

MINUTES OF FHGM BOARD MEETING SEPTEMBER 10, 2013

General Meeting of HGM Parents

A general meeting of HGM parents was held in the NHHS Auditorium prior to the FHGM Board Meeting on September 10, 2013.

Ethan Bradbury, the HGM Coordinator, began the meeting at 6:30 p.m. Mr. Bradbury discussed the HGM program, the need for parent participation, and the purpose of the HGM Board.

Ms. Jo Rademaker, HGM Counselor, spoke about her duties, which include meeting with students and families and writing college letters of recommendations. Ms. Rademaker has been in a substitute position until this school year, when she was made permanent.

Laura Frazin Steele, Anna Mueller, and Yazmin Peebles spoke about the annual HGM Picnic to be held on Sept. 22, 2013. Money/sign up sheets for meal pre-orders were circulated.

Bob Stulberg, outgoing Board president, conducted elections for the new HGM Board. The following parents were elected after a motion was made to increase the number of Board members from 9 to 11: Peter Benn, Jennifer King, Laura Frazin Steele, Peter Hahn, Michel Algazi, Elizabeth Harris, Mina Yang, Ruth Otarola, Brad Blick, Steven Caraco, and Sikun Lan.

Laura Frazin Steele distributed and collected sign up sheets for volunteers for the upcoming HGM picnic, HGM winter potluck, and HGM program in general.

The meeting was moved to K109 where officers were elected and Board members were appointed.

Roster of FHGM Board Positions

President	Peter Benn
Vice President	Jennifer King
Secretary	Laura Frazin Steele
Treasurer	Steven Caraco
Advocacy	Jennifer King, Mina Yang, Steven Caraco

Alumni Outreach	Brad Blick
Fundraising	Peter Hahn, Ramin Fayyazi*
Volunteer Coordinator	Ruth Otarola, Yazmin Peebles*
Communications/ Website/Corporate Sponsorship	Michel Algazzi, Mina Yang, Ruth Otarola
Capital Improvements/ Teacher Wish List	Mina Yang, Liz Harris, Jennifer King, Peter Hahn, Lisa Tyler*
Past President	Bob Stulberg*
Winter Potluck	Ramin Fayyazi*
HGM Picnic 2014	Yazmin Peebles*
HGM Picnic 2013	Laura Frazin Steele, Yazmin Peebles*, Anna Mueller*

*Not a Board member

It was decided that Sikun Lan, who could not be present at the meeting, would be contacted and asked which Board position he would like to hold.

Resolutions

Bob Stulberg prepared Resolutions that were adopted and signed by Board members to facilitate the transfer of check signing authority.

Report from the Magnet Coordinator

Ethan Bradbury outlined faculty requests, and the following motions were made and passed in response to those requests:

Ms. Richardson requested approximately \$942 for AP Chemistry and Biology labs. A motion was made, seconded, and passed to fund up to \$1000 for Chemistry and Biology labs for Ms. Richardson.

Mr. Bradbury requested funds for 9th grade teachers to take students on a field trip to the Will Geer Theatrum. Funds would cover transportation/tickets for the play Midsummer Nights Dream on October 4 or 11, 2013 (exact date TBD). A motion was made, seconded, and passed to fund up to \$2500 for the field trip.

Ms. Spadafora requested funds to cover 17 workbooks and an online digital license for her AP French class. A motion was made, seconded, and passed to fund up to \$800 as requested.

The license for turn.it.in.com will expire at the end of September. Mr. Bradbury requested funds to cover 293 students in the Zoo Magnet, 288 HGM students, and TBD number of HGM students. (Refer to May 2013 minutes under President's Report for specifics.) A motion was made, seconded, and passed to fund up to \$2000 for turn.it.in.com.

API Scores/Assistant Principal's Report

Ms. Kivork distributed copies of API scores for 2013. The scores show differences between subgroups. NHHS has been named a focus school because the gap between scores among Asian and special ed students exceeds 400 points. As a focus school, we will be monitored more closely.

HGM Website

Michel Agazi, the HGM Website Coordinator, requested up to \$400 to pay for Squarespace and Godaddy to support the HGM website. A motion was made, seconded, and passed to fund up to \$400 to support the HGM website.

Ongoing Projects Funded by 2012-2013 FHGM Board

Ongoing projects funded by 2012-13 FHGM Board include: (a) blinds for Dr. Haut to be installed; (b) laptops purchased for Ms. Ordone and Dr. Haut; (c) eyewash stations for Mr. Maine and Ms. Richardson to be installed.

Last school year FHGM also funded smartboards for Mr. Maine and Ms. Richardson, a whiteboard for Ms. Richardson, 5 radios for school security, and filing cabinets, among other projects and student activities.

Catalyst Prep

The next Catalyst Prep workshop will be held September 28-29, 2013.

Treasurer's Report

Yin Tintut presented the ex-Treasurer's report. FHGM has \$100,000 in its savings account and \$40,800 in checking (plus donations).

Advocacy

Jennifer King reported on Advocacy. Current HGM enrollment is at 298 with a cap at 304. All but 6 students were admitted from the waiting list. HGM has a lower percentage of girls than boys, and students who are tested for highly gifted programs tend to exclude those from less affluent families.

Fundraising

Peter Hahn plans to do outreach for fundraising in October. Former Portola parents will offer their fundraising letter as a sample.

HGM PICNIC

Laura Frazin Steele discussed the HGM picnic to be held on Sunday, September 22, 2013. All order forms are due September 13 so she can tally meal orders, shop for supplies, and order food. The Korean Parents Association, who donates all of the Korean BBQ, specifically requested a 1 week notice for meal orders. Laura also asked FHGM Board members to be present to work at the picnic; specifically, to sell t-shirts/sweatshirts, be present with a fundraising letter, and collect money.

The next FHGM Board meeting was set for Monday, October 14, 2014 at 7:00 p.m. in K109.

The meeting was adjourned by Peter Benn at 9:15 p.m.