

ALGOMA MEDICAL CENTER AND ALTCU

MONTHLY BOARD MEETING MINUTES

June 24, 2015
ALTCU Family Room

The Algoma Medical Center Board of Directors was called to order by Joan Groessl on June 24, 2015 at 4:31 PM at the Algoma Long Term Care Unit Family Room. It is noted that this meeting is in compliance with the Open Meeting Law.

Members present: Jan Dart, Marge Rodrian, John Pabich, Sue Hepp and Dawn Wagner.
Excused: Wayne Schmidt

Others Present: Carol Nell, Mary Murphy, Amber Vogeltanz, Marlene Faltersack, Kevin Clark, Lynn Vlies, Rachel Harmann, Mary Rehlinger, Melissa Yedica.

Approval of the Agenda: Motion made to approve the agenda by Dart, second by Hepp. Motion carried.

Approval of May 27th Regular Meeting and June 2nd Special Meeting Minutes: Motion by Pabich, second by Rodrian, to approve the minutes. Motion carried.

Public Participation: None.

Financial Report:

- Occupancy rate 93.1%
- Total patient revenues \$370,610
- Total operating revenues \$386,849
- Net profit/loss (\$6,746)
- Capital Outlays \$8,767

Approval of Bills: Motion by Rodrian, second by Hepp, to approve bills as submitted. Roll Call Vote: 6-Yes, 0-No. Motion carried.

Old Business:

Construction – Renovation plan reviewed based on the June 12, 2015 progress meeting and construction walk through with Ministry Health and Consolidated Construction Co., Inc.

Status update Nursing Department and CNA stipend – Job Fair reviewed and successful in terms of potential candidates. CNA Stipend generating interest in working here. Joan and Marlene will be discussing further strategies for recruiting and retention.

Pet Policy – Reviewed and sent back for revisions

New Business:

Future Office Space – Differed to Closed Session for presentation and review.

Scholarship Application - for Melissa Yedica to receive NCCAP training to become a Certified Activities Aid. Moved by Wagner, second by Rodrian to approve a scholarship application. Motion carried.

Facility Report – Facility Report presented and reviewed. Of note is the Christmas in July Activity. Friends of the ALTCU also discussed. Bullfrogs Game fund raiser on July 23, 2015 reminder given. Open Meeting Notice required if a quorum of Board Members attend this event.

Closed Session:

Motion made by Wagner, seconded by Pabich, to go into Closed Session per WI Statutes 19.85(1)(C) to consider employment, compensation and benefits of public employee over which the governing body has jurisdiction and exercises control and pursuant to sec 19.85(1)(e), Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. Motion passed. Closed session started 5:46 PM.

Motion made by Dart, second by Pabich, to reconvene to open session. Motion passed. Returned to Open Session at 6:02 PM.

Action from Closed Session:

Motion made by Rodrian, second by Pabich, to move the Infection Control Nurse to the Director of Nursing Office. Motion carried.

Motion made by Wagner, second by Rodrian, to adjourn. Motion carried. Meeting adjourned at 6:05 PM.

The next regular meeting is scheduled for **Wednesday, July 22, 2015 at 4:30 PM** at the ALTCU Family Room.