

ALGOMA MEDICAL CENTER AND ALTCU
MONTHLY BOARD MEETING MINUTES

August 26, 2015

ALTCU Family Room

The Algoma Medical Center Board of Directors was called to order by Dawn Wagner on August 26, 2015 at 4:30 PM at the Algoma Long Term Care Unit Family Room. This meeting is in compliance with the Open Meeting Law.

Members present: Jan Dart, John Pabich, Sue Hepp, Wayne Schmidt, Joan Groessl, Marge Rodrian (excused late arrival– joined 5:22). Dawn Wagner excused.

Others Present: Carol Nell, Amber Vogeltanz, Kevin Clark, Rachel Harmann, Mary Murphy, Kathy Herlache, Marlene Faltersack, Jeff Wiswell, and Alderman James Barlow.

Approval of the Agenda: Motion made to approve the agenda by Schmidt, second by Pabich. Motion carried.

Approval of June 24th Regular Meeting Minutes: Motion by Dart, second by Hepp, to approve the minutes. Motion carried.

Public Participation: Mary Murphy advised the board of a temporary special dietary request from the Kewaunee County Jail that would be fulfilled at cost.

Closed Session: Motion made by Pabich, seconded by Dart, to go into Closed Session per WI Statutes 19.85(1)(C) to consider employment, compensation and benefits of public employee over which the governing body has jurisdiction and exercises control and pursuant to sec 19.85(1)(e), Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. 5 yes, 0 no. Motion passed. Closed session started 4:35 PM.

Motion made by Dart, second by Hepp, to reconvene to open session. 5 yes, 0 no. Motion passed. Returned to Open Session at 5:04 PM.

Action from Closed Session – Additional leave approved for Jeanne Brandt, to expire this Friday, August 28, 2015. A formal discussion of reasonable accommodation will be performed with Jeanne upon her return.

Financial Report:

- Occupancy rate 82.2%
- Total patient revenues \$325,285

- Total operating revenues \$342,834
- Net profit/loss (\$73,095)*
- Capital Outlays \$0

* Explanatory Note on extraordinary expenses for the month

\$5,697 – Revenue Other - Auxillary donation received for Rock the Block event.

\$41,576 - Agency Nursing Expense

\$16,203 - Second installment of Dept. of Labor settlement on back wages.

\$6,851 - Medicare-driven Ancillary Services over budget for PT, OT, ST and Pharmacy

Approval of Bills: Motion by Dart, second by Pabich, to approve bills as submitted. Roll Call Vote: 5-Yes, 0-No. Motion carried.

Old Business:

Construction – Ministry Health requested updated electrical plans. City negotiating with the project manager for related services to be performed by the City in order to bring down the cost of the project.

Status update Nursing Department and CNA stipend – Marlene reported on the effectiveness of this program and that competitors were also now offering such bonuses. This program would apply to the Assistant Director of Nursing (ADON) position. Motion by Rodrian, second by Dart, to extend the Sign on Bonus program through the end of the fiscal year and beyond if needed. Motion carried.

Environment Subcommittee Update – Rodrian updated the board on the committee’s activities.

New Business:

Level of financial reporting to the City Council discussed. The City Ordinance requiring sharing the financial information will be reviewed. Meeting minutes will continue to be the principal method of distributing this information to the City Council. The more detailed financial report is available upon request.

Medical Director Contract – RFP with deadline will be released in the next 30 days.

Facility Report – August 19th Neighborhood Block Party declared “a huge success.” Thanks and gratitude extended.

State inspectors have completed all but facility maintenance and engineering in their survey. Assistant Director of Nursing (ADON), salaried position, hired. **Shawna Ruff** will be introduced to the board during the September meeting.

Closed Session:

Motion made by Pabich, seconded by Schmidt, to go into Closed Session per WI Statutes 19.85(1)(C) to consider employment, compensation and benefits of public employee over which the governing body has jurisdiction and exercises control and pursuant to sec 19.85(1)(e), Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or

conducting other specified public business, whenever competitive or bargaining reason require a closed session. 6 yes, 0 no. Motion passed. Closed session started 5:49 PM.

Motion made by Rodrian, second by Dart, to reconvene to open session. Motion passed.
Returned to Open Session at 6:17 PM.

Action from Closed Session: Board President, Joan Groessler, to communicate the Algoma LTC financial position and associated loan request to the Algoma City Council at the Tuesday, September 1, 2015 meeting.

Motion made by Dart, second by Hepp, to adjourn. Motion carried. Meeting adjourned at 6:17 PM.

The next regular meeting is scheduled for **Wednesday, September 23, 2015 at 4:30 PM** at the ALTCU Family Room.