



## NEXT GENERATION DANCE CO.

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**Welcome** to our 2017-2018 dance season! We are so happy to have our returning dancers back and excited to meet new ones! We are glad you are here and we are looking forward to another exciting year of learning, hard work, and a huge amount of FUN!!! Please read and hold onto this newsletter, it is full of important information you will need to get you through the year.

**\*\*\*\*\* Classes begin Wednesday, September 6, 2017. The last day of classes is Saturday, May 26, 2018 \*\*\*\*\***

### **Studio Closings - if it's not listed here, classes are in session ☺**

Thanksgiving Break – November 22 – November 25

Christmas Break – December 21 through January 3

**E-Mail** – Email is our primary way of communicating important information and updates. Please add [officestaff@cysdngd.com](mailto:officestaff@cysdngd.com) to your address book as our bulk emails come from this address and some email filters view them as spam. If you do not have an email address, please make sure to check weekly with the office to stay up to date!

**Proper Dress** – Backstage will be selling dancewear and dance shoes in Studio during registration. Students are required to wear proper dance attire to all classes. Proper shoes are required for Tap, Jazz and Ballet. Street clothes and shoes are only permitted in Hip-Hop. Anyone dressed improperly will be asked to sit and watch.

**Parking** – Millville-Oxford is a very busy highway, so please be careful when you enter and exit the studio. Please enter via the black pavement and continue to the small blacktop entrance between planters to the left into the gravel lot to park in the designated area. Do not park on the blacktop; it is to be used by staff only. Please enter only onto the blacktop and exit only from the gravel lane. Feel free to avoid the hectic parking lot and take advantage of the additional parking on the other side of the fence, next to the gravel driveway that is used to exit the studio.

**Safety** – Please help us to keep the studio safe and clean. For your safety please keep children from playing in the parking lot. No one is permitted in the barns and/or fenced horse areas. We are a non-smoking and non-vapor facility, please respect our policy. Food and drinks should be consumed outside or in the office only, please do not eat and drink in the studio. Please be sure to clean up after yourselves and your children!

**Lost & Found** - The Lost & Found is located in the office; please check for your belongings frequently. Items will be donated to charity on a monthly basis.

**Payment Schedule** – NEW to the studio! We offer 4 convenient payment methods: Online payment through “Parent Portal” on Jack Rabbit, Automatic Reoccurring Payment with Credit/Debit card on file in studio office, Cash/Check/Credit Card payment in studio office, or send in mail/mailbox located outside of studio office. Tuition payments are due by the 15<sup>th</sup> of the month, even if the studio isn't open on the 15<sup>th</sup>. A \$15.00 late fee is automatically assessed to each account not paid by the end of business on the 15<sup>th</sup>. If the office is closed you can leave a payment in the locked drop box outside the office door, or send us an email with credit card information.

**Recital** – The end of year recital will be held during the week of May 29 – June 2, 2018. The recital and rehearsals will be held at Parrish Auditorium - Miami University, Hamilton. The non-refundable Recital Fee is \$10.00 for first dance and \$5.00 for each additional dance.

**Costumes** – We begin taking recital costume measurements, orders, and deposits in October. The price of a costume deposit is \$35.00 per class, with the exception of acro deposit being \$25.00. This deposit amount is roughly 75% of total costume cost. All costume deposits are due by November 18, 2017. Once costume is ordered, there is no refund or cancellation. Costumes are to be paid in full by February 28, 2018.

**Inclement Weather** – During inclement weather it may be necessary to cancel classes. We will update our website and the outgoing phone message at the studio as soon as a decision is made to close. We will also post on Twitter and Facebook, so be sure to follow and like us! Twitter - @NGD5678 Facebook - <https://www.facebook.com/ngd5678>

**FAMILY TUITION RATES**

**\$30.00 Annual registration fee - \$15.00 for each additional family member.**

**30 Minute Classes**

- 1 = \$35/month
- 2 = \$65/month
- 3 = \$95/month
- 4 = \$120/month
- \*\*Each additional class \$25/month

**Advanced Acro Class = \$55/month**  
(Does not combine with other fees)

**Competition Classes**

- 1 = \$40/month
- 2 = \$80/month
- 3 = \$110/month
- 4 = \$140/month
- 5 = \$170/month
- 6 = \$200/month
- 7 = \$230/month
- 8 = \$260/month
- 9 = \$280/month
- 10 = \$300/month
- 11 = \$320/month
- \*\*Each additional class \$20/month

Tuition is based on an annual fee divided into equal monthly installments. The monthly rate is based on the total number of classes taken by all members of a household. Each month will have a varying number of classes depending on the day of the week that your child comes to class. Some months may have three lessons while others have four or five. It does not matter which day of the week your child comes to class; by the end of the year each class will meet at least 34 times. Classes cancelled due to bad weather or absences can be made up with a similar class, with the exception of acro. \*NEW - There are no make-up classes available in the acro program due to class sizes. **NO REFUNDS OR REDUCTIONS FOR MISSED CLASSES.**

Monthly tuition is due by the 15<sup>th</sup> of each month. If payment is not received by the end of business on the 15<sup>th</sup>, a \$15.00 late fee will automatically be assessed to your account. All tuition, costume balances and other fees (including late fees) must be paid in full by May 15<sup>th</sup> or students will not be permitted to participate in the recital. Tuition payments can be made by MasterCard, Visa, Check or Cash. A \$35.00 service charge is assessed for any returned check. If the office isn't open, you can always leave your payment in the locked drop box outside the office door.

When you register for dance you are signing up for the entire school year. Many of our classes fill up at the beginning of the year and potential students are turned away. If you find that you must withdraw, you must give written notice (email is fine) to the office. Please do not leave a message on the answering machine or tell a teacher you are withdrawing. If we do not receive at least a two-week written notice, you will be obligated to pay the next month's tuition.

Our purpose at NGD is to give our students the opportunity to achieve coordination, poise, grace, strength, self-confidence and discipline. Not every child will become a professional dancer, but the lessons learned will carry on and help them in real life situations. Dance helps develop memory retention, critical thinking, time management, teamwork, focus, dedication to a goal and a positive self-image. Our main goal with recreational students is that the experience dance as something FUN! At the end of each year, Next Generation Dance presents a recital to give our dancers an opportunity to exhibit the skills they have learned throughout the season. All students are encouraged to participate in the recital. This involves learning a routine, purchasing a costume, attending an assigned rehearsal and attending assigned shows. The recital is a wonderful experience for all and gives the students the opportunity to show the value of dance lessons and have the experience of performing on stage.

We appreciate any comments or suggestions. Please feel free to speak to any faculty or staff worker about any concerns with your child's classes, but please NOT during class time! The payment box outside of the office door is also a comment/suggestion box as well. Please drop your ideas in the box, we will review them regularly. Remember we value each individual student!

***WE LOOK FORWARD TO DANCING THE YEAR AWAY WITH YOU!***

***#ngdALLIN***