

Rules and Procedures

Rule 105

June 4, 1979

Rule 105 - LIEUTENANTS

This rule is issued to establish the responsibilities and duties of the rank of Police Lieutenant. It is effective immediately, superseding all previously issued rules, orders, and other directives, pertaining to that rank and replaces Rule #22 of the 1950 Manual, LIEUTENANTS, and Special Order No. 74-99.

Sec. 1 GENERAL CONSIDERATIONS: Under general direction, a Lieutenant will supervise subordinates in the performance of their duties and insure their compliance with law, department policy, procedures, rules and regulations and accepted police practices; assume command of a Police District or Unit of similar responsibility in the absence of an officer of higher rank; assist the commanding officer in establishing goals and priorities for dealing with problems in the districts; assist in planning and implementing appropriate strategies for meeting these goals, including the management and allocation of resources in the most effective and efficient manner; evaluate the success of units and subordinates in implementing these strategies in accomplishing goals; insure that personnel assigned to his command are well trained and knowledgeable of accepted police practices, law and departmental policies, procedures, rules and regulations, and advise them of interpretations of same; represent the department and the district to the community and advise the commanding officer and the department of the problems and concerns, criminal and otherwise, of the community; advise the commanding officer and the department regarding needed changes in policies, procedures, rules and regulations; advise the commanding officer and the department of the concerns of personnel under his command; insure all reports prepared by personnel under his command are accurate and complete; assist the commanding officer in supervising major internal investigations in the district and make appropriate recommendations concerning their resolution; watch for indications of corruption and misconduct among subordinates and take appropriate corrective action; and perform related work as required.

Sec. 2 A Lieutenant assigned to an Area will assist the District Commander or the Deputy Superintendent in charge of the area and will act in accordance with Department Rules and Regulations. Any additional duties will be defined by the District Commander and will include field inspections of the subordinates under his command.

Sec. 3 When a Lieutenant is in command of an Area, he will be held fully accountable for the conduct of affairs within the Area. He will also be responsible for the guidance and supervision of sergeants and patrol officers under his command and will exercise this responsibility throughout his Area