dawn Wagner on December 22, 2014 at 4:30 PM at the Algoma Long Term Care Unit Family Room. It is noted that this meeting is in compliance with the Open Meeting Law.

Members present: Sue Hepp, Jan Dart, Marge Rodrian, John Pabich, Wayne Schmidt, and Dawn Wagner present.

Members excused: Joan Groessl

Others Present: Jeanne Brandt, Carol Nell, Mary Murphy, Amber Vogeltanz, Kathy Herlache, Marlene Faltersack, Kevin Clark, Rachel Harmann, Mary Rehlinger and Jeff Wiswell.

Approval of the Agenda: Additions and corrections were called for by the Vice President with none being made. Motion made to approve the agenda by Dart, second by Schmidt. Motion carried.

Approval of November Minutes: Motion by Schmidt, second by Rodrian to approve the minutes. Motion carried.

Public Participation: Rachel Harman introduced as the newly hired Activities Director. Kathy Herlache expressed concern about the vacation policy.

Financial Report:

- Occupancy rate 85.8%
- Total patient revenues \$304,775
- Total operating revenues \$322,173
- Net profit/loss (\$35,632)
- Capital Outlays \$1,082

Approval of Bills: Motion by Schmidt, second by Pabich to approve bills as submitted. Roll Call Vote: 6-Yes, 0-No. Motion carried.

Length of Stay information is now being provided with financial report.

Old Business:

Renovation project scope - Narrowed to only include the new Physical Therapy Area previously occupied by Bellin Health.

Define Ganther Construction and Architecture, Inc.'s role - Motion made by Dart, second by Pabich, to hire Ganther as the construction manager to provide both architectural design and construction for the project, contingent upon passing legal review and approval. Roll Call Vote: 6-Yes, 0-No. Motion carried.

Ministry Health Lease – negotiations ongoing and dependent upon cost of therapy area renovation and legal review.

Renovation time line - to be determined and is dependent upon other needed action.

New Business:

Recruitment Program – Sign-on Bonus. Motion made by Rodrian, second by Pabich to adopt a new recruitment program that includes a sign on bonus. Roll Call Vote: 6-Yes, 0-No. Motion carried.

Weekend Incentive Program – proposed program rejected. The Board asked for a revised program and resubmission in January 2015.

Administrative Report - Nursing Home Administrator Report presented and accepted.

Motion by Schmidt, second by Pabich to go into Closed Session per WI Statutes 19.859(1)(C) to consider employment, compensation and benefits of public employee over which the governing body has jurisdiction and exercises control and pursuant to sec 19.851(e), Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. Roll Call Vote: 6-Yes, 0 No. Adjourned to Close Session at 5:38 PM.

Motion made by Dart, second by Pabich to reconvene to Open Session per WI Stats. 19.85(2). Roll Call Vote: 6-Yes, 0-No. Reconvened to Open Session at 6:08 PM.

Action from Closed Session – Motion by Pabich, second by Dart, to create a policy giving the Board hiring approval of Department Heads, or other Leadership positions, prior to offering the position to a candidate. Motion carried.

Motion made by Schmidt, second by Rodrian to adjourn. Motion Carried. Meeting adjourned at 6:09 PM.

The next regular meeting is scheduled for January 26, 2015 at 4:30 PM at the ALTCU Family Room.