

CEMETERY COMMISSION MEETING MINUTES

FEBRUARY 25TH, 2016

The meeting of the Cemetery Commission was called to order at 9:00 AM on February 25th, 2016 at City Hall.

Members Present: Kevin Schmidt, Jeff Wiswell and Mitch Groessl

Also Present: Sara Robertson, Wendell Wilke, Lee Erickson, Jacque Wiese and Jason Wiese

Moved by Groessl, second by Wiese to approve agenda.

Moved by Groessl, second by Wiese to approve minutes.

Moved by Wiswell, second by Groessl to approve bills.

Public Comment: No public comment.

Old Business:

- The deteriorating flagpoles on platforms eight and four were discussed. Robertson contacted Olson Fabrication to make new ones. Estimates came in at \$332 for each pole. Wiese Memorials will donate funds to purchase two flagpoles, with one of the flag poles going on Busche 7, where there is currently no flagpole. The City will purchase the third flagpole. Motion to purchase three flagpoles from Olson Fab was made by Wiswell, second by Groessl. Motion carried.
- Robertson is getting estimates for the removal of the large tree off of Highway 54. Street Department will haul the tree away once it's removed to help save on cost. Tree should be removed as soon as possible, while ground is still frozen.
- It is determined that the soil pile at the rear of the cemetery will remain there for Wiese Memorials to use for back fill. It was also determined that the empty cemetery land was the best location for the dredging material.

New Business:

- Commission discussed the procedure for snow removal at the cemetery. The street department will remove the snow as part of their regular rotation. Wiese Memorial will give them advance notice for snow removal for a funeral.
- Robertson created a notice to put on non-compliant grave sites to notify family members of the need to adhere to the cemetery rules. Notices will be posted in the next few weeks and family members will have 90 days to comply before the cemetery staff will remove décor, borders or shrubbery that is not maintained.
- Commission talked about a policy change for holiday and weekend burials. Commission decided that burials on eight major holidays will not be permitted and that there would be a price increase for Sunday burials. Motion to adjust the fee schedule made by Wiswell, second by Groessl. Motion carried. This item will be back to Commission for final approval next meeting.

Next meeting: To be determined

Motion by Wiswell, second by Groessl to adjourn.

Meeting adjourned at 9:58 am.