

**ALGOMA PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Minutes of September 21, 2015 Meeting**

President Ann Schoenborn called the September 21, 2015 meeting of the Algoma Public Library Board of Trustees to order at 4 PM. Present: Diana McAninch, Carolyn Wolske, Jim Barlow, Pat Cichon, Nancy Kratz and Julia Lasecki

Also Present: Director Rita Schiesser and NFLS Director, Mark Merrifield

**Public Comment**

None

Motion by Cichon second by Wolske to approve the September 2015 agenda. All yes Motion Carried.

Motion by McAninch, second by Barlow to approve the August 2015 minutes. All yes Motion Carried

Motion by Barlow, second by Kratz to approve payment of bills All yes Motion Carried

**Directors Report**

**Statistics:**

People:

3,189 people visits to the library in August 2015

Daily average: 123

Circulation:

5,117 items circulated in August 2015

Daily average: 197

Internet statistics: Statistics not available for August

Wireless Use: 540 wireless uses (49 per day)

**Donations**

Memorial donations were received in memory of Lee Gorski and Herman and Madeline Neinas.

**Library Issues**

Pam Johnson is working on creating a Teen Advisory Board. She has developed a mission statement, rules and procedures for the teen board. Copies were given to library board members.

The microfilm for the digitization project should be returned to the library in the next couple of weeks. The next steps will be to work with the Rescarta Foundation and Algoma school district to get the data on the host server.

The 2016 city budget review will be held on Tuesday, Sept 22.

A copy of the library's budget was sent to the Kewaunee County Administrator.

Encore, the new catalog associated with InfoSoup, is in operation.

The teacher reception was a great success. Over 30 educators from public and parochial schools were in attendance.

School visits have begun. 5<sup>th</sup> grade book group will begin at the end of September.

The Library Friends have donated funds to purchase an additional I-pad, and a 3 station kiosk with child size chairs for the children's room. The kiosk is for use by younger children. The I-pads will be loaded with learning games for that age group.

### **Programs**

There were 16 programs in August (4 for adults and 12 for families) with a total attendance of 75.

### **Other Issues**

The Bird Bistro garden requested by Bird City for the east side of the library building was discussed. It was noted that any decisions regarding the outdoor grounds should be decided by the city council. Motion was made by Barlow, second by Wolske, to recommend to the City Council to approve Bird City's request for a bird bistro garden. All yes Motion carried.

Mark Merrifield, Director of the Nicolet Federated Library System, was present to discuss the process of searching for a new director to replace Schiesser, who is retiring at the end of 2015.

Motion by McAninch, second by Cichon to go to closed session pursuant to WISCONSIN STATUTES 19.85 c to discuss employment, promotion, compensation or performance evaluation data of any public employee under the jurisdiction of the particular government body regarding employee recruitment. All yes Motion carried.

Moved by Barlow, second by McAninch to reconvene to open session. All yes motion carried

Action from closed session – moved by Barlow, second by Wolske to authorize hiring the recommended candidate to fill the children's services position contingent upon successful background and reference checks. All yes motion carried.

### **Algoma Library Friends**

The Friends solved the I-Pad security issue by purchasing the kiosk for the children's room. The I-Pads are securely mounted at each station.

The Friends will be holding a bake sale on Friday, October 9 at the Algoma Visitors Center from 9 am – 4 pm.

Moved by Kratz, second by Wolske to adjourn. All yes, motion carried 4:57 pm

Julia Lasecki, Secretary