

ALGOMA MEDICAL CENTER AND ALTCU
MONTHLY BOARD MEETING MINUTES

December 30, 2015

ALTCU Family Room

The Algoma Medical Center Board of Directors was called to order by Joan Groessl, on December 30, 2015 at 4:30 PM at the Algoma Long Term Care Unit Family Room. This meeting is in compliance with the Open Meeting Law.

Members present: Jan Dart, John Pabich, Sue Hepp, Joan Groessl, Marge Rodrian, Dawn Wagner and Wayne Schmidt present.

Others Present: Mary Murphy, Rachel Harmann, Kevin Clark, Carol Nell, Lynn Vlies, Amber Vogeltanz, Jody Wipfli, Steven Seidl, Mary Rehlinger, and Jeff Wiswell.

Approval of the Agenda: Motion made to approve the agenda by Dart, second by Pabich. Motion carried.

Approval of November 25, 2015 and December 15, 2015 Meeting Minutes: Motion made to approve the minutes by Dart, second by Pabich. Motion carried.

Public Participation: No public comments

Financial Report:

- Occupancy rate 94.40%
- Total patient revenues \$347,167*
- Total operating revenues \$359,675*
- Net profit/loss (\$21,105)*
- Capital Outlays \$973 (construction related)

* Private Pay Revenue – \$46% of Budget. Reduced by \$26,000 to reflect reimbursement to a resident whose status changed from Private Pay to Medicaid during their stay.

Approval of Bills: Motion by Hepp, second by Dart, to approve bills as submitted. Roll Call Vote: 7-Yes, 0-No. Motion carried.

Old Business:

Renovation Update

- Met with architect on use of the area. The physical therapy will be considered a suite and not a new facility.
- Carpet removed from renovation areas.
- Set up as a Revenue Obligation Loan
- Financing for the project is approved at 3.75% interest rate.

- Package to be reviewed and approved by the Common Council.
- Approval by the State Board of Land Management anticipated by January 19, 2016.
- Underwriter to do a walk-through of the facility

Administrator Replacement / Potential for Contracting for Interim

- 50+ beds require a full time administrator.
- Position currently being advertised electronically and in print.
- Nursing Home Administrator consultant to the Board was discussed to assist with the new administrator selection and to determine status of the current operation.

By-laws

- New Algoma Medical Center & Long Term Care Unit By-Laws were distributed for review and discussion and approval at the next meeting.

New Business:

2016 Board Facility Goals

- Comprehensive review of our fiscal structure
- Eliminate agency nursing
- Evaluate possibility of a bonus program for exceeding operational, and financial goals.
- Become the facility of choice for the region.

Administrator/Facility Report

- Accepted as written.
- Complaint received and investigated by the State. Minor citation received. Corrective action sent to the State on December 22, 2015.

Closed Session:

Motion made by Pabich, seconded by Wagner, to go into Closed Session per WI Statutes 19.85(1)(C) to consider employment, compensation and benefits of public employee over which the governing body has jurisdiction and exercises control and pursuant to sec 19.85(1)(e), Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. 7-Yes, 0-No. Motion passed. Closed session started 5:21 PM.

Motion made by Wagner, second by Dart, to reconvene to open session. 7-Yes, 0-No, Motion Carried. Returned to Open Session at 6:29 PM.

Action from Closed Session: Motion made by Rodrian, second by Wagner, to give Joan Groessl the authority to enter into a contract with a nursing home administrator consultant. Roll call vote, 6-Yes, 0-No. Motion carried.

Adjournment. Motion made by Wagner, second by Dart, to adjourn. Motion carried. Meeting adjourned at 6:30 PM.

The next regular meeting is scheduled for **Wednesday, January 27, 2015 at 4:30 PM** at the ALTCU, **Room to be determined.**