

ALGOMA MEDICAL CENTER AND ALTCU

MONTHLY BOARD MEETING MINUTES

May 27, 2015
ALTCU Family Room

The Algoma Medical Center Board of Directors was called to order by Joan Groessl on May 27, 2015 at 4:30 PM at the Algoma Long Term Care Unit Family Room. It is noted that this meeting is in compliance with the Open Meeting Law.

Members present: Jan Dart, Marge Rodrian, John Pabich, Sue Hepp and Wayne Schmidt.
Excused: Dawn Wagner

Others Present: Carol Nell, Mary Murphy, Amber Vogeltanz, Kathy Herlache, Marlene Faltersack, Kevin Clark, Lynn Vlies, Lindsie Treml, Rachel Harmann, Mary Rehlinger, Melissa Yedica, George Gazall, Megan Anschutz.

Approval of the Agenda: Motion made to approve the agenda by Schmidt, second by Pabich. Motion carried.

Approval of February Minutes: Motion by Dart, second by Rodrian to approve the April 27, 2015 minutes. Motion carried.

Public Participation: Megan Anschutz introduced as new graduate LPN.

Financial Report:

- Occupancy rate 91.4%
- Total patient revenues \$363,308
- Total operating revenues \$375,456
- Net profit/loss (\$8,370)
- Capital Outlays \$0

Approval of Bills: Motion by Dart, second by Hepp to approve bills as submitted. Roll Call Vote: 5-Yes, 0-No. Motion carried.

Old Business:

Construction Management Contract – Tim Rinn working on the contract budget. Fiber optic line was run into the facility by Ministry Health to support their future activities. Line capacity may be shared with AMC-LTC in the future. Cost of running and maintaining line borne by Ministry. There was some discussion on a private area for care planning.

Nursing Staff Coverage - Nights and weekend shift coverage is still problematic. Continuing with exploring different strategies to address shortages and reduce agency nurses.

New Business:

Facility Bylaws distributed.

Policies for visiting pets and influenza immunizations were reviewed.

Administrative Report - Nursing Home Administrator Report presented.

Wall murals discussed. Two memory trees approved.

Closed Session:

Motion made by Pabich, seconded by Dart, to go into Closed Session per WI Statutes 19.859(1)(C) to consider employment, compensation and benefits of public employee over which the governing body has jurisdiction and exercises control and pursuant to sec 19.851(e), Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. Motion passed. Closed session started 5:36 PM.

Motion made by Schmidt second by John to reconvene to open session. Motion passed. Open session at 6:45 PM.

Action from Closed Session:

Motion made by Schmidt, second by Hepp, to continue shift incentive program until the end of the calendar year. Motion carried.

Motion made by Schmidt, second by Dart, to adjourn. Motion carried. Meeting adjourned at 6:47 PM.

The next regular meeting is scheduled for **Wednesday, June 24, 2015 at 4:30 PM** at the ALTCU Family Room.

