

## PARKS AND RECREATION COMMITTEE MEETING MINUTES

JULY 10<sup>TH</sup>, 2017

The meeting of the Parks & Recreation Committee was called to order at 7:00 PM on July 10<sup>th</sup>, 2017 at the Youth Club.

Members Present: Kevin Schmidt, Sara Olejniczak, Paula Wiese and Mitch Groessler

Members Excused: Melissa Scheck

Also Present: Sara Robertson and Cathy Pabich

Moved by Wiese, second by Groessler to approve agenda.

Moved by Wiese, second by Groessler to approve June minutes.

Moved by Groessler, second by Olejniczak to approve bills.

Public Comment: Cathy Pabich, of Friends of Crescent Beach, explained to the committee some of the invasive work that is being proposed on Crescent Beach by LNPR and Stantec.

Old Business:

- Rentals- Youth Club: 1, Parks: 2
- Robertson gave an update on plans for Olson Park. Robertson spoke to community members in Kewaunee regarding their park plan for the Harbor Walkway. Robertson will reach out to NWTC to see if their students would like to work on a plan for Olson Park.

Supervisor Report:

- Programming Update:
  - Co-Ed T-ball has had to cancel for the last two weeks for bad weather. Hoping for drier Wednesdays. Robertson order t-shirts for the program that participants can purchase. Thank you to the Girls Softball League for sponsoring t-shirts for the staff members. The Summer Park Program is going great and is well attended. Still planning on the Super Swim Session at the YMCA on August 14<sup>th</sup>-17<sup>th</sup>. Still waiting on marketing materials from the Y.
- Community Building Update:
  - None
- Parks Update:
  - Robertson informed the committee that she applied for a grant for \$2000.00 from WPPI Utility Community Grant to go towards the purchase of a kayak launch pad for Olson Park.
- Crescent Beach Update:
  - Administrator Wiswell has informed us that we are ready to proceed on getting engineering services for phase one of the beach restoration project.

## New Business

- Committee reviewed the fee schedule for the Parks and Recreation Department. Motion made by Olejniczak, second by Groessler to recommend the fees for renting the Youth Club and Knudson Hall for 2108 be set at \$40 for the 1<sup>st</sup> hour and then \$10 for each hour after that. Park pavilions will be set at \$25 for reserving the pavilions without use of bathrooms and \$35 for pavilions with bathroom/kitchenette use. MC
- Robertson announced the donation of a new swing feature for Perry Field donated by the Farm Technology Day Committee in honor of the Ebert Family and in memory of Britney Ebert. The FTD Committee will fund the swing completely – install and purchase. Their goal will be to have funding available to maintain the swing. Motion made by Groessler, second by Wiese to accept donation and recommend to the Finance and Personnel Committee for approval. MC
- Committee further discussed the invasive removal plan for Crescent Beach. Motion made by Wiese, second by Groessler to have representatives from Lakeshore Natural Resource Partnership and Friends of Crescent Beach present information to the Finance and Personnel Committee to answer any questions regarding the plan. MC
- Motion made by Wiese, second by Olejniczak to go into closed session pursuant to: Wisconsin Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and (1) compensation for part-time park and recreation employees. MC
  - Motion made by Olejniczak, second by Wiese to reconvene into open session. Pursuant to Wisconsin statute 19.85 (2)
  - A motion was made by Olejniczak, second by Groessler to recommend the wages for two part time workers be adjusted.

Next meeting August 22<sup>nd</sup> at 7:00pm at the Youth Club.

Motion by Olejniczak, second by Groessler to adjourn. Meeting adjourned at 7:50 pm.