

ALGOMA MEDICAL CENTER AND LONG TERM CARE UNIT (AMC & LTCU)

MONTHLY BOARD MEETING MINUTES

August 24, 2016

ALTCU Conference Room

The Algoma Medical Center Board of Directors was called to order by Joan Groessler on August 24, 2016 at 4:30 PM at the AMC & LTCU Conference Room. This meeting is in compliance with the Open Meeting Law.

Members present: Sue Hepp, Dawn Wagner, Wayne Schmidt, Joan Groessler, Marge Rodrian, Jan Dart

Members excused: John Pabich

Others present: Doris Drain, Amber Vogeltanz, Mary Rehlinger, Kevin Clark, Lynn Vlies, Mary Murphy, Shirley Lucchi, Mr Lucchi, Carol Nell

Approval of the Agenda: Motion made to approve the agenda with no additions or changes by Dart, second by Hepp. Motion carried.

Approval of July 25th 2016 Meeting Minutes: Motion made to approve the minutes by Dart, second by Hepp. Motion carried.

Public Participation: none

Financial Report:

- Medicare Days – only 40% of budget
- Private Pay Days – 96.5% of budget
- Medicaid Days – 88.5% of budget
- Agency nursing: approx. \$27,000
- Net loss: \$41,375
- Have started an A/R review and making collection attempts on unpaid bills.
- Starting to bi-weekly bill Medicaid instead of monthly bill because will be short funds again this month when time to do payroll.

Approval of Bills: Motion by Dart, second by Rodrian, to approve bills as submitted. Roll Call Vote: 5 Yes, 0 No. Motion carried.

Old Business:

Update on Construction Project (punch list): All is complete

Snoezelen Planning: Hepp continues to research other options, such as teaming with Sunshine House or the local schools. Discussed again about perhaps having a moveable unit rather than a room which would require personnel to staff it. To be considered further.

Inventory Report: Inventory list was discussed with staff to see if any items were necessary to keep. Will now approach all staff to see if they are interested in purchasing any of this excess inventory. After that will research other avenues for sales of these items. Hepp and Dart to work on setting prices.

Television Reception Subcommittee Update: A new package from Charter for an internet/phone bundle should save \$400 per month. Motion by Schmidt, 2nd by Dart to proceed with new Charter package. Motion carried. Still working on cable packaging.

Update re: Employee part to full time conversion: Some RNs and LPS did convert to full time, but no CNAs

New Business:

State Survey Results & Follow Up: Only 6 tags, which is good. Most facilities have more. But some tags were repeat tags with longtime employees. Most are easily fixable; working on corrections and postings.

Facility Planning: Will review plans with city council Tuesday, September 6th.

Administrator/Facility Report: Accepted as presented.

Closed Session: Motion made by Hepp, second by Wagner, to go into Closed Session per WI Statutes 19.85(1)(c) to consider employment, compensation and benefits of public employee over which the governing body has jurisdiction and exercises control and pursuant to sec. 19.85(1)€, Stats., deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Motion made by Dart, second by Rodrian, to reconvene to open session. Motion carried. Returned to Open Session at 6:42 PM.

Action from Closed Session: Motion by Wagner, second by Dart, to reduce the facility size to 42 beds and create a plan for the state to do so. Roll Call Vote 4 Yes, 0 No, 1 Abstain

Adjournment: Motion made by Schmidt, second by Wagner, to adjourn. Motion carried. Meeting adjourned at 6:45 PM.

Next regular meeting is scheduled for Wednesday, September 28th, 2016 at 4:30 PM at the AMC & LTCU Conference Room.