

ALGOMA MEDICAL CENTER AND ALTCU
MONTHLY BOARD MEETING MINUTES

September 23, 2015

ALTCU Family Room

The Algoma Medical Center Board of Directors was called to order by Joan Groessl, on September 23, 2015 at 4:31 PM at the Algoma Long Term Care Unit Family Room. This meeting is in compliance with the Open Meeting Law.

Members present: Jan Dart, John Pabich, Sue Hepp, Wayne Schmidt, Joan Groessl, Marge Rodrian and Dawn Wagner.

Others Present: Jeanne Brandt, Lynn Vlies, Anne Zieglmeier, Carol Nell, Amber Vogeltanz, Kevin Clark, Rachel Harmann, Mary Murphy, Kathy Herlache, Marlene Faltersack, and Jeff Wiswell.

Approval of the Agenda: Motion made to approve the agenda by Schmidt, second by Wagner. Motion carried.

Approval of August 27th Regular Meeting Minutes: Motion by Dart, second by Pabich, to approve the minutes. Motion carried.

Public Participation: Amber Vogeltanz introduced Anne Zieglmeier as a new intern from UWBG UWGB Medical Social Work program.

Financial Report:

- Occupancy rate 92.1%
- Total patient revenues \$359,279
- Total operating revenues \$399,130*
- Net profit/loss (\$143)
- Capital Outlays \$2,500 (Consolidated Construction)

* Explanatory Note on extraordinary revenue for the month

\$27,959 – Revenue Other - donations received for Rock the Block event included in this amount.

Approval of Bills: Motion by Dart, second by Hepp, to approve bills as submitted. Roll Call Vote: 7-Yes, 0-No. Motion carried.

Old Business:

Construction – Bids to be received by next Board meeting. Funding rates are being solicited. Rental price per square foot to be further negotiated with Ministry Health.

Environment Subcommittee Update – Rodrian updated the board on the committee’s activities. Ground rules include low or no cost improvements. Dining room improvements reviewed, North Wing hallways to be improved to reduce the “institutional- industrial” look and feel. Nurses station to be changed to be more welcoming and update color. Suggestions welcomed.

Medical Director Contract RFP - Current contract expires October 1, 2015. Current contract to be extended until bid process is completed. May be renewed with a 60 day notice. The new contract is to align with the City’s fiscal year (Jan-Dec).

New Business:

Call Light Upgrade/Private Room – Rooms identified for conversion to private rooms. Majority of work to be completed by Kevin with on hand components. This avoids a \$3,000 estimated cost by an outside contractor.

Agency Staffing Contracts – 32 hours per week is the minimum number of hours guaranteed to contract nursing firms.

Nursing Administration (DON Retirement plans and ADON Status) – Marlene Faltersack, Director of Nursing (DON), announced she will be retiring December 23, 2015. Sue Hepp will represent the board through the recruiting process for ~~both the director and the assistant director positions.~~

Administrator’s Report – Accepted as written. Mayor Schmidt recognized residents who participated in and were winners at the State Cultural Arts show. Certificates were awarded in a ceremony on September 23, 2015.

Closed Session:

Motion made by Pabich, seconded by Schmidt, to go into Closed Session per WI Statutes 19.85(1)(C) to consider employment, compensation and benefits of public employee over which the governing body has jurisdiction and exercises control and pursuant to sec 19.85(1)(e), Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. 7-Yes, 0-No. Motion passed. Closed session started 5:39 PM.

Motion made by Schmidt, second by Pabich, to reconvene to open session. Motion passed. Returned to Open Session at 6:27 PM.

Action from Closed Session: Jeanne to send a letter to Ministry to clarify rental terms.

Motion made by Wagner, second by Hepp, to adjourn. Motion carried. Meeting adjourned at 6:27 PM.

The next regular meeting is scheduled for **Wednesday, October 28, 2015 at 4:30 PM** at the ALTCU Family Room.

