

Hawthorne Elementary School Auction

Donor Name and Company Name _____

Donor Contact Phone _____ Donor Email _____

Donor Address (for tax letter) _____

Item Description for Catalogue - Please be specific and state any limitations or special conditions/restrictions

Expiration Date: _____ Value of donation (for IRS purposes) \$ _____

Do you need a tax receipt for your donation? Yes No

Letters are sent from the Alliance for Education (Tax ID: 91-1508191), which serves as the fiscal sponsor for Friends of Hawthorne PTA. No goods or services have been provided in exchange for this gift. Items may be packaged with other items at the discretion of the Auction Committee.

If the item needs a certificate (check one): Donor provides certificate Auction Committee will create a certificate

Donor Signature _____ Date _____

Item procured by _____ Email _____

Phone _____

Return completed forms to:

Friends of Hawthorne Auction, Hawthorne Elementary School, 4100 - 39th Avenue South, Seattle, WA 98118

Completed, signed, and scanned electronic copies may also be sent to auction@friendsofhawthorne.org.