



City of Algoma
Finance and Personnel Committee Minutes
Thursday, October 27, 2016

The meeting was called to order by Mayor Schmidt at 8:30 A.M.

Present at roll call: Alders Barlow, Charles, Dachelet, Dart, Groessl, Schmidt, and Wiese. Absence excused at roll call: Mueller.

It was noted that the meeting was in compliance with the open meeting law.

A motion was made by Charles, and seconded Wiese, to approve the agenda for the meeting. Motion passed.

A motion was made to approve the minutes of: (1) the September 22, 2016; and September 29, 2016 Finance and Personnel Committee meetings, and (2) the October 12, 2016; and October 26, 2016 Finance and Personnel Ad Hoc Sub-Committee Minutes meetings by Schmidt, and seconded by Dachelet. Motion passed.

Consideration of Bills, Claims, and Conference Attendance:

A motion was made by Barlow, and seconded by Dachelet, to approve as submitted all of the general bills and credit card payments, except to Wiese Memorials and Burial Vault Co. The roll was called and all members present voted aye.

Barlow moved, seconded by Dachelet, to approve the payment of a bill submitted by Wiese Memorials and Burial Vault Co. The roll was called and all members present voted aye, except Alder Wiese who abstained.

Public Comment

No one appeared to speak before the Committee.

Old Business

After a brief discussion about the importance of constructing two sidewalks as part of the new Second Street Bridge Project, Barlow moved, and Dart seconded a motion to: (1) authorize the Administrator – Clerk – Treasurer to contract with Kewaunee County to include a second sidewalk as part of the reconstruction of 2nd Street Bridge in 2019, (2) that the City agrees to pay up to 10% of the final bid awarded for this project, but in no case greater than \$32,000, and (3) upon the final completion of the project, the City agrees to pay this bridge reconstruction assessment in six equal installments over the course of six years. The roll was called and all members present voted aye.

New Business

The Administrator then presented the Committee with an update on the status of the 2017 city budget process. By consensus the agreed to publish the budget and

schedule a public hearing before the full Common Council at City Hall on Thursday, November 17th at 6 PM.

Barlow moved, and Schmidt seconded a motion, to go into closed session pursuant to: Wisconsin Statute 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and regarding: (1) the Algoma Long Tern Care Center, (2) the Algoma Police Officers Association collective bargaining agreement, and (3) the open Deputy Clerk Treasurer position effective November 9, 2016. The roll was called and all members present voted aye.

A motion was made by Barlow, and seconded by Wiese, to reconvene into open session pursuant to Wisconsin statute 19.85(2). The roll was called and all members present voted aye.

Barlow moved, and Schmidt seconded a motion, to direct the Administrator to: (1) seek part-time help immediately to fill the vacancy created with the departure of the Deputy Clerk–Treasurer as November 9, 2016, (2) reclassify the Assistant Deputy Clerk–Treasurer position to Treasurer Deputy-Clerk position, (3) reclassify the Deputy Clerk–Treasurer position to Clerk-Deputy Treasurer position, and (4) begin the recruitment process for a full-time City Clerk Deputy–Treasurer. The roll was called and all members present voted aye. No other action was taken as a result of the closed session.

A motion was made by Barlow, and seconded by Wiese, to recommend that the Council: (1) reauthorize contracting with ‘Lawn And Landscape Specialists, LLC’ for sidewalk snow removal for 2016-17, and (2) approve a new 5 year lease with Heim’s Hillcrest Dairy, LLC for a 53.255 acre parcel owned by the City of Algoma, parcel identification number 31 002 21.061, at a rate of \$13,500 per year. Motion passed.

The Committee briefly reviewed bids for reconstruction of the alley between Clark and Steele Streets, and by unanimous consent recommend that the Council approve the lowest bid for the reconstruction of the alley between Clark and Steele Streets.

Reports

No reports given.

A motion was made to adjourn at 11:10 AM by Alder Barlow, and seconded by Wiese. The motion carried, and the Committee stood adjourned, until the next scheduled meeting of the Committee set for Monday, November 7, 2016, at 8:30 a.m. at City Hall.