

ALGOMA MEDICAL CENTER AND ALTCU
MONTHLY BOARD MEETING MINUTES

JULY 22, 2015

ALTCU Family Room

The Algoma Medical Center Board of Directors was called to order by Dawn Wagner on July 22, 2015 at 4:30 PM at the Algoma Long Term Care Unit Family Room. This meeting is in compliance with the Open Meeting Law.

Members present: Dawn Wagner, Jan Dart, Marge Rodrian, John Pabich, Sue Hepp, Wayne Schmidt, and Joan Groessl (via telephone).

Others Present: Carol Nell, Amber Vogeltanz, Kevin Clark, Lynn Vlies, Rachel Harmann, Mary Rehlinger, Jeff Wiswell, Alderman James Barlow.

Approval of the Agenda: Motion made to approve the agenda by Schmidt, second by Pabich. Motion carried.

Approval of June 24th Regular Meeting Minutes: Motion by Dart, second by Hepp, to approve the minutes. Motion carried.

Public Participation: None.

Financial Report:

- Occupancy rate 84.6%
- Total patient revenues \$323,918
- Total operating revenues \$335,644
- Net profit/loss (\$75,754)*
- Capital Outlays \$686

* \$39,000 - Agency Nursing

\$5,000 – Ancillary. Increased Pharmacy cost for Prevnar 13 ordered for residents. This was not part of the June Budget expenses.

Approval of Bills: Motion by Rodrian, second by Pabich, to approve bills as submitted. Roll Call Vote: 7-Yes, 0-No. Motion carried.

Old Business:

Construction – Project Manager has been visiting the facility and has sent the plans to the State for review and approval.

Pet Policy – Recommended revisions have been made. Motion by Dart, Second by Rodrian to approve the proposed Pet Policy. Motion Carried.

Status update Nursing Department and CNA stipend – This issue tabled due to the absence of the Director of Nursing.

Painting Project – A subcommittee is being formed to gain input on color and content of the wall painting. Labor is needed to paint the length of the North Hallway.

New Business:

Formation of a Subcommittee on Environment – Motion by Dart, second by Hepp, to establish a Subcommittee on Environment. Motion Carried. This will be made up of a Board Member, ALTCU staff, residents and family members of residents. Marge Rodrian will represent the Board and lead this subcommittee.

Stipend applications – Tabled pending review and report from the Director of Nursing.

Heritage Company Advertisement solicitation. – Declined.

Facility Report – Facility Report presented and reviewed. Of note is the Christmas in July Activity and the August 19th Neighborhood Block Party. Piano donation, with tuning, received from Wendy Younk. North Dining Room Television donation received from Bonnie Seiler. A \$100 donation was received from a resident's family member. Thanks and gratitude extended.

Closed Session:

Motion made by Pabich, seconded by Rodrian, to go into Closed Session per WI Statutes 19.85(1)(C) to consider employment, compensation and benefits of public employee over which the governing body has jurisdiction and exercises control and pursuant to sec 19.85(1)(e), Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. 7 yes, 0 no. Motion passed. Closed session started 5:09 PM.

Motion made by Schmidt, second by Pabich, to reconvene to open session. Motion passed. Returned to Open Session at 5:42 PM.

Action from Closed Session:

Motion made by Schmidt, second by Pabich, to advertise for the newly created Assistant Director of Nursing (ADON), a salaried position. Motion carried.

Motion made by Pabich, second by Schmidt, to adjourn. Motion carried. Meeting adjourned at 5:45 PM.

The next regular meeting is scheduled for **Wednesday, August 26, 2015 at 4:30 PM** at the ALTCU Family Room.

