

ALGOMA MEDICAL CENTER AND LONG TERM CARE UNIT (AMC<CU)

MONTHLY BOARD MEETING MINUTES

April 27, 2016

ALTCU Room 9

The Algoma Medical Center Board of Directors was called to order by Joan Groessler, on April 27, 2016 at 4:30 PM at the AMC<CU Room 9. This meeting is in compliance with the Open Meeting Law.

Members present: Jan Dart, John Pabich, Sue Hepp, Joan Groessler, Marge Rodrian, and Wayne Schmidt present. Dawn Wagner excused.

Others Present: Doris Drain, Mary Murphy, Kevin Clark, Carol Nell, Lynn Vlies, Amber Vogeltanz, Jody Wipfli, Anne Zieglmeier, Melisa Yedica, Steven Seidl, and Jeff Wiswell.

Welcome new AMC-LTC Administrator, Doris Drain

Approval of the Agenda: Motion made to approve the agenda by Dart, second by Hepp. Motion carried.

Approval of February 24, March 8, and March 11, 2016 Meeting Minutes: Motion made to approve the minutes by Dart, second by Pabich. Motion carried.

Public Participation: Amber Vogeltanz - News article completed with Jan Dart and Sue Hepp was submitted to Karen Yancey of the Kewaunee Star News and should be in the April 29th issue.

Financial Report:

- Occupancy rate 93.0%
- Total patient revenues \$372,613
- Total operating revenues \$386,343
- Total operating expenses \$385,315*
- Net profit/loss (\$12,991)
- Capital Outlays \$52,229

*\$37,499 contract nursing expense.

Administration \$7,092 over budget due to consulting report cost.

Approval of Bills: Motion by Dart, second by Rodrian, to approve bills as submitted. Roll Call Vote: 6-Yes, 0-No. Motion carried.

Old Business:

Renovation Update

- Renovation continuing, estimated to be completed by mid-May.

Lease of area to be vacated by Ministry Health

- Will begin to advertise space for rent, waiting an offer from a prospective

Meals on Wheels Contract Review

- Contract reviewed and discussed. Will evaluate pros and cons of retaining the contract or need for additional negotiation.

Disciplinary Action Policy

- The Board reviewed the changes the managers made.

New Business:

TV Reception Issues

- Subcommittee formed. John Pabich, Kevin Clark and Amiel Hepp will evaluate the current Dish contract and make recommendations regarding the broad range of TV services available.

Administrator/Facility Report

- Accepted as presented

Adjournment. Motion made by Pabich, second by Schmidt, to adjourn. Motion carried. Meeting adjourned at 5:17 PM.

The next regular meeting is scheduled for **Wednesday, May 25, 2016 at 4:30 PM** at the AMC<CU, Room 9.