

## Rules and Procedures

### Rule 201

June 7, 2006

#### Rule 201 - BOSTON POLICE DEPARTMENT HOMELAND SECURITY ADVISORY SYSTEM

**PURPOSE:** The Boston Police Department takes an All Hazards approach to critical incidents and significant events involving public safety. This All Hazards approach provides general guidelines for deploying resources, implementing security measures and establishing appropriate enforcement postures during critical incidents or major events.

**GENERAL CONSIDERATIONS:** This advisory system is phased in Threat Conditions of increasing operational readiness and security. Threat Conditions may be initiated for terrorist threats and/or attacks, violent protests, riots, natural disasters, major accidents and other emergencies requiring a heightened department-wide state of readiness.

The Police Commissioner, or designee, is responsible for determining when a Threat Condition should be changed. Once the determination has been made to change a specific Threat Condition, the Dispatch Center Duty Supervisor will initiate implementation and make the initial notifications. When an incident results in a Threat Condition being changed, the Boston Regional Intelligence Center (BRIC) Supervisor shall ensure that a 1.1 incident report is completed.

All personnel are responsible for the successful implementation of a Threat Condition. Ongoing training should be conducted at all levels to ensure that personnel remain aware of their responsibilities within each Threat Condition.

**Sec. 1 DEFINITIONS: For the purpose of this rule, the following words or phrases are defined.**

**12 on/12 off schedule** – A work schedule for personnel are as follows: 7:30AM to 7:30PM or 7:30PM to 7:30AM. Sworn officers and essential civilian personnel will be notified which shifts they are assigned each time the schedule is revised. The schedule will be revised January 1 and July 1 of each year and whenever there is a major transfer of personnel in the department.

**All Hazards Approach** – A strategic and tactical approach in preparing, responding, and mitigating all hazards (mechanical, man-made, and natural) that the Department may be required to address.

**Non public-safety activities/training** - Any activity that is not directly related to 911-response or the pending threat in general. This would include training days, events such CSO youth activities, etc.

**Emergency Deployment Team (“EDT”)** – A group of officers called out in an emergency and governed by Rule 200 Addendum H.

**Emergency Deployment Team Equipment** - Per Rule 200 Addendum H, Emergency Deployment Team Equipment shall consist of: a ballistic vest, gas mask, 36" baton, riot helmet with face shield, protective work gloves, dust mask, nitrile gloves, gear bag and any other equipment issued or authorized by the Police Commissioner. This shall also include any other personal protective equipment that is issued by the department after required training.

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**Critical Incident Exodus Plan** – A plan to facilitate movement of commuter and resident traffic quickly in the event of an emergency.

**Neighborhood Evacuations** – The evacuation of citizens from a section of the city.

**Police Facility Evacuations** – The evacuation of a specific Boston Police Building.

**Dispatch Center** – In the National Incident Management System (NIMS) and the Incident Command System (ICS), the term Operations has a specific definition that is not compatible with the BPD definition of the Operations Division. Because much of our All Hazards Approach Model is based on NIMS/ICS we must change the name of our Operations Division to Dispatch Center for the purpose of Rule 200 and 201.



Boston Police Department Homeland  
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**Threat Conditions Guide**

Threat Condition	Protocols Activated
<p><b>LOW</b></p> <p><b>GREEN</b></p>	<p>This condition is declared when there is a low risk of disaster or terrorist attack. Personnel shall implement the following general measures:</p> <ul style="list-style-type: none"> <li>• Refine and exercise as appropriate, preplanned protective measures;</li> <li>• Ensure personnel receive proper training on the Boston Police Homeland Security Advisory System and specific preplanned department protective measures;</li> <li>• Institute a process to assure that all police facilities are regularly assessed for vulnerability to terrorist attacks, and all reasonable measures are taken to mitigate these vulnerabilities;</li> <li>• All non-uniformed personnel to wear I.D. cards while in police facilities.</li> </ul>
<p><b>GUARDED</b></p> <p><b>BLUE</b></p> <p>IN ADDITION TO ABOVE MEASURES</p>	<p>This condition is declared when there is a general risk of disaster or terrorist attack. Personnel shall implement the following general measures:</p> <ul style="list-style-type: none"> <li>• Ensure building integrity and security;</li> <li>• Escort all visitors in police facilities;</li> <li>• Verify and inspect all inbound deliveries and services;</li> <li>• Interoperability system tested;</li> <li>• Units exercise heightened caution when responding to related calls for service;</li> <li>• Monitor potential target areas;</li> <li>• Note and report suspicious circumstances, packages and activity.</li> </ul>
<p><b>ELEVATED</b></p> <p><b>YELLOW</b></p> <p>IN ADDITION TO ABOVE MEASURES</p>	<p>This condition is declared when there is a significant risk of disaster or terrorist attack. Personnel shall implement the following general measures:</p> <ul style="list-style-type: none"> <li>• Review/update physical security measures and postings;</li> <li>• Identify all vehicles within operational and support areas;</li> <li>• Conduct inspections for suspicious items, persons and vehicles;</li> <li>• Delivery and service persons will be checked for authenticity;</li> <li>• Review neighborhood evacuation plans and the Critical Incident Exodus Plan.</li> </ul>
<p><b>HIGH</b></p> <p><b>ORANGE</b></p> <p>IN ADDITION TO ABOVE MEASURES</p>	<p>This condition is declared when there is a high risk of disaster or terrorist attack. Personnel shall implement the following general measures:</p> <ul style="list-style-type: none"> <li>• Coordinate security efforts with Federal, State, and local law enforcement;</li> <li>• Take additional precautions at public events and possibly recommend alternative venues or even cancellations;</li> </ul>

	<ul style="list-style-type: none"> <li>• Prepare to execute contingency procedures, such as moving to an alternative site or redeployment of the workforce;</li> <li>• Implement as needed, physical security measures and postings;</li> <li>• Terminate all non-essential contract work and deliveries;</li> <li>• Conduct detailed searches of all operational areas and vehicles;</li> <li>• Limit or restrict parking around sensitive areas and buildings.</li> </ul>
<p><b>SEVERE</b></p> <p><b>RED</b></p> <p>IN ADDITION TO ABOVE MEASURES</p>	<p>This condition is declared when there is a severe risk of disaster or terrorist attack. Personnel should consider the following general measures:</p> <ul style="list-style-type: none"> <li>• Access in police facilities is limited to authorized personnel. Verify identities and need for access;</li> <li>• Restrict/Deny parking in controlled areas;</li> <li>• Erect barriers and obstacles to control traffic around police facilities;</li> <li>• Increase and redirect personnel to address critical emergency needs;</li> <li>• Prepare to execute neighborhood evacuation plans and the Critical Incident Exodus Plan;</li> <li>• Mobilize and reposition specially trained teams</li> </ul>

<b>LOW GREEN</b>	This condition is declared when there is a low risk of disaster or terrorist attack.	
<b>Tasks</b>	<b>Operational Instructions</b>	<b>Responsible Party</b>
Activation Protocol	Police Commissioner or designee will notify Dispatch Center D.S. for broadcast via a combination of technologies (i.e., MDT, pagers, land line, etc.) to all Districts and response units.	PC or designee
Notifications	The Dispatch Center Duty Supervisor follows pre-established procedure to initiate the required notifications.	Dispatch Center D.S.
Personnel Callback	Ensure callback lists are current.	District/Unit Commanders
Work Shifts/ Resources activated	Regular Shifts maintained.	District/Unit Commanders
Special Equipment Advisement	All 9-1-1 response units to have Emergency Deployment Team (EDT) Equipment in vehicle (per Rule 200 Addendum H).	District/Unit Supervisors
Intelligence	General Awareness of local conditions and the larger threat environment.	BRIC

Dispatch	Calls dispatched as normal.	Dispatch Center
BFS/Patrol Enforcement Posture	Normal; monitor high profile/potential target areas.	BFS/Patrol Force
BFS Districts	Units to exercise heightened caution when responding to related calls for service. Observe & report suspicious activity.	BFS/Districts
Special Operations	Normal.	Commander, SOD
EDT	Emergency Deployment Teams designated and notified for each shift and verified with Dispatch Center D.S.	District Supervisors
Detectives/Plain Clothes Officers	Normal; Uniforms readily accessible to officers..	PC or Designee
Station/Unit Security	Note and report suspicious circumstances, packages and activity. Ensure building integrity and security is maintained. Review facility evacuation plans.	HQ Security, District/Unit Commanders
Access Security	I.D. check enforced at all Stations and identified sites.	HQ Security, District/Unit Commanders
Vehicle Security	Normal.	All Personnel
Neighborhood Evacuation/ Critical Incident Exodus Plans	Familiarization by responsible personnel.	Dispatch Center and District Duty Supervisors
Planning	Review and exercise all operational plans.	BFS/Districts
Media/Press Release	Not required at this time.	PC or designee

<b>GUARDED BLUE</b>	This condition is declared when there is a general risk of disaster of terrorist attack.	
<b>Tasks</b>	<b>Operational Instructions</b>	<b>Responsible Party</b>
Activation Protocol	Police Commissioner or designee will notify the Dispatch Center D.S. for broadcast via a combination of technologies (i.e., MDT, pagers, land line, etc.) to all Districts and response units.	PC or designee
Notifications	The Dispatch Center Duty Supervisor follows pre-established procedure to initiate the required notifications.	Dispatch Center D.S.
Personnel Callback	Ensure callback lists are current.	District/Unit Commanders

Work Shifts/Resources activated	Regular Shifts maintained.	District/Unit Commanders
Special Equipment Advisement	All 9-1-1 response units to have Emergency Deployment Team (EDT) Equipment in vehicle (per Rule 200 Addendum H).	District/Unit Supervisors
Intelligence	Close monitoring of potential threats. Review of local vulnerabilities.	BRIC
Dispatch	Calls dispatched as normal, Interoperability equipment tested.	Dispatch Center
BFS/Patrol Enforcement Posture	Normal; monitor high profile/potential target areas.	BFS/Patrol Force
BFS Districts	Units to exercise heightened caution when responding to related calls for service. Observe & report suspicious activity.	BFS/Districts
Special Operations	Normal.	Commander, SOD
EDT	Emergency Deployment Teams designated and notified for each shift and verified with Dispatch Center D.S.	District Duty Supervisors
Detectives/Plain Clothes Officers	Normal; Uniforms readily accessible to officers.	PC or designee
Station/Unit Security	Note and report suspicious circumstances, packages and activity. Ensure building integrity and security is maintained. Review and exercise facility evacuation plans.	HQ Security, District/Unit Commanders
Access Security	I.D. check enforced at all Stations and identified sites. All Visitors escorted in police facilities.	HQ Security, District/Unit Commanders
Vehicle Security	Normal.	All Personnel
Neighborhood Evacuation/ Critical Incident Exodus Plans	Familiarization by responsible personnel.	Dispatch Center and District Duty Supervisors
Planning	Review and exercise all operational plans.	BFS/Districts
Media/Press Release	Not required at this time.	PC or designee

<b>ELEVATED YELLOW</b>	This condition is declared when there is a significant risk of disaster or terrorist attack.
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<b>Tasks</b>	<b>Operational Instructions</b>	<b>Responsible Party</b>
Activation Protocol	Police Commissioner or designee will notify the Dispatch Center D.S. for broadcast via a combination of technologies (i.e., MDT, pagers, land line, etc.) to all Districts and response units.	PC or designee
Notifications	The Dispatch Center Duty Supervisor follows pre-established procedure to initiate the required notifications.	Dispatch Center D.S.
Personnel Callback	Test of callback procedure initiated with specified personnel.	Dispatch Center D.S. & District/Unit Commanders
Work Shifts/Resources activated	Regular Shifts maintained.	PC or designee
Special Equipment Advisement	All 9-1-1 response units to have Emergency Deployment Team (EDT) Equipment in vehicle (per Rule 200 Addendum H).	District/Unit Supervisors
Intelligence	Identify threats and produce updated assessments of specific local vulnerabilities.	BRIC
Dispatch	Calls dispatched as normal. Interoperability channel activated and tested.	Dispatch Center
BFS/Patrol Enforcement Posture	Increased awareness of high profile/potential targets areas.	Supervisors
BFS/District	Units to exercise heightened caution when responding to related calls for service. Observe & report suspicious activity.	BFS/Districts
Special Operations	Normal.	Commander, SOD
EDT	Emergency Deployment Teams designated and notified for each shift and verified with Dispatch Center D.S.	District Duty Supervisors
Detectives, Plain Clothes Officers	Normal. Uniform accessible for immediate deployment.	PC or designee
Station/Unit Security	Note and report suspicious circumstances, packages and activity. Ensure building integrity and security is maintained. Review facility evacuation plans.	HQ Security, District/ Unit Commanders
Access Security	Limit public access to designated sites. Verify and inspect all inbound deliveries and services. All non-uniformed personnel to wear I.D. cards while in police facilities.	HQ Security, District/ Unit Commanders

Vehicle Security	Identify all vehicles within operational and support areas. All vehicles will be visually inspected and a key log maintained.	HQ Security, District/ Unit Commanders
Neighborhood Evacuation/ Critical Incident Exodus Plans	Reviewed by all personnel.	Dispatch Center and District Duty Supervisors
Planning	Review appropriate plans with supervisors and personnel.	BFS/Districts
Media/Press Release	Not required at this time.	PC or designee

<b>HIGH ORANGE</b>	This condition is declared when there is a high risk of disaster or terrorist attack.	
<b>Tasks</b>	<b>Operational Instructions</b>	<b>Responsible Party</b>
Activation Protocol	Police Commissioner or designee will notify the Dispatch Center D.S. for broadcast via a combination of technologies (i.e., MDT, pagers, land line, etc.) to all Districts and response units.	PC or designee
Notifications	The Dispatch Center Duty Supervisor follows pre-established procedure to initiate the required notifications.	Dispatch Center D.S.
Personnel Callback	Initiate callback of personnel as needed.	PC or Designee
Work Shifts/Resources activated	<ul style="list-style-type: none"> <li>• Review 12 on/12 off shift deployment plan and remind personnel of assignments;</li> <li>• Unified Command Center may be activated;</li> <li>• Mobile Command Post may be activated;</li> <li>• Barrier Truck readied for deployment;</li> <li>• Liaison Officers designated to prepare for Mutual Aid requests and coordination.</li> </ul>	PC or designee
Special Equipment Advisement	Supervisors ensure that all personnel have Emergency Deployment Team (EDT) Equipment in vehicle. (Per Rule 200 Addendum H).	District/Unit Supervisors
Intelligence	Closely monitor the potential for attack. Produce daily assessments regarding local vulnerabilities. Intelligence Center activated with UASI and MSP Fusion Center notification. Duty watch post established on a 24 hour basis.	BRIC



Dispatch	911 calls dispatched as normal unless otherwise specified by PC or designee. All threat related calls reported to the BRIC. Interoperability channel monitored.	Dispatch Center
BFS/Patrol Enforcement Posture	No non-public safety activities/training initiated except those cleared through PC or designee.	District/Unit Commanders
BFS Districts	Districts will monitor high profile/potential target areas. Discretion will be used for the initiation of all non-threat related incidents. All patrol functions will be coordinated through the Dispatch Center or when activated, the Unified Command Center.	BFS/Districts
Special Operations	Threat specific staffing increases will occur as needed among the Special Operations Division Units. Public Order Platoon's rosters will be collected; staging areas and transportation will be prearranged in anticipation of the immediate deployment of POP's.	Commander, SOD
EDT	Emergency Deployment Teams designated and notified for each shift and verified with Dispatch Center D.S.	District/Unit Commanders
Detectives, Plain Clothes Officers	Unless specifically identified by the P.C. or designee: Detectives will be in uniform; Anti Crime Units will be in uniform; DCU and YVSF in Battle Dress Uniform (BDUs).	PC or designee
Station/Unit Security	Implement as needed, physical security measures and postings. Review facility evacuation plans. All personnel to wear ID cards.	HQ Security, District/ Unit Commanders
Access Security	Terminate all non-essential contract work and deliveries unless specifically identified by the P.C. or designee. Escort all non-police personnel after first obtaining clearance.	HQ Security, District/ Unit Commanders
Vehicle Security	Limit or restrict parking around sensitive areas and buildings.	HQ Security, District/ Unit Commanders
Neighborhood Evacuation/ Critical Incident Exodus Plans	Reviewed by all personnel.	Dispatch Center and District Duty Supervisors
Planning	Develop and distribute Incident Action Plans for each shift.	BFS
Media/Press Release	Press release issued by Mayor's Office.	PC or designee

<b>SEVERE RED</b>	This condition is declared when there is a severe risk of disaster or terrorist attack.	
<b>Tasks</b>	<b>Operational Instructions</b>	<b>Responsible Party</b>
Activation Protocol	Police Commissioner or designee will notify the Dispatch Center D.S. for broadcast via a combination of technologies (i.e., MDT, pagers, land line, etc.) to all Districts and response units.	PC or designee
Notifications	The Dispatch Center Duty Supervisor follows pre-established procedure to initiate the required notifications and group pages for the type of incident that exists.	Dispatch Center D.S.
Personnel Callback	Callback initiated of ALL personnel. Personnel are to respond to duty stations immediately following the pre-determined 12on/12off schedule.	District/Unit Commanders
Work Shifts/Resources activated	<ul style="list-style-type: none"> <li>• Emergency recall of ALL sworn personnel and Dispatchers/call-takers per pre-determined 12on/12off schedule;</li> <li>• Unified Command Center activated and staffed;</li> <li>• Mobile Command Post manned and on stand-by;</li> <li>• Barrier Truck manned and on stand-by;</li> <li>• Liaison Officers coordinate Mutual Aid requests.</li> </ul>	PC or designee
Special Equipment Advisement	Responding units deployed wearing appropriate Emergency Deployment Team (EDT) equipment.	District/Unit Supervisors
Intelligence	Closely monitor the potential for attack. Produce daily assessments regarding local vulnerabilities. Intelligence Center activated with UASI and MSP Fusion Center notification. Duty watch post established on a 24-hour basis.	BRIC
Dispatch	Only Emergency calls involving life and safety dispatched. All threat related calls reported to Intelligence Unit. D.S. may assign Headquarters personnel to assist in the Dispatch Center as needed.	Dispatch Center Commander
BFS/Patrol Enforcement Posture	Only respond to incidents involving life and safety.	District/Unit Commanders
BFS Districts	Focus is event. Maintain availability as a resource.	BFS/Districts

Special Operations	The Special Operations Division and all Public Order Platoons will report to designated staging areas. All units will be prepared for immediate deployment.	Incident Commander
EDT	Emergency Deployment Teams deployed as needed.	Incident Commander
Detectives, Plain Clothes Officers	Unless specifically identified by the P.C. or designee: Detectives will be in uniform; Anti Crime Units will be in uniform; DCU and YVSF in Battle Dress Uniform (BDUs).	PC or designee
Station/Unit Security	Erect barriers and obstacles to control traffic flow. Review facility evacuation plans. All personnel to wear ID cards.	HQ Security, District/Unit Commanders
Access Security	Deny access to all non-police personnel. Verify identities and need for access.	HQ Security, District/Unit Commanders
Vehicle Security	Restrict/Deny parking in controlled areas.	HQ Security, District/Unit Commanders
Neighborhood Evacuation/ Critical Incident Exodus Plans	Implemented as required.	Dispatch Center and District Duty Supervisors
Planning	Develop and distribute Incident Action Plan for each shift.	PC, SIC or designee
Media/Press Release	Press release issued by Mayor's Office.	PC or designee

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