

ALGOMA MEDICAL CENTER AND ALTCU

MONTHLY BOARD MEETING MINUTES

FEBRUARY 23, 2015

ALTCU Family Room

The Algoma Medical Center Board of Directors was called to order by Joan Groessl on February 23, 2015 at 4:30 PM at the Algoma Long Term Care Unit Family Room. It is noted that this meeting is in compliance with the Open Meeting Law.

Members present: Dawn Wagner, Jan Dart, Marge Rodrian, John Pabich, and Wayne Schmidt were present.

Members excused: Sue Hepp

Others Present: Jeanne Brandt, Carol Nell, Mary Murphy, Amber Vogeltanz, Kathy Herlache, Marlene Faltersack, Kevin Clark, Lynn Vlies, Adele Laurent, Lindsie Treml, Gina Kaye, and Jeff Wiswell.

Approval of the Agenda: Motion made to approve the agenda by Dart, second by Schmidt. Motion carried.

Approval of May Minutes: Motion by Pabich, second by Dart to approve the January 26, 2015 and February 16, 2015 minutes. Motion carried.

Public Participation: Micah, the Resident Dog, was introduced to the board. Micah's functions and duties were explained and he is welcomed as a new member of the AMC-LTC staff.

Financial Report:

- Occupancy rate 85.8%
- Total patient revenues \$306,201
- Total operating revenues \$320,251
- Net profit/loss (\$56,721)
- Capital Outlays \$2,378

Approval of Bills: Motion by Dart, second by Pabich to approve bills as submitted. Roll Call Vote: 5-Yes, 0-No. Motion carried.

Old Business:

Lease with Ministry Health. Copy of proposed lease with Ministry Health presented for review. Paragraph 23 is missing. Dates and amounts are blank at this time. Corrections will be made and dates and amounts completed as they become available.

A Life Safety Code review is needed before construction can move forward. Motion made to hire Lauzon Life Safety Consulting, LLC to obtain the professional written inspection, not to exceed \$600 plus mileage expenses by Rodrian, seconded by Dart. Roll Call Vote: 5-Yes, 0-No. Motion carried.

Construction Management Contract. Motion made by Schmidt, seconded by Pabich that the Request for Proposal (RFP) for Construction Management Services is being sent out to interested qualified bidders. Roll Call Vote: 5-Yes, 0-No. Motion carried. The target date for special bid opening meeting is April 6, 2015.

Nursing Staff Coverage.

Nurse on Call program continues on a voluntary basis. Update needed.

Weekend incentive program update – too early to determine the impact.

Screening and Recruitment of Leadership Positions. Motion made by Wagner, second by Rodrian, to approve the new policy involving board member participation. Motion carried.

New Business:

Administrative Report - Nursing Home Administrator Report presented. Motion by Pabich, second by Rodrian to accepted.

Closed Session:

Motion by Pabich, second by Schmidt, to go into Closed Session per WI Statutes 19.859(1)(C) to consider employment, compensation and benefits of public employee over which the governing body has jurisdiction and exercises control and pursuant to sec 19.851(e), Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. Roll Call Vote: 5-Yes, 0 No. Adjourned to Close Session at 5:44 PM.

Motion made by Pabich, second by Wagner to reconvene to Open Session per WI Stats. 19.85(2). Roll Call Vote: 5-Yes, 0-No. Meeting is reconvened to Open Session at 6:32 PM.

Action from Closed Session – Motion by Schmidt, second by Rodrian, to forward proposed Ministry Health lease changes to the city lawyer for review. Motion carried.

Motion made by Schmidt, second by Wagner to adjourn. Motion Carried. Meeting adjourned at 6:33 PM

The next regular meeting is scheduled for March 23, 2015 at 4:30 PM at the ALTCU Family Room.