

ALGOMA MEDICAL CENTER AND ALTCU  
MONTHLY BOARD MEETING MINUTES

November 25, 2015

ALTCU Family Room

The Algoma Medical Center Board of Directors was called to order by Joan Groessl, on November 25, 2015 at 4:30 PM at the Algoma Long Term Care Unit Family Room. This meeting is in compliance with the Open Meeting Law.

**Members present:** Wayne Schmidt Jan Dart, John Pabich, Sue Hepp, Joan Groessl, Dawn Wagner and Marge Rodrian.

**Others Present:** Jeanne Brandt, Lynn Vlies, Carol Nell, Amber Vogeltanz, Rachel Harmann, Mary Murphy, Jessica Cornette, Steve Seidl, Mary Rehlinger, Kathy Herlache, and James Barlow.

**Approval of the Agenda:** Motion made to approve the amended agenda by Dart, second by Pabich. Motion carried.

**Approval of October 28<sup>th</sup> Regular Meeting Minutes and Special Meeting Minutes of October 29 and November 10<sup>th</sup>:** Motion by Schmidt, second by Hepp, to approve the minutes as amended. Motion carried.

**Public Participation:** Amber Vogeltanz reported family member expressed concern about condition of the building and amenities offered (private television). Steve Seidl introduced himself as the new Assistant Director of Nursing (ADON)/Infection Control Nurse

**Financial Report:**

- Occupancy rate 94.0%
- Total patient revenues \$364,007
- Total operating revenues \$378,889\*
- Net profit/loss (\$29,766)\*\*
- Capital Outlays \$1,392 (construction related)
  - \* Revenue Other - \$2,095 in donations received.
  - \*\* Net Loss Includes Labor Board Settlement Payment of \$18,295

**Approval of Bills:** Motion by Schmidt, second by Rodrian, to approve bills as submitted. Roll Call Vote: 7-Yes, 0-No. Motion carried.

**Old Business:**

### Update on Construction project

- The city would have to pay prevailing wage for the use of city workers to accomplish the demolition.
- Ministry questioning rates and interest rates. The Ministry CFO will meet with the City next Wednesday.
- Facility information to determine the Interest rate received from Jeanne/Carol.

### Medical Director Contract RFP

- Bids opened and compared
- Motion by Schmidt, second by Rodrian to hire Ministry Health as the ALTCU Medical Director effective January 1, 2016. Roll Call Vote: 7-Yes, 0-No. Motion carried.

### Nursing Administration Status

- An offer was made to, and accepted by, Jody Wipfli, RN to start November 30, 2015.
- Steve Seidl, RN was promoted to Assistant Director of Nursing/Infection Control Nurse.
- Flu shot protocol is being enforced.
- Mary Rehlinger, RN was acknowledge for her service as the interim acting Director of Nursing

### **New Business:**

#### 2016 Budget

- Annual Roll up budget provided. Detailed budget narrative and basis for computations still needed.
- Special Budget Meeting scheduled for **Tuesday, December 15, 2015 at 4:30.**
- Second shift incentive program discussed.

Administrator's Report – Accepted as written.

### **Closed Session:**

Motion made by Rodrian, seconded by Pabich, to go into Closed Session per WI Statutes 19.85(1)(C) to consider employment, compensation and benefits of public employee over which the governing body has jurisdiction and exercises control and pursuant to sec 19.85(1)(e), Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. 7-Yes, 0-No. Motion passed. Closed session started 5:58 PM.

Motion made by Schmidt, second by Dart, to reconvene to open session. Motion passed.

Returned to Open Session at 6:57 PM.

### **Action from Closed Session:**

- Motion by Dart, second by Pabich to raise the listed room rate by \$10.00 per day starting January 1, 2016. Motion carried.
- Motion by Schmidt, second by Wagner to direct the Board Chair to deliver the Director's evaluation. Motion carried

Motion made by Dart, second by Hepp, to adjourn. Motion carried. Meeting adjourned at 6:59 PM.

The next regular meeting is scheduled for **Wednesday, December 30, 2015 at 4:30 PM** at the ALTCU Family Room.